



**CITY COMMISSION ROOM
PIERRE, SOUTH DAKOTA
April 19, 2016**

The City of Pierre Board of Commissioners met in joint session with Hughes County Commission on April 19, 2016 at 5:30 pm with Commissioners Abernathy, Inmann, Harwick, Tveit, Goodman, Harding, Huizenga, Mehlhaff, and Mayor Gill present for roll call. The Pledge of Allegiance was recited and an invocation given. Mitchell Geffre, Dennis Rebelein, and Jim Housiaux signed the guest register. The agenda was approved as posted.

Roger Witte requested a plat located in the extra-territorial limits, 4500 Lookout Drive, that combines an existing 2 acre lot with an additional 1.8 acre parcel that was purchased from the adjacent property owner to accommodate a proposed horse barn. The original lot didn't provide adequate distance from existing Oahe Electric overhead power lines. The acquisition of additional land allowed adequate distance to meet required setbacks. The additional property doesn't have separate access, so combining the lots into one plat allows for continued access from the existing access provided to the existing platted lot. Sharon Pruess, City Planner, explained that staff recommended combining the lots to allow for continued access to the additional 1.8 acres. Commissioner Abernathy moved and Commissioner Tveidt seconded to approve the plat in Resolution 2575 as presented. Unanimous approval.

RESOLUTION NO. 2575

A RESOLUTION APPROVING THE PLAT OF WITTE TRACT 1, A SUBDIVISION OF THE NW ¼ SE ¼ AND THE SW ¼ NE ¼ OF SECTION 2, TOWNSHIP 110 NORTH, RANGE 79 WEST OF THE 5TH P.M, HUGHES COUNTY, SOUTH DAKOTA.

WHEREAS, the plat of the above described property has been executed according to statute, now therefore;

BE IT RESOLVED that the City Commission, in and for the City of Pierre, does hereby approve the said WITTE TRACT 1.

Dated this 19th day of April, 2016.

CITY OF PIERRE, SOUTH DAKOTA
BY: Laurie R. Gill, Mayor

ATTEST: Twila Hight, Finance Officer

Hughes County Commission was excused from the remainder of the meeting.

Mayor Gill provided a proclamation for Arbor Day and Mayor's Day of Recognition for National Service.

Commissioner Goodman moved and Commissioner Huizenga seconded to approve the consent calendar: Minutes Regular Meeting April 12, 2016; Monthly Financial Summary; New Hires, Seasonal: Street Department Jose Uvallas \$15.50, Park Department Colter Nieman \$12.00, Water Department Tyler Fahey \$12.00, Zachary Piersol \$13.00, Cemetery Nick Rabern \$11.00; Raffle Request – Pierre Area Chamber of Commerce and Pierre Boys and Girls Club; Set 5:45pm Public Hearing April 26th – Pierre Fire Department Temporary Malt Beverage License May 6-7th; Set 5:45pm Public Hearing April 26th – Historic Pierre Street Association & Alley Exchange Wine Walk Temporary Wine Licenses; Appointment to Business Improvement District Board – Brad Reinke, John Poncelet; Claims. Unanimous approval.

