



**CITY COMMISSION ROOM  
PIERRE, SOUTH DAKOTA  
February 2 , 2016**

The City of Pierre Board of Commissioners met in regular session on February 2, 2016 at 5:30 pm with Commissioners Harding, Huizenga, and Mehlhaff present for roll call. Commissioner Goodman was absent. No one signed the guest register. The Pledge of Allegiance was recited. The agenda was approved as posted.

Commissioner Huizenga moved and Commissioner Harding seconded to approve the consent calendar: Minutes Regular Meeting January 19, 2016; New Hire Part Time Water Department – Ken Light \$11.00, Raffle Request – Rocky Mountain Elk Foundation, Claims. Unanimous approval.

January Salaries:

|                                      |                                   |                            |
|--------------------------------------|-----------------------------------|----------------------------|
| Commission - \$ 5,610.50             | Street - \$ 53,705.34             | Water - \$ 40,969.98       |
| Business Office - \$ 35,059.28       | Cemetery - \$ 14,192.06           | Electricity - \$ 74,393.58 |
| Human Resources - \$ 10,731.90       | Recreation - \$ 5,087.22          | Wastewater – \$ 39,277.80  |
| Information Technology - \$ 8,763.81 | Park - \$ 63,385.97               | Airport - \$ 29,263.67     |
| Administration - \$ 94,667.60        | Golf - \$ 28,759.18               | Garbage – \$ 7,395.92      |
| Police - \$ 152,262.82               | Library - \$ 35,643.47            | Landfill - \$ 41,494.94    |
| Fire - \$ 11,556.49                  | Emergency Services - \$ 49,621.22 |                            |

|                            |                                |          |
|----------------------------|--------------------------------|----------|
| A-1 PLUMBING AND DRAIN SER | METER CHANGE OUTS              | 428.57   |
| ACME ELECTRIC              | SAW BLADES                     | 143.71   |
| AFFECTIONS FLORAL & WINE   | WRKFRC GRNT ANGEL GLOE 11/2-16 | 111.90   |
| AIRSIDE SOLUTIONS INC      | LIGHTS                         | 734.58   |
| AIRTECH HEATING & COOLING  | FURNACE REPAIR                 | 345.50   |
| ALL-AROUND GRAPHIX INC.    | EMBROIDERY                     | 18.00    |
| ALLEGIANT EMERGENCY SERVIC | HELMETS, STRAPS, BAGS          | 756.52   |
| ALLIED 100 LLC             | PADS FOR AED                   | 53.39    |
| ALLIED PLUMBING & HEATING  | REPAIR STOOL                   | 75.00    |
| ALLISON/JOHN               | IS TRAVEL ARBORISTS CONF       | 38.00    |
| ALTEC INDUSTRIES, INC      | CARTRIDGE                      | 473.45   |
| AMARIL UNIFORM CO          | SHIRTS                         | 300.40   |
| AMERICAN LIBRARY ASSOCIATI | 2016 MEMBERSHIP DUES           | 209.00   |
| AMERICAN MEDICAL RESPONSE  | AMBULANCE SERVICE JAN          | 4,500.00 |
| AMERICAN PAYMENT CENTERS   | PAYMENT BOX RENT FEB-APR       | 87.00    |
| AMERICAN PUBLIC POWER ASSO | REGIST GILL, SCHOCHENMAIER     | 2,040.00 |
| AMERICAN SOLUTIONS FOR BUS | AP CHECKS                      | 815.61   |
| AMERICAN WATER WORKS ASSOC | 2016 MEMBERSHIP DUES           | 75.00    |
| AON RISK SERVICES CENTRAL, | CONSULTING FEE MAY-DEC         | 6,562.50 |
| ARBITRAGE GROUP INC        | PREP OF REBATE REPORT          | 3,750.00 |
| AT&T MOBILITY              | CELL SERVICE 12/8-1/7          | 3,996.05 |

