

Central South Dakota Communications  
User Board  
Meeting Notes  
Tuesday March 29, 2016

Board Members Present: Vice-Chairperson Chief Dave Panzer, Commissioner Jamie Huizenga, Sheriff Mike Leidholt

Board Members Absent: Chairperson Colonel Craig Price, Secretary Trevor Jones

Guests Present: CSDC Manager Cindy Gross, Captain Elton Blemaster, Lt. Jason Husby, Angie Lemieux, Twila Hight, Maria King, Shawnie Rechtenbaugh, Susan LaFave

Vice-Chairperson Panzer brought the meeting to order 09:04 hours

- I. Review of 9/14/15 meeting minutes
  - a. Motion to Approve by Sheriff Leidholt—2<sup>nd</sup> Commissioner Huizenga —All members voting Aye—Motion Carried
  
- II. Old Business
  - a. CSDC Budget Update
    - i. Need to get contracts in place with partner agencies
    - ii. Partner agencies will be grandfathered (the amount they are billed can be used when determining rates for outside agencies wanting to partner)
    - iii. After discussion it was determined to initiate contracts with current partners for 3 years with 3% increases each year. Twilia and Cindy will draft and run through legal and bring back to board members for approval.
    - iv. Commissioner Huizenga made a motion for budget carryover to be brought before the City Commission—2<sup>nd</sup> by Sheriff Leidholt—All members voting Aye—Motion Carried
  
- III. New Business
  - a. Homeland Security Grant-Radio consoles installed at the end of Jan 2016
  - b. TX911 Phone system install- installed Oct 2015//NextGen compliant
  - c. Zuercher GIS data conversion cost estimate
    - i. Original quote is for \$20,625 – Cindy spoke with Zuercher to see if can use maintenance monies to cover cost and they advised we cannot. Cindy was able to talk them into doing the work for \$100.00/hour instead of \$150.00/hour. (This quote for the work is attached).
    - ii. Shawnie explained the work is necessary for call routing for NextGen. Would like everyone compliant ASAP.

- iii. Vice-Chairperson Panzer tasked Cindy with reaching out to GeoComm to see what they would charge. Vice-President Panzer will reach out to Watertown PD for information on how they proceeded with their GIS conversion.
- d. CSDC update
  - i. CFS
    - 1. PSAP – 34,418
    - 2. HP – 49,310
    - 3. Average of 7,000 CFS per month
  - ii. Phone Stats (handout attached)
  - iii. Training
    - 1. Michelle just graduated 911
    - 2. Emily and Casey will attend in June
  - iv. Staffing
    - 1. Currently 13 FTE + Supv
    - 2. Offer out for FTE in May
    - 3. Should be full staff in June

#### IV. Other Business

- a. none

#### V. Set next meeting date and adjourn

- a. TBD – notice will be sent out
- b. Motion to adjourn Sheriff Leidholt—2<sup>nd</sup> Commissioner Huizenga—All members voting Aye—Motion carried 0948 hours

Submitted by:  
Susan LaFave

# ZUERCHER

## 1. Zuercher Professional Services

Zuercher will provide the following services:

### 1.1. NG911 GIS Remediation Work

Zuercher will make corrections to Customer data set and coordinate with the State of South Dakota to ensure Customer has submitted compliant GIS data to the state-wide NG911 project. These services will be provided to Stanley, Sully, Hughes, Hyde, and Jones County and paid for by Customer under this Amendment to the Underlying Agreement with Customer.

All costs related to Zuercher's implementation of the above services is represented in the following pricing. Any third party costs or charges incurred related to the implementation of the above services will be the responsibility of the Customer.

## 2. Pricing

Services	Unit	Qty	Price	Total
Stanley-ZSuite - GIS Services	Per Hour	35	\$ 100	\$ 3,500
Sully-ZSuite - GIS Services	Per Hour	25	\$ 100	\$ 2,500
Hughes-ZSuite - GIS Services	Per Hour	45	\$ 100	\$ 4,500
Hyde-ZSuite - GIS Services	Per Hour	35	\$ 100	\$ 3,500
Jones-ZSuite - GIS Services	Per Hour	25	\$ 100	\$ 2,500
<b>Services Total</b>				<b>\$ 16,500</b>
<b>TOTALS</b>				<b>Total</b>
<b>Services Total</b>				<b>\$ 16,500</b>
<b>TOTAL</b>				<b>\$ 16,500</b>
*Taxes are not included in the pricing.*				

The total amount of this contract is \$16,500.00, due upon contract execution.

2015

admin 911 Monthly

	admin	911	Monthly
JAN	3182	542	3724
FEB	2874	538	3412
MAR	2718	569	3287
APR	3349	572	3921
MAY	3553	713	4266
JUN	3758	821	4579
JUL	4603	792	5395
AUG	4161	752	4913
SEP	4093	662	4755
OCT	4185	735	4920
NOV	5195	650	5845
DEC	4420	676	5096
	46091	8022	

Admin Total	46091
911 Total	8022

Total:	54,113
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Monthly average:	4509.41667
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