



**CITY COMMISSION ROOM  
PIERRE, SOUTH DAKOTA  
April 5, 2016**

The City of Pierre Board of Commissioners met in regular session on April 5, 2016 at 5:30 pm with Commissioners Goodman, Harding, Huizenga, Mehlhaff, and Mayor Gill present for roll call. The Pledge of Allegiance was recited and an invocation given. No one signed the guest register. The agenda was approved as amended – Commissioner Update - Steve Harding was removed from new business.

Commissioner Goodman moved and Commissioner Huizenga seconded to approve the consent calendar: Minutes Regular Meeting March 29, 2016; New Hire Cemetery Department Seasonal– Colton Graves \$12.00; New Hire Golf Department Seasonal—Vern Larson \$15.50, Richard Masteller \$13.50, Roger Mews \$15.50; New Hire Water Department Seasonal w/CDL – Stanley Sterling \$16.50; New Hire Street Department Seasonal –Richard Jones \$16.00 and Rod Miller \$16.00; Set Public Hearing April 12<sup>th</sup> 5:45pm – Hilger’s Gulch Sanitary Sewer Project and proposed funding; Claims. Unanimous approval.

A-OX WELDING SUPPLY CO INC	OXYGEN, TEST CYLINDERS	\$122.72
ABERDEEN VENTURES, LLC	IS LODGING INCODE TRAINING	\$178.00
AIRTECH HEATING & COOLING	BRIGHT ENERGY REBATE	\$100.00
ALL-AROUND GRAPHIX INC.	LOGO ON SHIRTS	\$117.50
ALLIED PLUMBING & HEATING	LEAK ON SANITARY VENT SYSTEM	\$254.07
AMARIL UNIFORM CO	SWEATSHIRTS, SHIRTS	\$227.64
AMERICAN LIBRARY ASSOCIATI	BANNER, STICKER, SEALS	\$94.70
AMERICAN MEDICAL RESPONSE	AMBULANCE SERVICE DEC	\$9,000.00
ASSOCIATED SUPPLY COMPANY	POOL WATER TEST KIT	\$161.45
AT&T MOBILITY	CELL SERVICE ADJ 1/7-2/8	\$4,649.43
ATCO INTERNATIONAL	AED DEFIBILATOR	\$2,157.00
AUDIOLOGY ASSOCIATES INC.	TESTING	\$25.00
AUTO BODY CONCEPTS	REPAIR 2013 RAM PICKUP	\$5,946.70
AVERA MEDICAL ASSOCIATES C	PHYSICAL	\$717.00
AVERA QUEEN OF PEACE	TESTING	\$324.50
B PRO INC	WEB HOSTING HISTORICAL PRESV	\$321.20
BAKER & TAYLOR COMPANY/THE	BOOK RETURN	\$1,787.30
BARON SERVICES INC	NOAA WEATHER WIRE DATA	\$461.00
BARRETT ENTERPRISES, INC	BATTERIES	\$1,527.36
BECK MOTORS INC.	REPLACE WINDOW REGULATOR	\$860.27
BOHNENKAMP, BROOKE	HATS, HEADBANDS	\$11.08
BOICE'S PLUMBING, LLC	FAUCETS, WATER HEATER PIPING	\$2,112.20
BRAD CLARK ELECTRIC INC	BRIGHT ENERGY REBATE	\$85.00
BUHLS INC.	HEM PANTS	\$50.00
BUTLER MACHINERY CO. INC.	LIGHT	\$104.15
CALEB MARTINMAAS ELECTRIC	METER CHANGE OUT	\$2,576.01
CARQUEST AUTO PARTS	FILTERS	\$882.04