CITY COMMISSION PROCEEDINGS February 2, 2016

|                            |                                |           |
|----------------------------|--------------------------------|-----------|
| ATCO INTERNATIONAL         | HAND SPRINGS                   | 269.90    |
| AUDIOLOGY ASSOCIATES INC.  | TESTING V MCCOMBS              | 25.00     |
| AUTOMATIC BUILDING CONTROL | MONITOR CONTRACT 2/16-1/17     | 648.00    |
| AVERA MEDICAL ASSOCIATES C | PHYSICAL                       | 1,567.00  |
| BAKER & TAYLOR COMPANY/THE | BOOK RETURN                    | 926.95    |
| BARON SERVICES INC         | NOAA WEATHER WIRE DATA         | 448.00    |
| BLACK HILLS CHEMICAL CO    | TOWELS, TISSUE, DEODORIZER     | 157.40    |
| BOTTOM LINE WELDING        | FLATBED INSTALLED, BRAKE CONTR | 4,233.15  |
| BOYER TRUCKS               | TANK ASSY                      | 130.97    |
| BRIGHTMARKET, LLC          | GR2 ANALYST                    | 250.00    |
| BROWN & SAENGER            | STORAGE BOXES                  | 57.70     |
| BUTLER MACHINERY CO. INC.  | GREASE                         | 220.80    |
| CALEB MARTINMAAS ELECTRIC  | MOVE METER                     | 6,149.58  |
| CANNON TECHNOLOGIES INC, S | POWER TAP ADAPTERS             | 841.50    |
| CARDA, LAURA               | WRKFRCE GRNT A HOFFMAN 12/1-31 | 251.25    |
| CARQUEST AUTO PARTS        | HYDRAULIC FLUID                | 184.48    |
| CATLINS CAR CLINIC         | WRKFRCE GRNT C W GREEN 11/15   | 204.38    |
| CATTLEMEN'S CLUB           | HOLIDAY MEAT GIFT CERTIFICATES | 30.00     |
| CDH GOLF                   | GOLF RECONCILIATION NOV        | 137.41    |
| CDW GOVERNMENT INC         | STARTTECH 4PT PORTABLE USB     | 1,097.06  |
| CENTRAL DISTRIBUTION       | BOWL CLEANER, TISSUE, MOPS     | 1,761.91  |
| CENTURY BUSINESS PRODUCTS  | COPIER LEASE 12/17-1/16        | 777.11    |
| CENTURY LINK               | SERVICE 1/10-2/9               | 2,800.09  |
| CHIEF SUPPLY INC           | GEAR BAGS                      | 504.83    |
| CHRISTY LUMBER             | LUMBER                         | 27.30     |
| CLASSEN/CHRIS              | IS TRAVEL ABORISTS CONF        | 38.00     |
| COMM TECH INC              | INSTALL PTZ ON TRAILER         | 5,062.93  |
| COMMUNICATIONS CENTER INC. | BATTERY                        | 145.30    |
| COMMUNITY & YOUTH INVOLVED | MATCH FOR MEALS ON WHEELS      | 5,000.00  |
| CRESCENT ELECTRIC          | CIRCUIT BREAKERS               | 3,180.00  |
| DAKOTA RIGGERS INC.        | NYLON SLINGS, LATCH KIT        | 439.21    |
| DAKOTA SUPPLY GROUP        | LIGHT FIXTURES                 | 7,660.97  |
| DAKOTAMART                 | HAND SOAP                      | 1,483.38  |
| DEAL/KORINA                | CDL TEST                       | 10.00     |
| DEMCO                      | BOOKMARKS, POSTER              | 281.18    |
| DESIGN SOLUTIONS & INTEGRA | MISC SERVICE WORK              | 622.50    |
| DGR ENGINEERING            | ENG SERV MISC ENG SERV         | 6,097.50  |
| EDDIE'S TRUCK SALES INC    | WRKFRCE GRANT H CURTIS 1/1-10  | 1,153.01  |
| FARNAMS                    | FUEL PUMP                      | 199.46    |
| FASTENAL COMPANY           | SCREWS, NUTS                   | 361.59    |
| FBINAA NORTHWEST CHAPTER   | 2016 MEMBERSHIP DUES BLEMASTER | 255.00    |
| FELD EQUIPMENT CO., INC/ED | REBUILD FECON ROOF TURRENT     | 8,628.51  |
| FERDING ELECTRIC INC.      | LIFT STATIONS CONTRACTS        | 19,776.20 |

