



**CITY COMMISSION ROOM  
PIERRE, SOUTH DAKOTA  
January 19, 2016**

The City of Pierre Board of Commissioners met in regular session on January 19, 2016 at 5:30 pm with Commissioners Goodman, Harding, Huizenga, and Mehlhaff present for roll call. No one signed the guest register. The Pledge of Allegiance was recited. The agenda was approved as presented.

Commissioner Huizenga moved and Commissioner Mehlhaff seconded to approve the consent calendar: Minutes Regular Meeting January 12, 2016; New Hire Building Official – Jeff Runyan; Raffle Request – South Dakotans for Progress; Raffle Request – Ducks Unlimited Pierre Chapter; Raffle Request – YMCA Aerobathon; Monthly Financial Summary – December; Claims. Unanimous approval.

A-OX WELDING SUPPLY CO INC	CYLINDER RENT	168.74
AIRTECH HEATING & COOLING	CHECK UNIT HEATERS	185.00
ALL-AROUND GRAPHIX INC.	ENGRAVED MEMORIAL PLATES	14.00
ALLIED PLUMBING & HEATING	FURNACE REPAIR	79.50
AMARIL UNIFORM CO	CARHART COATS, SWEATSHIRTS	839.51
AMERICAN ENGINEERING TESTI	ENG SERV PIERRE RUBBLE LANDFIL	3,495.00
ANDERSON CONTRACTORS INC.	SIDEWALK REPLACEMENT	805.72
ANIMAL CLINIC	ANIMALE CARE DEC	2,061.00
AQUA-PURE INC	AQUA PURE	10,868.22
AUDUBON INTERNATIONAL INC	2016 MEMBERSHIP	275.00
AUTOMATIC BUILDING CONTROL	SMOKE DETECTOR, BASE	100.12
AVERA QUEEN OF PEACE	TESTING	504.30
AWS	SUPPORT PLAN 2016	2,200.00
BAKER & TAYLOR COMPANY/THE	BOOKS	1,115.68
BANNER ASSOCIATES INC.	ENG SERVICE WWTP SYSTEM	1,688.18
BECK MOTORS INC.	OIL CHANGE, TIRES ROTATED	359.12
BLACK HILLS CHEMICAL CO	TISSUE	54.98
BOTTOM LINE WELDING	SHAFT	19.20
BROSZ ENGINEERING INC	ENG SERV HILGERS GULCH LOMR	9,615.00
BUREAU OF ADMINISTRATION	CALLS NOV	243.19
BUTLER MACHINERY CO. INC.	WEAR STRIPS	662.42
CALIBRATION TECHNICIAN & S	GAS MONITOR REPAIR & CALIBRATI	96.54
CARDA, LAURA	WRKFRCE GRANT ASHTON HOFFMAN	117.45
CAROL'S SEWING & ALTERATIO	PATCHES, REPAIRS	140.00
CARQUEST AUTO PARTS	FILTER	1,346.13
CDW GOVERNMENT INC	KEYBOARD CASE	4,923.48
CENTRAL COURIER, INC	MAIL SERVICE DEC	5,426.56
CENTRAL DISTRIBUTION	MOPS, RAGS	451.54
CENTURY BUSINESS PRODUCTS	COPIER LEASE 12/8-1/7	169.50
CENTURY LINK	SERVICE 12/25-1/24	145.88
COBLE/DON	CEMETERY LOTS REIMBURSED	400.00