## CITY COMMISSION PROCEEDINGS April 5, 2016

CARROLL, MICHAEL P	PICKUP REPAIR	\$1,471.96
CATLINS CAR CLINIC	WRKFRCE GRANT JACK WHALEY	\$858.75
CDW GOVERNMENT INC	PRINTER	\$6,028.06
CENTRAL DISTRIBUTION	TOWELS, TISSUE, GLOVES, MOPS	\$1,760.48
CENTURY BUSINESS PRODUCTS	COPIER RENT 2/17-3/16	\$787.87
CENTURY LINK	SERVICE 3/10-4/9	\$1,256.51
CHANDLERS INC	WINDSHIELD	\$170.00
CHASE ROOFNG & SHEET METAL	ROOF REPAIR	\$367.20
CHIEF SUPPLY INC	GLOVES	\$66.99
CHOLIK SIGN COMPANY	DECALS	\$150.00
COLE PAPERS INC.	TOWELS, SOAP, CUPS	\$2,751.20
COMM TECH INC	SWITCH RETURN	\$7,228.83
COMMUNICATIONS CENTER INC.	SPEAKER MICS	\$499.50
COUNTRY CARPET & FLOORING	INSTALL FLOORING & BASE	\$1,109.00
CUMMINS CENTRAL POWER, LLC	GASKET	\$32.95
CURT MERRIMAN PRINTING INC	COPY PAPER	\$680.00
D.M.G., INC	BEARING	\$15.50
DAKOTA BUSINESS CENTER	CHAIRS	\$1,500.00
DAKOTA DATA SHRED	SHRED SERVICE MAR	\$57.50
DAKOTA PUMP & CONTROL CO I	CHAINS	\$330.00
DAKOTA SUPPLY GROUP	ADAPTERS	\$54,856.03
DAKOTAMART	SOAP, TISSUE	\$192.64
DEMCO	STICKERS, BOOKMARKS	\$844.29
DGR ENGINEERING	ENG SERV MISC ELECTRIC	\$1,505.00
DIVING UNLIMITED INTERNATI	SURFACE SUPPLY KIT, YOKE, ADPT	\$13,735.20
DRAVLAND/TOM	GOLF CART USAGE DEDUCTION	\$100.00
EDDIE'S TRUCK SALES INC	WRKFRCE GRANT BRANDON RYCKMAN	\$928.93
ELECTION SYSTEM & SOFTWARE	ELECTION EQUIP MAINT 2016	\$1,396.00
ELECTRIC MOTOR SHOP OF WAK	SEALING, PACKAGING, SHIPPING	\$447.50
ELXSI DBA CUES	BEARINGS, SCREWS	\$282.88
EQUIPMENT BLADES INC - BRI	MOUNTING BOARDS, BLADES	\$1,786.34
ERICKSON PETROLEUM CORPORA	GAS	\$1,816.83
FAIRHOLM PHD, MATTHEW R	STRATEGIC PLANNING SESSION	\$1,911.20
FARNAMS	ACCUFIT BEAMS	\$37.98
FASTENAL COMPANY	LOCKNUTS	\$827.33
FEDERAL EXPRESS CORPORATIO	SHIPPING	\$31.31
FELD EQUIPMENT CO., INC/ED	AIR COMPRESSOR TRADE IN	\$23,841.78
FERDING ELECTRIC INC.	INSTALL LED LIGHTS	\$2,388.13
FRIMAN OIL & GAS COMPANY	OIL	\$347.10
FRONTLINE PLUS, INC	SIREN SERVICE CONTRACT	\$4,000.00
FULL COMPASS SYSTEMS LTD	ENCODER, DEOCDER	\$3,374.06
GALLS, AN ARAMARK COMPANY	BOOTS	\$626.69
GATEWAY FORD LINCOLN TOYOT	KNOB	\$16.97

