



**CITY COMMISSION ROOM
PIERRE, SOUTH DAKOTA
February 9, 2016**

The City of Pierre Board of Commissioners met in regular session on February 9, 2016 at 5:30 pm with Commissioners Goodman, Harding, Huizenga, and Mehlhaff present for roll call. The Pledge of Allegiance was recited and an invocation given. Bobbi Thimsen, Bridger Assman, Josh Baumann, Mark Ziekriek, and Anne Lewis signed the guest register. The agenda was approved as posted.

Commissioner Goodman moved and Commissioner Harding seconded to approve the consent calendar: Minutes Regular Meeting February 2, 2016; Certification/Pay Increase – Scott Szuggar, Sewer Collection Maintenance Technician \$18.36; Starting Salary/Pay Increase – Ken Light \$12, Water Department; New Hire Sewer Maintenance Technician – Vaughan McCombs \$15.96; Raffle Request – Relay for Life Team Hope; Claims. Unanimous approval.

A-OX WELDING SUPPLY CO INC	CYLINDER RENT	17.11
ALLEGIANT EMERGENCY SERVIC	CARBON FIBER CYLINDER W/VALVE	818.27
AVERA MEDICAL ASSOCIATES C	PHYSICAL	369
BAKER & TAYLOR COMPANY/THE	BOOKS RETURNED	583.8
BLACKSTRAP, INC	SALT	4,083.75
CDW GOVERNMENT INC	USB HUB	2,187.08
CENEX FLEET CARD	DIESEL	1,555.64
CENTRAL DISTRIBUTION	RAGS, MOPS	18.09
DAKOTAMART	ICE, JUICE, COOKIES	68.41
DONS SINCLAIR	DIESEL	1,582.96
FARNAMS	WASHER FLUID	136.65
GOLDEN WEST TECHNOLOGIES	OFFSITE BACKUP SERVICE	2,055.00
INTERBULK USA, LLC	GARBAGE BAGS SETTLEMENT	65,000.00
INTERNATIONAL CODE COUNCIL	MEMBERSHIP	135
JOHNSON CONTROLS INC	REPLACE THERMOSTAT	205.19
LACAL EQUIPMENT INC - 114	BEARINGS, BELT, ROLLER	1,430.42
MICRO MARKETING LLC	DVD	12.99
MID-DAKOTA RURAL WATER	WATER USAGE 1/1-31	49
MIDCONTINENT COMMUNICATION	INTERNET 1/22-2/21	660.88
OLSON PLUMBING INC	REPAIR HEAT PUMP LINE	152.92
ROBINS WATER CONDITIONING	WATER, COOLER RENT 2/1-29	171.2
RUNNINGS	HEATER	338.73
SD DEPT OF CORRECTIONS	UTIL, GARBAGE, CUSTODIAL JAN	1,298.36
SD DEPT OF REVENUE	TITLE, PLATE REASSIGNMENT	42.4
SHELS GAS STOP	GAS	24.78
SHOPPER INC/THE	DVD CASES, LOCKS	1,083.66
WAL-MART COMMUNITY	VENDING SUPPLIES	69
WW TIRE SERVICE INC	SPACER BAND	940.95

Mike Isaacs, Airport Manager, presented information regarding the Essential Air Service at the Pierre Regional Airport. The City had previously sought bids for to provide Pierre Regional Airport with commercial air service and selected ADI as a result of that process. In January of 2015, the USDOT conducted a full background and financial review of ADI and concluded they would not award the contract to ADI. The City Commission had requested an extension of time to make a decision regarding whether to re-bid the service, appeal the determination, or review other proposals received. During 2015, the USDOT continued to review ADI in order to make a determination regarding their ability to fly, and approved ADI in January 2016. The current options presented to Commission were to request an EAS re-bid, recommend ADI Option 1, or request another time extension. The recommendation to Commission was to re-bid the services because the ADI proposal was 16 months old and the USDOT legal review would likely take longer than the re-bidding process. Commissioner Harding moved and Commissioner Huizenga seconded to request a re-bid of the Essential Air Service contract for the Pierre Regional Airport. Unanimous approval.

Now being the time and place for the public hearing for the Kroeplin Spray Airport Lease, Mayor Gill opened the hearing. Mike Isaacs presented the request to lease Area #39 to Doug Kroeplin for use in his spray service operations. Permanent structures are prohibited on the leased land, only temporary structures are allowed. The lease term is for one year at a rate of \$.153773 per square foot, for a total annual rate of \$2,306.60. Being no one else present to comment, Mayor Gill closed the hearing. Commissioner Harding moved and Commissioner Huizenga seconded the approval of the Kroeplin Spray Airport Lease for Area #39 as presented. Unanimous approval.

Bridger Assman from Capital Security LLC requested a Merchant Security Business License. He explained that he provides ground security and personnel monitoring for the State of South Dakota at the Mickelson Building during the Law Enforcement Academy. Police Chief Dave Panzer commented that the license application has been reviewed and he recommended approval of the application. Commissioner Mehlhaff moved and Commissioner Goodman seconded to approve the Merchant Security Business License for Capital Security LLC as presented. Unanimous approval.

Fire Chief Ian Paul presented Change Order #2 for Fire Engine #3. The changes include the addition and installation of EZ Step Command Cab Steps to the pump compartment command enclosure for an increase of \$3,800. Chief Paul commented that these steps are necessary to allow firefighters in full gear to safely enter and exit the cab. Also being added is the rear pull-out tailboard to the door ajar warning light system, for an additional cost of \$89. There was a minor change for equipment that the Fire Department will install after taking possession of the vehicle. This resulted in a cost decrease of \$160. Change Order #2 results in a total cost increase of \$3,729. Commissioner Huizenga moved and Commissioner Harding seconded to approve Change Order #2 for Fire Engine #3 with additional cost of \$3,729 as presented. Unanimous approval.

Leon Schochenmaier, City Administrator, presented changes to Personnel Policy 2.8 City Property. These changes amend the sections of the policy regarding surplus property and use of city vehicles for on-call personnel. The changes to surplus property clarified that no city property can be used for personal gain or use. Changes to the policy regarding city vehicles clarifies the language for the use of take-home vehicles for Police and Fire Personnel and also requires on-call Water, Wastewater, and Electric personnel to take home a qualified utility repair truck during their on-call hours. Commissioner Mehlhaff moved and Commissioner Huizenga seconded to approve the changes to Personnel Policy 2.8 City Property as presented. Unanimous approval.

Leon Schochenmaier, City Administrator, presented a request to abate the 2015 street maintenance fees for Lot 7B of Divot Estates and to refund the fees for years 2013 and 2014. He explained that because of the way the lot was platted, there is no direct street access from this lot. He recommended the commission refund the street maintenance fees of \$23.24 and \$29.05 from 2013 and 2014 respectively, and abate the fees of \$58.10 for 2015. Commissioner Harding moved and Commissioner Mehlhaff seconded to approve the refund and abatement of street maintenance fees for Lot 7B, Divot Estates for all three years as presented. Unanimous approval.

Commissioner Huizenga moved and Commissioner Harding seconded to adjourn, 7:12pm. Unanimous approval.

Erin Barnum, Deputy Finance Officer

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