## CITY COMMISSION PROCEEDINGS January 19, 2016

COLONIAL RESEARCH CHEMICAL	DISSOLVE, DIGESTER	22,338.79
COMM TECH INC	CAMERA DVR	2,312.56
COMMUNICATIONS CENTER INC.	ALARM MONITORING OCT-DEC	108.00
CONE AG-SERVICE INC.	HOSE	13.80
CONNECTIONS INC EAP	EMPLOYEE ASSIST PROGRAM JAN	421.86
CURT MERRIMAN PRINTING INC	STAMPS	88.00
DAILY CAPITAL JOURNAL INC.	PAPERS	868.42
DAKOTA BUSINESS CENTER	CHAIR	455.86
DAKOTA DATA SHRED	SHREDDING DEC	57.50
DAKOTA SUPPLY GROUP	HEAT SHRINK	951.66
DANKO EMERGENCY EQUIPMENT	PATCHES	78.63
DESIGN SOLUTIONS & INTEGRA	SERVICE WORK	10,189.00
DIESEL MACHINERY INC.	NOZZLES	86.67
DONS SINCLAIR	DIESEL	11,084.35
EDDIE'S TRUCK SALES INC	WRKFRCE GRANT HUNTER CURTIS	389.03
ELXSI DBA CUES	O-RINGS, CLEATS, RIVETS	2,376.71
ENVIRO TECH	RECYCLE PICKUP 1/1-31	62.75
ERICKSON PETROLEUM CORPORA	GAS DEC	1,544.94
FACTOR 360 INC	WEB HOSTING 2016	460.00
FARNAMS	ECOCLEAN	461.75
FASTENAL COMPANY	WASHERS, SAW BLADES, SCREWS	139.84
FBI - LEEDA	2016 MEMBERSHIP	50.00
FINE LINE AUTO INC	WRKFRCE GRANT CALEB BRYANT	45.00
FRIMAN OIL & GAS COMPANY	PROPANE	1,511.33
FRONTIER PRECISION INC	FPI TRAINING	80.00
FULL COMPASS SYSTEMS LTD	CAMERA, MONITOR, SWITCHER	6,034.96
GOLDEN WEST TECHNOLOGIES	BACK UP SERVICE 1/1-31	170,634.94
GRAHAM TIRE COMPANY INC	PULLEY, BELT TENSIONER	177.52
H & H REPAIR, INC	REPLACE BATTERY	143.74
HAWKINS INC	SULFUR DIOXIDE, SWITCH OVER	3,661.50
HIGHWAY IMPROVEMENTS INC	SEALANT	20,736.96
HOGENS HARDWARE HANK	ICE MELT	141.38
HOPE HEALTH-IHAC	HOPE HEALTH LETTERS	360.48
IRVING, JEREMY	SNOW REMOVAL	1,147.90
JC OFFICE SUPPLY	INDEXES, CALENDAR PAD, MARKER	584.27
JC PRINTING INC.	PUNCH CARDS	136.00
KCCR INC.	LANDFILL HOLIDAY HOURS	236.83
KELLY/GOLDIE	MAIL BOX	52.79
KGFX, INC.	LANDFILL HOLIDAY HOURS	180.00
KJBI-FM	LANDFILL HOLIDAY HOURS	180.00
KLXS-FM	LANDFILL HOLIDAY HOURS	118.42
LAWSON PRODUCTS INC	FITTINGS, WIRE TIES, UNIONS	185.07
LEADSONLINE	INVESTIGATION SYS SERVICE PKGS	1,908.00
LIBRARY STORE INC. /THE	LETTER TRAYS, BOOK & CD	68.13
LIEBERMAN COMPANIES INC	INTERFACE BOARD CRANE	383.88