## CITY COMMISSION PROCEEDINGS April 5, 2016

GENERAL STEEL & SUPPLY CO	CONVEYOR, FEEDER STAMP, ETC	\$12,199.98
GILL/LAURIE	OS TRAVEL LEG RALLY	\$1,006.62
GRAHAM TIRE COMPANY INC	TIRE REPAIR	\$2,076.64
GRAINGER	PLUG INS	\$44.05
GROSSENBURG IMPLEMENT INC	GAUGE	\$98.15
HANSON/JASON	LAWN CLEANUP	\$106.00
HAWKINS INC	CHLORINE	\$1,780.68
HD SUPPLY WATERWORKS LTD	METERS	\$6,438.13
HEIMAN INC.	COAT, PANTS	\$2,121.95
HEYMANS/ DEAN	GAS TO PICKUP BATTERY IN RC	\$78.66
HILLYARD INC	TISSUE, TOWELS, CLEANERS	\$1,365.76
HOGENS HARDWARE HANK	EXTENSION CORD	\$363.43
HUBER MD/THOMAS J	MEDICAL DIRECTOR CONTRACT FEES	\$1,000.00
INGRAM PEST SERVICE INC	GLUEBOARDS	\$592.00
INTERSTATE POWER SYSTEMS	PRESSURE RELIEF VALVE	\$5,887.52
JC OFFICE SUPPLY	CHAIR	\$180.39
JC PRINTING INC.	FREE LOAD COUPONS	\$736.00
KADRMAS, LEE & JACKSON, IN	ENG SERV 2014 PAVEMENT REHAB	\$2,729.95
KIMBALL MIDWEST	INSERTS, UNION, PINS	\$89.73
LAWSON PRODUCTS INC	HEAT SHRINK, FITTINGS, SCREWS	\$265.29
LEGGETTE, BRASHEARS & GRA	ENG SERV SANITARY LANDFILL	\$5,174.36
LIBRARY STORE INC	LABELS	\$16.75
LOCATORS & SUPPLIES INC	MARKING PAINT	\$1,440.82
LOGIC, INC.	REG WONDERWARE SOFTWARE CLASS	\$2,000.00
LYLE SIGNS INC.	BARRICADES	\$1,940.00
M & R SIGNS	SIGNS	\$1,040.38
MARCO, INC	COPIER RENT 2/8-3/4	\$271.33
MC LEOD'S PRINTING	WARNING TICKETS	\$157.17
MENARD, INC	SPADE, HEATER, CLOROX	\$1,313.91
MICRO MARKETING LLC	CD	\$501.37
MICRO-FIX COMPUTERS INC	KEYBOARD	\$689.00
MID-STATES ORGANIZED CRIME	MEMBERSHIP FEES 2016	\$200.00
MIDAMERICA BOOKS	BOOKS	\$202.45
MIDCONTINENT COMMUNICATION	INTERNET 1/1-31	\$1,970.75
MIDWEST CONSTRUCTION INC	CAPITAL CREEK TRAIL REHAB	\$53,055.99
MIDWEST TAPE	AUDIO BOOKS	\$962.74
MIDWEST TURF & IRRIGATION	TIRE, BLADES, BELTS, RIM, VALV	\$3,041.08
MIKES MODERN UPHOLSTERY	GROUND TARP REPAIR	\$90.00
MINDY CHEAP	GARLAND	\$47.62
MONICK PIPE	DRAIN VALVES, TUBING, FAUCET	\$346.78
MONTANA-DAKOTA UTILITIES C	NATURAL GAS 2/18-3/17	\$8,780.34
MORRIS EQUIPMENT LLC	BLADES, PIN	\$5,408.71
MORRIS INC.	CONCRETE	\$174,557.82

## CITY COMMISSION PROCEEDINGS April 5, 2016

MORRIS, MILTON	ULMAN LIFT STATION EASEMENT	\$5,000.00
NASSCO, INC.	2016 MEMBERSHIP DUES	\$295.00
NEVE'S UNIFORMS INC	SHIRT	\$4,655.74
NORTHWEST PIPE FITTINGS	MANHOLE COVERS, BOLTS, COVER	\$2,578.96
NUSS TRUCK & EQUIP	2016 VOLVO LOADER	\$251,614.00
OAHE ELECTRIC COOP INC.	ELECTRICITY	\$388.90
ONE CALL LOCATORS, LTD	LOCATES 2/27-3/4	\$1,785.31
OVERDRIVE INC	EBOOKS	\$255.75
PENWORTHY COMPANY/THE	BOOKS	\$218.56
PETE LIEN & SONS INC	CONCRETE	\$2,440.00
PHEASANTLAND INDUSTRIES	SIGNS	\$328.86
PIERRE AREA CHAMBER OF COM	CVB 2ND QTR FUNDING	\$66,374.63
PIERRE AREA REFERRAL	2016 BUDGET REQUEST	\$5,150.00
PIONEER RESEARCH CORPORATI	ENSOLVENT	\$4,196.80
POLLARDWATER.COM- EAST	CHLORINE	\$1,266.06
PRAIRIE PAGES	BOOKS	\$414.25
PRO-BUILD NORTH	REBAR, BITS	\$1,621.98
PRYNTCOMM	SHIPPING	\$1,835.68
RAWLINS MUNICIPAL LIBRARY	TOTES, EAR BUDS, BOOK BAGS	\$819.63
RAY LAMBERT ENT. INC	GAUGES	\$559.54
RED ROSSA ITALIAN GRILLE	STRATEGIC PLANNING	\$505.80
REES COMMUNICATION	ANTENNA, CONNECTORS, CABLE	\$613.50
RITER, ROGERS, WATTIER & N	CONTRACT ATTORNEY FEES APR	\$2,250.00
RIVER CITY TRANSIT	2016 APR ALLOCATION	\$9,980.70
ROBINS WATER CONDITIONING	SALT	\$16.70
ROSE CONSTRUCTION	STORM REPAIR	\$26,383.34
RUNNINGS	BATTERY CABLE, HARDWARE	\$2,622.66
RUNYAN/JEFF	IS TRAVEL BLDG OFFICIAL CONF	\$47.00
RURAL ELECTRIC SUPPLY COOP	TRANSFORMERS	\$115,144.72
SAMS CLUB	TAPE, MARKERS, ENVELOPES	\$57.21
SANFORD HEALTH	PHYSICAL	\$363.00
SANITATION PRODUCTS	BROOM COVER	\$156.99
SCHOCHENMAIER/LEON	OS TRAVEL APPA LEG RALLY	\$1,199.43
SD DEPT OF HEALTH	TESTING	\$1,035.00
SD DEPT OF REVENUE	TITLES	\$44.80
SD DEPT OF TRANSPORTATION	GAS JAN/FEB	\$5,348.83
SD HERITAGE STORE	BOOK	\$18.99
SD MUNICIPAL STREET MAINTEN	2016 SPRING MTG REGISTRATIONS	\$200.00
SD WATER & WASTEWATER ASSN	REG SDWWA SEMINAR K COLDSMITH	\$70.00
SERVALL UNIFORM & LINEN	SERVICE	\$735.21
SHARE CORPORATION	GLOVES	\$129.94
SHARPE ENTERPRISES INC	2016 CURB & GUTTER PROJECT	\$14,991.66
SHAW FIRE & SAFETY LLC	INSPECTION	\$246.00