## CITY COMMISSION PROCEEDINGS February 2, 2016

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|----------------------------|--------------------------------|------------|
| FIRST DAKOTA NATIONAL BANK | BRIGHT ENERGY REBATE           | 947.00     |
| FRIMAN OIL & GAS COMPANY   | PROPANE                        | 20.10      |
| FRONTIER PRECISION INC     | COMPLETE DONGIE LICENSE        | 1,980.00   |
| FRY HEATING & AIR COND. IN | FURNACE INSTALLED              | 867.00     |
| FULL COMPASS SYSTEMS LTD   | VIDEO HUB, CABLE               | 1,758.80   |
| GALLS, AN ARAMARK COMPANY  | SERVICE PIN, NAME PLATE        | 126.47     |
| GOV'T FINANCE OFFICERS ASS | 2016 MEMBERSHIP T HIGHT        | 190.00     |
| GRAHAM TIRE COMPANY INC    | BRAKE REPAIR, OIL CHANGE       | 243.65     |
| GREYLINE INSTRUMENTS, INC  | UTRASONIC SENSORS              | 970.27     |
| GRIMMS PUMP SERVICES INC   | NOZZLE                         | 5.64       |
| GROSS/DERALD               | OIL                            | 11.97      |
| GROSSENBURG IMPLEMENT INC  | TE BAND, HOSE, FITTINGS        | 40.22      |
| HAWKINS INC                | EJECTOR                        | 3,078.10   |
| HEYMANS/ DEAN              | OS TRAVEL TURFGRASS CONF       | 121.00     |
| HOGENS HARDWARE HANK       | PIPE INSULATION, COVER         | 610.58     |
| HUBER MD/THOMAS J          | CONTRACT MEDICAL DIR FEE FEB   | 1,000.00   |
| HUGHES COUNTY REGISTER OF  | RECORDING FEES                 | 60.00      |
| HUGHES COUNTY SHERIFF'S OF | PISTOL PERMIT                  | 10.00      |
| ICON HOLDING, LLC          | COMMISSION FOR LAND DONATION   | 140,000.00 |
| INGRAM PEST SERVICE INC    | PEST CONTROL                   | 577.00     |
| INLAND TRUCK PARTS COMPANY | RED BUTTON, CABLE, CHOKE       | 144.12     |
| INSIGHT TECHNOLOGIES INC   | AIRFIELD INSPECTION            | 200.00     |
| INT'L ASSOCIATION OF CHIEF | 2016 MEMBERSHIP D GROSS        | 450.00     |
| INTERSTATE BATTERIES       | REBUILT BATTERIES              | 144.00     |
| INTERSTATE ENGINEERING INC | ENG SERV CAP CRK TR RESTOR     | 55,733.00  |
| IRVING, JEREMY             | SNOW REMOVAL                   | 265.00     |
| ISAACS/MIKE                | AIRFARE TO AIRPORT CONF        | 594.20     |
| JC OFFICE SUPPLY           | PAPER                          | 206.38     |
| JODI R. OWEN               | DEBRIEFING                     | 131.25     |
| JOHNNY'S TOWING INC.       | TOWING                         | 100.00     |
| JOHNSON FEED INC           | ROAD SALT                      | 4,241.50   |
| JOHNSON/DAVE               | CDL REIMBURSEMENT              | 5.00       |
| KADRMAS, LEE & JACKSON, IN | ENG SERV APRON RECONST         | 958.00     |
| KELLY/TODD                 | OS TRAVEL TURFGRASS CONF       | 121.00     |
| KIMBALL MIDWEST            | CABLE, BITS, FUSEHOLDERS, CAPS | 1,003.40   |
| KNOWLEDGENET ENTERPRISES L | VMWARE                         | 3,290.00   |
| KORNER GROCERY             | HOLIDAY MEAT GIFT CERTIFICATES | 210.00     |
| LAFAVE/COREY               | IS TRAVEL ARBORIST CONF        | 38.00      |
| LEIDHOLT, MCNEELY & LEIDHO | SERVICE CALL FURNACE           | 1,209.50   |
| LIBRARY STORE INC          | GIANT PLUSH GIRAFFE            | 204.22     |
| LOCATORS & SUPPLIES INC    | HARD HATS, REFLECTIVE TAPE     | 582.47     |
| LOOKOUT BOOKS              | BOOKS                          | 397.65     |
| MARCO, INC                 | COPIER LEASE 1/10-2/9          | 143.70     |