## CITY COMMISSION PROCEEDINGS January 19, 2016

LOCATORS & SUPPLIES INC	HARD HATS	179.28
LONG RIDER BOOKS	BOOKS	696.74
M & R SIGNS	SIGNS	213.75
MARCO TECHNOLOGIES, LLC	COPIER LEASE 12/5-1/4	110.13
MENARD, INC	TIMBER	241.78
METZINGER/MARK	REIMB CDL, ENDORSEMENT TANKER	20.00
MICRO MARKETING LLC	AUDIO BOOKS	22.38
MICRO-FIX COMPUTERS INC	BATTERY BACKUP	6.75
MID-DAKOTA RURAL WATER	WATER USAGE DEC	82.00
MIDCONTINENT COMMUNICATION	INTERNET 12/22-1/21	1,142.70
MIDWEST CONSTRUCTION INC	REPLACE MOTOR STARTER	3,588.38
MIDWEST TAPE	AUDIO BOOK	328.90
MINNESOTA MUNICIPAL UTILIT	SAFETY TRAINING JAN-MAR	6,012.50
MONICK PIPE	TANK	46.46
MONTANA-DAKOTA UTILITIES C	NATURAL GAS 11/13-12/15	470.46
MORRIS EQUIPMENT LLC	SNOW BLOWER, BLADE	8,880.00
MORRIS INC.	SAND	22,474.43
MOTOROLA SOLUTIONS INC	RADIO'S	35,143.00
NEVE'S UNIFORMS INC	PANTS	421.75
OAHE ELECTRIC COOP INC.	ELECTRICITY 12/1-31	407.16
OAHE INC.	REIMB FUNDS TO EXPAND # HOMES	6,180.00
OKEE DOKEE WELDING	WELDING	315.00
ONE CALL LOCATORS, LTD	LOCATES 12/12-12/18	230.28
OVERDRIVE INC	EBOOKS	225.95
OVERHEAD DOOR COMPANY INC	REPLACE BELT ON OPERATOR	111.63
PAINT STORE, INC., THE	BRUSHES	9.40
PARENTS MATTER COALITION O	COMPLIANCE CHECKS	4,500.00
PHYSICIANS LABORATORY, LTD	PHYSICAL	288.00
PIERRE AREA CHAMBER OF COM	BID BOARD EXTRA EXPENSES	6,276.43
PIERRE AREA REFERRAL	ROUND UP OCT- DEC	550.61
PIERRE AUTO PARTS INC	TOWING	450.00
PIERRE ECONOMIC DEVELOP. I	PEDCO EXPENSES JAN	77,231.29
PIONEER RESEARCH CORPORATI	DEGREASER	4,197.50
PITNEY BOWES INC.	POSTAGE METER RENT 10/1-12/31	117.00
PRAIRIE PAGES	BOOKS	111.12
PRO-BUILD NORTH	PAINT	21.43
PRYNTCOMM	LAMINATING	2,148.22
RAW MACHINERY, INC	14' MOLDBOARD	6,950.00
RITER, ROGERS, WATTIER & N	AMERICAN LEGION	24,658.74
RIVERFRONT BROADCASTING LL	TOWER SPACE RENT JAN	245.97
ROBINS WATER CONDITIONING	WATER	132.35
RUNNINGS	ICE MELT	2,133.74
RURAL ELECTRIC SUPPLY COOP	BOX PADS	5,679.20
S ELLWEIN INC DBA INMAN'S	REVERSE OSMOSIS RENT 1/1-31	290.20
SAMS CLUB	MEMBERSHIP FEES 2016	95.40

