



**CITY COMMISSION ROOM  
PIERRE, SOUTH DAKOTA  
February 23, 2016**

The City of Pierre Board of Commissioners met in regular session on February 23, 2016 at 5:30 pm with Commissioners Goodman, Harding, Huizenga, and Mehlhaff present for roll call. The Pledge of Allegiance was recited and an invocation given. No one signed the guest register. The agenda was approved as posted.

Commissioner Huizenga moved and Commissioner Harding seconded to approve the consent calendar: Minutes Regular Meeting February 16, 2016; New Hire Police Patrol Officers - Tayler Owens \$20.16, Sarah Burger \$20.16; Raffle Request - Winter Fishing Weekend 2017; Raffle Request - Midwest Cooperatives Harvest for Hunger; Raffle Requests - Avera St. Mary's Foundation, April and May; Monthly Financial Summary - January. Unanimous approval.

Brad Palmer, Utilities Director, requested to award the bid for aggregate base course to Morris Inc for \$12.85/ton for 12,000 tons delivered and stockpiled, \$12.85/ton for up to an additional 10,000 tons, and \$4.50/ton for 8,000 tons asphalt millings and 12,000 tons aggregate base control blended and stockpiled. No other bids were received. Commissioner Mehlhaff moved and Commissioner Huizenga seconded to award the bid for aggregate base course to Morris Inc as presented. Unanimous approval.

Sharon Pruess, City Planner, explained that in November the City took action to approve a resolution for Lot 2 in the Tower Addition, an outlot to Menards. After negotiations with a possible buyer, the lot size has been modified for an additional 20x30 area for garbage receptacles. The Planning Commission recommended approval on February 22<sup>nd</sup> and the request will be brought back to the City Commission on March 1<sup>st</sup> for consideration. The City then intends to transfer the property to PEDCO to facilitate the sale with the private party.

Brad Palmer, Utilities Director, presented an overview of the Tree Trimming education process, tree trimming procedure, and related billing. The City Commission implemented a fee structure for the service performed by the City. The City provided Commission Meeting presentations, public news releases, notices were sent in utility billings, Oahe TV banners, and radio public service announcements to notify and educate the public of the process and upcoming service to be provided. City crews trimmed trees on December 8<sup>th</sup>, but were pulled from the duty after citizen questions were raised. Arbor Board member Art Smith commented that the City crews trimmed the trees the property way for the health and continued growth of the tree. Nathan Sanderson commented that he trimmed his trees and the City also trimmed. He asked if door hangers could be placed letting property owners know that they are not in compliance, so they would have the chance to comply before crews came to trim. He indicated he did not receive any notice that the City was coming to trim. Commissioner Mehlhaff expressed concern with the crews being pulled without notifying or consulting him of the decision. City Ordinance indicates the Utility Commissioner is responsible for this service and asked that he be kept abreast of any issues related to the process. He indicated his full support of the City's education process and the procedure used for trimming trees. He indicated door hangers might be a good idea if crews are able to get back to trimming in the spring, since it's been so long since all the other information was disseminated to the Community. Brad Palmer indicated the door hangers could be placed in neighborhoods before crews came to trim, but indicated the Park and Street Crews are currently

preparing for spring construction and wasn't sure if they'd be able to get back out to trim trees until the fall. Mayor Gill explained that billings will be issued per the fee structure for trimming services the City provided on December 8<sup>th</sup>.

Leon Schochenmaier, City Administrator, presented an agreement with Hoffman Strategy Group to conduct a feasibility study on the amount, type, and timing of new retail development in the City of Pierre. The report provided would include information that would be used at the annual Retail Convention in Las Vegas, where the City solicits prospective businesses that might be interested in the City of Pierre. The project fee identified is \$19,000 with up to \$5,000 in travel expenses. Commissioner Harding indicated this was the first he'd heard of the contract and expressed concerns with the Company located in Arizona being the best fit for the service requested and asked for additional time to research the issue. Mayor Gill indicated the item would be held until next week to allow for additional research and consideration.

Leon Schochenmaier, City Administrator, presented change orders for Hyde Stadium Improvements. Commissioner Goodman moved and Commissioner Mehlhaff seconded to approve Change order #3 with Midwest Construction for an additional \$7,778.59 for moving a retaining wall, additional steps, railing landing in the dugouts. Unanimous approval. Commissioner Goodman moved and Commissioner Huizenga seconded to approve change order #1 with Olson Plumbing to an additional \$591.58 to add a pressure reducer for the kitchen equipment. Unanimous approval.

Commissioner Harding moved and Commissioner Huizenga seconded to adjourn. 7:05pm Unanimous approval.

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Twila Hight, Finance Officer

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