CITY COMMISSION PROCEEDINGS February 2, 2016

|                            |                               |           |
|----------------------------|-------------------------------|-----------|
| MAYER, BOB OR BRIDGET      | REPAIR SPRINKLERS             | 73.72     |
| MC LEOD'S PRINTING         | TRAFFIC TICKETS               | 357.43    |
| MEAD & HUNT INC            | AIR SERVICE CONSULTING        | 555.00    |
| MEDIAUSA ADVERTISING INC   | ADVERTISING                   | 495.00    |
| MENARD, INC                | BATTERIES, EXTENSIONS, ADAPTR | 283.72    |
| MICRO-FIX COMPUTERS INC    | PC REPAIR                     | 40.00     |
| MID-CONTINENT TESTING LABS | FLOURIDE TESTING              | 156.00    |
| MIDAMERICA BOOKS           | BOOKS                         | 255.40    |
| MIDCONTINENT COMMUNICATION | SERVICE 12/15-1/14            | 75.00     |
| MIDWEST CONSTRUCTION INC   | HYDE STADIUM CONST            | 81,417.86 |
| MIDWEST TAPE               | AUDIO BOOK                    | 559.84    |
| MILLER & SONS GOLF CARS    | STEERING RACK, PINION         | 122.84    |
| MINDY CHEAP                | EXERCISE LOG BOOK             | 59.90     |
| MISSOURI RIVER ENERGY SERV | AMI METER COUNT FEE DEC       | 970.40    |
| MISSOURI SEDIMENTATION ACT | 2016 MEMBERSHIP               | 2,500.00  |
| MONTANA-DAKOTA UTILITIES C | NATURAL GAS 12/17-31          | 13,727.79 |
| MORRIS EQUIPMENT LLC       | RUBBER EDGE KIT               | 352.58    |
| MORRIS INC.                | SAND                          | 5,673.70  |
| NAT'L RECREATION & PARK AS | 2016 MEMBERSHIP               | 165.00    |
| NEVE'S UNIFORMS INC        | VEST                          | 694.00    |
| NORTHERN SAFETY TECHNOLOGY | LIGHTBAR, FLASHER, BRACKETS   | 38.11     |
| NORTHLAND SECURITIES       | ANNUAL DISCLOSURE REPORT 2015 | 1,500.00  |
| NYSTROM ELECTRICAL CONT. I | HYDE STADIUM ELECTRICAL WORK  | 5,940.00  |
| OAHE ELECTRIC COOP INC.    | ELECTRICITY 12/1-31           | 151.19    |
| OKEE DOKEE WELDING         | WELDING                       | 170.00    |
| ONE CALL LOCATORS, LTD     | LOCATES 12/26-1/1             | 149.04    |
| OVERDRIVE INC              | E BOOKS                       | 3,246.35  |
| PENWORTHY COMPANY/THE      | BOOKS                         | 447.09    |
| PHEASANTLAND INDUSTRIES    | SWEATSHIRT, TAPE              | 272.91    |
| PIERRE ECONOMIC DEVELOP. I | 2016 PEDCO BOARD MEAL PLAN    | 60.00     |
| PIERRE FIRE DEPARTMENT INC | LONGEVITY AWARDS,STIPEND,     | 26,200.00 |
| POWER PLAN                 | FUEL CONDITIONER              | 125.00    |
| PRAIRIE PAGES              | BOOKS                         | 990.19    |
| PRO-BUILD NORTH            | PARTICLE BOARD                | 58.30     |
| RECREATION SUPPLY COMPANY  | POOL ROPE                     | 151.50    |
| REES COMMUNICATION         | PROGRAM PORTABLES             | 3,312.50  |
| RITER, ROGERS, WATTIER & N | CONTRACT ATTORNEY FEES FEB    | 2,250.00  |
| RIVER CITY TRANSIT         | 2016 JANUARY ALLOCATION       | 9,980.70  |
| ROBINS WATER CONDITIONING  | FILTERS                       | 73.20     |
| ROBY, QUINTAL & EVERSON IN | ENGINEERING FEE REFRIG PIPING | 3,800.00  |
| RUNNINGS                   | WATER, HOSE, FITTINGS, TOWELS | 924.88    |
| RURAL ELECTRIC SUPPLY COOP | GLOVES                        | 12,384.56 |
| SANFORD CLINIC PIERRE      | HEP B DOSES                   | 255.00    |