SIoux VALLEY ENVIRONMENTAL	DEGREASER	\$1,998.00
SMALL ENGINE HOUSE	CHAIN LOOP, WING NUT	\$526.78
SPECK, HUNTER	CLEANING SERVICE FEB	\$700.00
STANLEY COUNTY SCHOOL DIST	WRKFRCE GRANT BRITTANY PILLEN	\$480.00
STAPLES ADVANTAGE	CHAIRS	\$533.89
STATE OF SD - PMB 0112	POSTAGE FEB	\$11.95
SUN BADGE COMPANY	BADGE REPAIRS	\$105.00
T & T LLC	WATER METER CHANGE OUTS	\$3,489.80
TASER INTERNATIONAL, INC	CARTRIDGES, BATTERIES	\$1,102.52
TEREX UTILITIES INC.	BUCKET TRUCK	\$195,382.28
THE CHARLES MACHINE WORKS,	BACKHOE	\$149,712.04
TRUENORTH STEEL, INC	CULVERT SECTIONS	\$29.70
TRUGREEN, PIERRE	APPLIED FERTILIZER	\$149.38
TYLER TECHNOLOGIES-INCODE	UTIL BILL ONLINE MAINT APR	\$730.00
ULTRAMAX	AMMUNITION	\$1,830.00
USA BLUE BOOK	POLY LIFT LINE HOSE	\$4,136.43
VENTURE COMMUNICATIONS COO	SERVICE 3/12-4/11	\$203.52
VOGEL PAINT & WAX	TIPS, FILTERS, SLEEVES	\$1,077.70
VON CORPORATION/THE	ADAPTER	\$105.21
WAL-MART COMMUNITY	INK CARTRIDGES,TAPE, BATTERIES	\$857.73
WELCH/KIRBY	IS TRAVEL BLDG OFF CONF	\$47.00
WELLS FARGO BUSINESS DISTR	DVDS RETURNED	\$12,729.31
WHEELHOUSE PLUMBING INC	WATER METER CHANGE OUTS	\$5,676.18
YAMAHA MOTOR CORPORATION,	GOLF CAR RENTALS	\$4,567.50
ZANDER AUTO PARTS	BALL BEARINGS	\$690.59

Erin Barnum, Deputy Finance Officer, presented Ordinance 1755, a supplement to the 2016 budget, for second reading. The supplement includes \$9,677,638 for projects from 2015 that were not complete at the close of the fiscal year and budget authority is requested to be carried into 2016 to complete the projects. Commissioner Mehlhaff gave second reading to and moved approval of Ordinance 1755 AN ORDINANCE ENTITLED AN APPROPRIATION ORDINANCE SUPPLEMENTAL TO ORDINANCE NO 1746, THE 2016 ANNUAL APPROPRIATION ORDINANCE, TO APPROPRIATE FUNDS FOR NECESSARY FUNCTIONS OF GOVERNMENT FOR WHICH NO APPROPRIATION OR INSUFFICIENT APPROPRIATIONS WERE PROVIDED, as presented. Commissioner Goodman seconded. Unanimous approval.

