

## **Rawlins Municipal Library Board**

August 29, 2016

### Minutes

The Rawlins Municipal Library Board met in regular session Monday, August 29<sup>th</sup>, 2016 at 5:00 pm in the Dakota Room. Present were David Page, Matthew Reitzel, Amy Weller, Brenda Hemmelman, Commissioner Jamie Huizenga and Library Director Robin Schrupp. Terry Woster was absent. The meeting was called to order by chairman Page. The meeting was originally scheduled for August 22<sup>nd</sup> but due to the lack of a quorum, it was moved to the 29<sup>th</sup>. Lee Zion from the Capital Journal was also in attendance as a guest. The July minutes were accepted with a motion by Reitzel and seconded by Weller. All approved.

The Librarian's report noted that general circulation for the month of July was 12,872. A total of 1,214 eBooks were checked out, 1,836 internet/computer uses were recorded. Patron count was 14,399 which is an average of 480 patrons per day for the month.

The Library has been busy with children's programs & other events. Events scheduled for the month of September so far are:

- SEPTEMBER – Library Card Sign-up Month
- Sept. 5 – Library closed for Labor Day holiday
- Sept 10 – Adult Coloring Club
- Sept 12 – Super Seniors Day – 1 pm
- Sept 13 – Storytime resumes (every Tuesday/Wednesday)
- Sept 16 – “Read-an-Ebook” Day
- Sept 26-Oct.1 – Banned Books Week
- Sept 28 – 30 – SDLA (South Dakota Library Association) Conference, Watertown

The Summer Reading Program wrapped up the end of July with 1,392 children participating. 456 books were given away during the 7-week program. The American Girls Week ran August 1<sup>st</sup> - 4<sup>th</sup> with two sessions per day with Molly and Kirsten as the featured dolls in 2016, with a combined participation count of 124.

The financial & statistical reports were then discussed. Director Schrupp noted the addition of a new program to the library. September 12<sup>th</sup> will be the first “Super Seniors Day” program, with guest speakers Michael Sharp (Assistant Attorney General) and Brandon Boyd (Pierre Police Dept). Sessions will be held the first Monday of each month. In other reports, recent building upgrades and changes were discussed, including the refinished study tables, the Easy-Risers for storytime sessions, the workroom cabinets, the re-stripping of the driveway and public parking lot, and the restructuring of the low area in the staff parking lot that currently retains water.

In New Business, the board reviewed the mandatory reductions made to the current 2016 budget in August as established by Mayor Gill and the City Commission. The revised 2017 Budget Proposal was then discussed as adjustments were made subsequent to the request as presented and approved at the July meeting.

The meeting adjourned at 6:00 p.m. The next board meeting will be held on Monday, September 26<sup>th</sup> at 5:00 p.m.

David Page  
Board Chairman

Robin Schrupp  
Library Director