## CITY COMMISSION PROCEEDINGS February 2, 2016

|                            |                                |           |
|----------------------------|--------------------------------|-----------|
| SCAN MEASURING SYSTEMS, LL | CABLE, CLEANING VALVE, ADAPTER | 3,213.00  |
| SCHOCHENMAIER/LEON         | AIRFARE TO DC LEG RALLY        | 1,459.90  |
| SCHREINER, RONALD J        | IS TRAVEL ARBORISTS CONF       | 529.32    |
| SD ARBORISTS ASSOC         | 2016 MEMBERSHIPS               | 150.00    |
| SD DEPT OF HEALTH          | TESTING                        | 1,556.00  |
| SD DEPT OF LABOR           | UNEMPLOYMENT 4TH QTR           | 243.00    |
| SD DEPT OF TRANSPORTATION  | GAS NOV/DEC                    | 6,919.94  |
| SD DIVISION OF CRIMINAL IN | BACKGROUND CHECKS DEC          | 72.00     |
| SD MUNICIPAL ELECTRIC ASSO | REGISTRATION R GRANT, B PALMER | 130.00    |
| SD PLANNERS ASSOC          | 2016 MEMBERSHIP S PRUESS       | 25.00     |
| SD REDBOOK FUND            | FIREFIGHTING WORK BOOKS        | 300.00    |
| SD SHERIFFS' ASSOCIATION   | JUVENILE CITATIONS             | 188.59    |
| SERVALL UNIFORM & LINEN    | SERVICE                        | 415.67    |
| SERVICE EXPERTS            | REPAIR BLOWERS                 | 33,285.00 |
| SETTLEMENTONE SCREENING CO | CREDIT REPORTS OCT             | 8.65      |
| SIOUX VALLEY ENVIRONMENTAL | DEGREASER                      | 4,738.50  |
| SKARSHAUG TESTING LAB INC  | GLOVES                         | 990.04    |
| SMALL ENGINE HOUSE         | STOP BUTTON, ON/OFF SWITCH     | 344.05    |
| SNOW/LAURA                 | NAT'L FIRE ACADEMY TRAINING    | 258.18    |
| STANEK/KEITH               | IS TRAVEL ARBORISTS CONF       | 38.00     |
| STATE OF SD - PMB 0112     | POSTAGE CHARGES                | 26.20     |
| STEAMBOAT'S INC            | TEST ON DIVER'S EQUIPMENT      | 502.68    |
| STEIN/WES                  | SHIPPING                       | 5.00      |
| STERTZ/TOBY                | IS TRAVEL ARBORISTS CONF       | 153.00    |
| SYMBOL ARTS                | PLAQUE                         | 70.00     |
| T & T LLC                  | METER CHANGE OUTS              | 612.25    |
| TAYBEN LOGISTICS, LLC      | SAND                           | 4,907.52  |
| TECH SALES CO              | CHLORINE PROBE & METER         | 3,033.00  |
| TYLER BUSINESS FORMS       | 1099'S                         | 151.55    |
| TYLER TECHNOLOGIES-INCODE  | MAINT FEE CORE FINANCIALS 2016 | 5,940.52  |
| UPSTART                    | NOTEPADS, BAGS, RIBBON, TROPHY | 839.90    |
| USA BLUE BOOK              | FLOWMETER                      | 1,874.82  |
| VENTURE COMMUNICATIONS COO | SERVICE 1/12-2/11              | 203.52    |
| WAL-MART COMMUNITY         | PLATES, CUPS, PLASTIC WARE     | 392.95    |
| WAMCO LAB INC              | TESTING                        | 400.00    |
| WEGNER AUTO INC.           | BATTERY                        | 216.58    |
| WELLS FARGO BUSINESS DISTR | DVD REFUND                     | 12,216.24 |
| WESCO DISTRIBUTION INC     | CT'S                           | 2,250.00  |
| WHEELCO                    | FRONT SPRINGS                  | 490.30    |
| WORD RECLAMATION & FENCING | HYDRANT WATER REFUND           | 311.00    |
| WW TIRE SERVICE INC        | ROTATE TIRES                   | 53.00     |
| ZAHRADNICEK, JAMES         | REPLACE CYLINDER, KEYS         | 77.98     |
| ZANDER AUTO PARTS          | REUSABLE ENABLE ENDS, VALVE    | 94.04     |