CITY COMMISSION PROCEEDINGS January 19, 2016

SD DEPT ENVIR. & NATURAL RE	SOLID WASTE FEE DEC	2,100.00
SD DEPT OF AGRICULTURE	INSPECTION FEE REPORT	18.63
SD DEPT OF CORRECTIONS	COMMUNITY SERVICE WORK	638.78
SD DEPT OF ENV & NAT RESOU	DISCHARGE PERMIT SD0020176	12,500.00
SD DEPT OF HEALTH	TESTING NOV	870.00
SD DEPT OF PUBLIC SAFETY	TELETYPE SERVICE 1/1-6/30 2016	5,400.00
SD MUNICIPAL LEAGUE INC.	2016 LEGISLATIVE DAY DINNER	120.00
SD ONE CALL	MESSAGE FEES DEC	40.95
SD STATE HISTORICAL SOCIET	MEMBERSHIP 2016	50.00
SERVALL UNIFORM & LINEN	SERVICE	333.20
SERVICE EXPERTS	FILTERS	319.36
SETTLEMENTONE SCREENING CO	CREDIT REPORT DEC	8.65
SIOUX VALLEY ENVIRONMENTAL	DEGREASER	4,738.50
SKARSHAUG TESTING LAB INC	GLOVES TESTED	75.14
SMALL ENGINE HOUSE	ACETYLENE	105.49
SPECK, HUNTER	CLEANING SERVICE DEC	700.00
STANGLE, ROBERT	SHIPPING	18.26
STRAIT/RON	CDL LICENSE REIMB	5.00
T & T LLC	WATER METER CHANGE OUTS	1,653.06
TRANSUNION RISK AND ALTERN	SERVICE DEC	3.75
TYLER TECHNOLOGIES-INCODE	INV, WRK ORDRS MAINT 2/16-1/17	7,626.75
UNITED STATES GOLF ASSOCIA	2016 MEMBERSHIP	110.00
USA BLUE BOOK	DOUBLE JUNCTION ELECTRODE	2,844.48
VAN DIEST SUPPLY COMPANY	FERTILIZER	5,000.00
VSA, INC	SHIPPING	163.00
WAGONER, JACOB	CERT CLASS BASIC WTR TRTMNT	106.00
WAL-MART COMMUNITY	WIPES, CUPS, NAPKINS	595.34
WESCO DISTRIBUTION INC	STREET LIGHTS	9,180.00
WEST CENTRAL ELECTRIC COOP	ELECTRICITY DEC	192.64
WHEELHOUSE PLUMBING INC	PUMPED MANHOLE	145.00
WW TIRE SERVICE INC	FLAT REPAIR	118.87
Y M C A	SALARY REIMB NOV-DEC	3,533.87
ZANDER AUTO PARTS	SOCKET SET	315.75
ZIMCO SUPPLY COMPANY	FERTILIZER	3,360.00

Joni Livingston, Missouri River Energy Services, introduced Amendment #5 to the Supplemental Power Agreement. The process is to update the language in the agreement related to WAPA (Western Area Power Association) joining the regional transmission organization which operate under the energy market and transmission network. All participating members will sell all power to the market and purchase power back from the market. The amendment also extends the agreement an additional 11 years through 2057. Joni explained that the process is to pass the resolution and then approve the minutes that included the action at the next meeting. After these two steps, the signed agreements should be submitted to MRES. Commissioner Huizenga moved and Commissioner Goodman seconded to approve the MRES S-1 Supplemental Power Agreement Amendment and authorize the Mayor to sign.

Brad Palmer, Utility Director, presented an overview of the new meter replacement project that includes automatic meter reading equipment that will eliminate the manual reading of City water and electric meters. The Electric Department is installing the electric meters and the Water Department and private plumbing contractors are installing the water meters. The Water Meters are located inside the homes, so the process includes leaving a door hanger and asking the resident to contact the Water Department to schedule the replacement. The process only takes 15-20 minutes, but needs to be coordinated with the resident to allow access to the home and meter. Questions about the process can be directed to Brad Palmer or directly to the Water Department. Brad also asked to declare all the old meters as surplus so they can be sold for metal value. Commissioner Mehlhaff moved and Commissioner Huizenga seconded to declare the old water and electric meters as surplus property. Unanimous approval.

Brad Palmer, Utility Director, presented a request to purchase a 2016 triple axel dump trailer for the Water Department. The purchase comes off the Minnesota State Bid Contract for \$51,084 and is offered by Titan Machinery at that price. The trailer will be used to haul material during the summer construction season and haul snow during the winter. Commissioner Mehlhaff moved and Commissioner Harding seconded to approve the purchase of the 2016 triple axel dump trailer off MN State bid from Titan Machinery for \$51,084. Unanimous approval.

Brad Palmer, Utility Director, presented a request to bid water materials for 2016. The bid includes pipes, valves, fittings, hydrants, accessories and is budgeted in 2016 for water projects. Commissioner Mehlhaff moved and Commissioner Goodman seconded to approve the request to bid 2016 pipes, valves, fittings, accessories for the Water Department. Unanimous approval.