Joe Gerlach updated the Commission on the plans for the Veterans' Memorial Ride and the 10 Year Anniversary Event for the Vietnam Veteran Memorial Wall. The Memorial Ride is scheduled for July 16<sup>th</sup> and the 10 Year Anniversary Event is scheduled for September 23-24, 2016.

Lynn Patton, Construction and Operations Manager, presented information on the Water Quality Report for the City of Pierre. The City received a clean report, meeting both EPA and DENR standards. Reports are available at City Hall and the Rawlins Library. Pamphlets containing the information were also mailed out with customers' utility bills.

Lynn Patton, Construction and Operations Manager, presented a request to bid for a Water Pipe Storage Building. The building will be constructed near the new water shop and will be use by both the water and electric departments. The storage space in the new building will allow the water department to remove many of their parts/supplies from the street shop where the items are currently stored. This will free up some much needed space for the street department. Commissioner Mehlhaff moved approval to authorize request to go out for bids as presented. Commissioner Goodman seconded. Unanimous approval.

Sharon Pruess, City Planner, presented an introduction of Plat of Lot 1, McKinley School Addition, Pierre School District. The school district is proposing to clean up the legal description of the lot and to vacate the alley on the lot. The school plans to surplus the property. The Planning Commission recommends approval of the plat and the request to vacate the alley. This item will be brought back to the commission on April 12<sup>th</sup> for final consideration.

Sharon Pruess, City Planner, presented an introduction of Plat of Witte Tract 1, Roger Witte. The property owners would like to purchase an additional 1.8 acres from their neighbors to increase the size of their lot in order to construct a storage building on their property. The Witte's submitted a plat that had their lot and the proposed 1.8 acre lot as two separate lots. The 1.8 acre lot would not have access to an improved road. Staff requested that the two lots be re-platted as one lot so that the entire lot will have access to an improved road. The Planning Commission recommends approval of the plat. Because this tract is located within the City of Pierre's extraterritorial limits, the re-platting will need joint approval from the city commission and the Hughes County commission. This item will be brought back to a joint meeting held by the City Commission and the Hughes County Commission on April 19<sup>th</sup> for final consideration.

Sharon Pruess, City Planner, presented a request for 1<sup>st</sup> Reading and to set a Hearing for the Rezoning & Conditional Use Permit for CAM Rentals. The lot is located at 1409 E. Sioux Ave. The property owners are proposing to rezone the lot from light industrial to local business with a conditional use permit for multi-family use. The property owner is proposing to renovate two existing buildings with the intent to create 12 rental units on the property. CAM Rentals is also requesting a variance to have five parking spots in front of the rental units since the lot is not large enough to support the required 16 off-street parking spots. The Planning Commission recommends approval of the rezoning. Staff requested that green landscaping be done around the units because the 15' planting strip at the front cannot be achieved due to the front yard parking spots. Commissioner Mehlhaff gave first reading and set the public hearing for April 19<sup>th</sup> at 5:45pm.

Sharon Pruess, City Planner, presented a request for 1<sup>st</sup> Reading and to set a Hearing for the Rezoning of Meadow Addition, Meadow Properties LLC. Lots 1 and 3 are owned by Avera Health and Lot 2 was gifted to the City for the potential Recreation and Events Center. The unplatted land is bound by Garfield Ave to the east and HWYS 14 & 83 to the North. The property owners are proposing that the plat be rezoned from One-Family Residential to Local Business/Commercial due to the high volume of traffic. The Planning Commission recommends rezoning the lots to Local Business/Commercial. Commissioner Huizenga gave 1<sup>st</sup> reading and set the public hearing for April 19<sup>th</sup> at 5:45pm.

Sharon Pruess, City Planner, presented an introduction of Plat of Lot 8R, Sand Addition, Specker Enterprises. The property owner is proposing to replat his lot to expand its size by more than double. The size of the lot would be increased from 50,075 sq. ft. to 111,927 sq. ft. The purpose of expanding the lot is to allow for more storage of equipment behind the Ferding Electric contractor shop that is

currently on the lot. The original version of the plat had the expanded area as a separate lot with no access to an improved street. Staff requested that the lot be replatted as one large lot so that it could not be sold separately in the future. The Planning Commission recommends approval of the plat. This item will be brought back to the Commission on April 12<sup>th</sup> for final consideration.

Commissioner Huizenga moved and Commissioner Harding seconded to adjourn. 6:25pm Unanimous approval.

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Erin Barnum, Deputy Finance Officer

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