Brad Palmer, Utilities Director, presented the request to award bids for the 2016 Electric Materials as follows: Padmount Switchgear to DSG for \$314,700, other bids received by RESCO \$316,791.55. Commissioner Mehlhaff moved and Commissioner Huizenga seconded to award the bid for Padmount Switchgear to DSG for \$314,700. Unanimous approval. Primary Power Cable RESCO Prysmian \$144,901, other bids received by WESCO for \$158,563, Stuart Irby Co for \$160,530, RESCO Kerite for \$176,343. Commissioner Mehlhaff moved and Commissioner Harding seconded to award the bid for Primary Power Cable to RESCO Prysmian for \$144,901. Unanimous approval. 3 Phase Padmount Distribution Transformers to RESCO Ermco for base price \$86,916, evaluation price \$161,820.70, other bids received by RESO CG power \$91,141/\$169,060, DSG GE \$91,444/173,417.60, WESCO ABB \$111,265.80/ 182,247, Stuart Irby Co \$102,573/182,310.10. Commissioner Mehlhaff moved and Commissioner Huizenga seconded to award the bid for 3 Phase Padmount Distribution Transformers to RESCO Ermco for base price \$86,916, evaluation price \$161,820.70. Unanimous approval. Single Phase Padmount Distribution Transformers to RESCO for base price \$39,115, evaluation price \$74,812.40, other bids received by DSG \$42,915/81,103.10, Stuart Irby Co \$43,550/82,254.10, WESCO \$51,619.90/86,402. Commissioner Mehlhaff moved and Commissioner Harding seconded to award the bid for Single Phase Padmount Distribution Transformers to RESCO for base price \$39,115, evaluation price \$74,812.40. Unanimous approval.

John Irvine, Building Official, presented an overview of the 2015 building projects and permits.

Lynn Patton, Construction and Operations Manager, presented a request to bid the 2016 curb and gutter project. The project has a more aggressive timeline to better coordinate schedules with the City crews, contracting crews, and paving crews. Commissioner Huizenga moved and Commissioner Mehlhaff seconded to approve the request to bid 2016 curb and gutter. Unanimous approval.

Twila Hight, Finance Officer, presented a request to abate property taxes at 4220 E Hwy 34. The building was lost in the wind storm in June 2015. Commissioner Harding moved and Commissioner Huizenga seconded to approve the property tax abatement of \$1,653.21 for 4220 E Hwy 34, John Nystrom. Unanimous approval.

Twila Hight, Finance Officer, presented an update to the 2016 budget for a Homeland Security Grant received by the Fire Department to purchase 2 new radios for \$6,872. Commissioner Huizenga moved and Commissioner Mehlhaff seconded to approve the 2016 budget update for \$6,872 for the Homeland Security Grant for the Fire Department. Unanimous approval.

Commissioner Mehlhaff moved and Commissioner Harding seconded to adjourn. 6:05pm. Unanimous approval.

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Twila Hight, Finance Officer

Published once at the total approximate cost of \_\_\_\_\_.