Leon Schochenmaier, City Administrator, presented an agreement with Conventions, Sports, & Leisure International to perform research and analysis relative to a new potential recreation and events center in Pierre. The Company specializes in this type of research and analysis that is used as part of the financial planning process for proposed facilities of this nature. The proposal indicates task 1 Facility pricing analysis for \$7,500 and task 2 Financial Operating Analysis for \$7,500 for a total of \$15,000 to be provided in approximately 6-8 weeks. Commissioner Goodman commented that it would be best if the information could be available before the final scheduled town hall meeting in April and asked if the agreement could be modified with specific language that indicates a hard date to be completed by. Commissioner Goodman moved and Commissioner Huizenga seconded to approve the contract proposal with Conventions, Sports, & Leisure International as presented with language added to the timing no later than an agreed upon date before the April town hall meeting. Unanimous approval.

Leon Schochenmaier, City Administrator, presented a resolution to designate authorized representative to the South Dakota Municipal Power Agency (SDMPA), indicating Leon be appointed and Brad Palmer, Utility Director, as alternate. Commissioner Mehlhaff moved and Commissioner Harding seconded to approve the resolution as presented. Unanimous approval.

DESIGNATION OF AUTHORIZED REPRESENTATION  
RESOLUTION

WHEREAS, the Governing Body of the City of Pierre, SD has entered into an agreement to establish the South Dakota Municipal Power Agency (SDMPA) and as a member thereof is entitled to a representative who shall represent the Municipal Utility in the business of SDMPA.

NOW, THEREFORE, BE IT RESOLVED that Leon Schochenmaier be and is hereby authorized and appointed as the representative of the City of Pierre, to represent the Municipal Utility in the business of

Pierre, SD SDMPA, with the powers, duties and responsibilities as provided in said agreement. The alternate representative, Brad Palmer, is hereby authorized and appointed with equal powers.

Mayor-Chairman

ATTEST: NOTARY:

City Clerk Signature

Date Expiration Date

Twila Hight, Finance Officer, presented several tax abatements requested through Hughes County. The requests will be returned to the Hughes County for action by their body and processing accordingly. Commissioner Huizenga moved and Commissioner Goodman seconded to abate property taxes for 2837 Bushfield Drive, Kevin or Jennifer Reinhart, taxed in duplication/error by County for \$504.20. Unanimous approval. Commissioner Harding moved and Commissioner Huizenga seconded to abate property taxes for 2326 Callaway Court, Vickie Horan, taxed in duplication/error by County for \$346.40. Unanimous approval. Commissioner Goodman moved and Commissioner Mehlhaff seconded to abate property taxes for 119 E Missouri Ave, Wallace Thomsen, loss due to fire for \$1,499.22. Unanimous approval. Commissioner Mehlhaff moved and Commissioner Goodman seconded to abate property taxes for Building #2 Lot 23 Pierre City Airport, Captain Clean/Jeff Speaect, loss in June wind storm for \$538.45. Unanimous approval. Commissioner Huizenga moved and Commissioner Mehlhaff seconded to abate property taxes for 108 E Missouri Ave, Bankwes, structure removed for \$2,795.60. Unanimous approval. Commissioner Harding moved and Commissioner Huizenga seconded to abate property taxes for 139 Skyline Drive, Randy Botts, loss due to fire for \$72.06. Unanimous approval. Commissioner Goodman moved and Commissioner Huizenga seconded to abate property taxes for 108 Case Drive, Maria & Antelmo Vazquez, structure removed for \$38.80. Unanimous approval.

Commissioner Goodman moved and Commissioner Harding seconded to adjourn for Executive Session for legal issues under SDCL 1-25-2(3). 6:56pm Unanimous approval.

Commissioner Huizenga moved and Commissioner Harding seconded to reconvene. Unanimous approval.

Commissioner Goodman moved and Commissioner Harding seconded to adjourn. 7:48pm. Unanimous approval.

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Twila Hight, Finance Officer

Published once at the total approximate cost of \_\_\_\_\_.