3D SPECIALTIES INC	SIGN PARTS	8,292.45
3M RQP8445	SIGNS	870.00

CITY COMMISSION PROCEEDINGS April 19, 2016

A-OX WELDING SUPPLY CO INC	CYLINDER RENT	510.55
AIRTECH HEATING & COOLING	INSTALL GRAVITY DAMPERS	248.00
ANIMAL CLINIC	ANIMAL CARE MAR	1,335.00
ATCO INTERNATIONAL	POWDER DRINK MIX	618.54
AVERA MEDICAL ASSOCIATES C	PHYSICAL	632.00
AVERA QUEEN OF PEACE	TESTING	439.40
BAKER & TAYLOR COMPANY/THE	BOOK RETURN	1,254.59
BALLEW CONSTRUCTION INC.	BORING	4,523.34
BAN-KOE	ALARM SYSTEM MONITORING	360.00
BECK MOTORS INC.	INSPECT & REPAIR BRAKES	339.55
BIERSCHBACH EQUIP & SUPPLY	OUTER LENS, INNER LENS	88.96
BIOVERSE INC	AQUA SPHERE	350.40
BLACK HILLS CHEMICAL CO	GLOVES, TOWELS, TISSUE	213.92
BOTTOM LINE WELDING	TUBING, FLAT STEEL	49.50
BROSZ ENGINEERING INC	ENG SERV HILGERS GULCH	20,952.50
BUREAU OF ADMINISTRATION	TEST PHONE LINES AT DCI BLDG	629.84
CALL ONE, INC	HEAD PHONES	484.00
CAPITAL SPORTS	BOOTS	130.00
CARDA, LAURA	WRFRCE GRANT ASHTON HOFFMAN	483.98
CARQUEST AUTO PARTS	FILTER	754.97
CATLINS CAR CLINIC	WRKFRCE GRANT CASEY RYCKMAN	720.00
CDW GOVERNMENT INC	HUB TOWER, WIN PRO 10	722.83
CENEX FLEET CARD	DIESEL	62.14
CENTRAL COURIER, INC	MAIL SERVICE MAR	5,485.70
CENTRAL DISTRIBUTION	CLEANER, MOPS, RAGS	156.67
CENTURY BUSINESS PRODUCTS	COPIER LEASE 2/10-3/9	144.71
CENTURY LINK	SERVICE 3/25-4/24	1,694.89
CHILDS/JOHN	IS TRAVEL SDES CONF	41.00
CITIBANK N.A.	TURNBUCKLE, CHAIN	1,185.02
CLEVELAND COTTON PRODUCTS	TOWELS, TISSUE, AMONIA, SOAP	1,340.40
COLE PAPERS INC.	SOAP	212.82
COMM TECH INC	VPN TECH SETUP	10,879.01
CONNECTIONS INC EAP	EMPLOYEE ASSIST PROGRAM APR	421.86
CURT MERRIMAN PRINTING INC	DRINKING WATER REPORT	759.00
DAILY CAPITAL JOURNAL INC.	DAILY PAPERS	1,101.71
DAKOTA RIGGERS INC.	RATCHETS, HOOKS, HAMMERLOCK	864.44
DAKOTA SUPPLY GROUP	VAC BREAKER REPAIR KIT	17,210.92
DANKO EMERGENCY EQUIPMENT	LETTERS SEWN ON COAT	73.65
DIRECTV LLC	SERVICE 3/23-4/22	38.99
DONS SINCLAIR	GAS	177.16
EDDIE'S TRUCK SALES INC	PIGTAIL WIRE	631.44
EMPIRE FEED & GRAIN INC	AGGREGATE	6,025.86
ENVIRO TECH	RECYCLE SERVICE 4/1-30	837.53
ENVIRONMENTAL PRODUCTS & A	HOSES	270.25
EQUIPMENT BLADES INC - BRI	BLADES	536.32
ERICKSON PETROLEUM CORPORA	GAS MAR	2,952.59
FARNAMS	WIPER BLADES	223.35
FASTENAL COMPANY	SCREWS	506.49

CITY COMMISSION PROCEEDINGS April 19, 2016

FERDING ELECTRIC INC.	INSTALL SENSORS & FIXTURES	3,589.90
FISCHER, ROUNDS & ASSOC. I	AIRPRT GNERL LIABILITY RENWL	6,245.00
FISHER SCIENTIFIC	GLASS FIBER FILTERS	526.04
FRIMAN OIL & GAS COMPANY	FUEL OIL	5,154.34
GALLS, AN ARAMARK COMPANY	BELT	53.00
GOLDEN WEST TECHNOLOGIES	OFFSITE BACKUP SERVICE 4/1-30	2,055.00
GONSOR, SIDNEY	CDL TESTING	90.00
GRAHAM TIRE COMPANY INC	TIRE REPAIR	3,331.75
GRIMMS PUMP SERVICES INC	GLASS CLEANER	25.58
GROSSENBURG IMPLEMENT INC	ALTERNATOR	470.10
H.M. CRAGG CO	BATTERY INSPECTIONS	2,985.50
HACH COMPANY	PROBE W/CABLE	682.44
HAWKINS INC	CHLORINE	6,944.20
HD SUPPLY WATERWORKS LTD	PIPE FITTINGS, HYDRANTS	41,953.27
HEIMAN INC.	FIRE TRUCK CAB & CHASSIS	83,950.00
HILLS PRODUCTS GROUP, INC	LUMBER	2,075.37
HOGENS HARDWARE HANK	BUNGEE CORDS	464.09
HOLIDAY INN	IS LODGING SDES CONF	384.00
HUGHES COUNTY REGISTER OF	RECORDING FEE	30.00
HYDRO-KLEAN, LLC	SANITARY SEWER CLEANING	60,576.60
INGRAM PEST SERVICE INC	PEST CONTROL	85.00
INTERNATIONAL CODE COUNCIL	BUILDING CODES MANUAL	514.00
INTERSTATE ENGINEERING INC	ENG SERV HILGERS GULCH SEWR	34,024.00
JC OFFICE SUPPLY	CORR TAPE, CLIPS, FOLDERS, ETC	534.97
JC PRINTING INC.	SUMMER REC BOOKS	385.00
JWR, INC	PROGRESS PYMT FOR BALER	369,847.10
KIRKPATRICK/KEVIN L.	DOORS ON PUMP HOUSES	3,927.00
KURTH, KYLE	IS TRAVEL SDES CONFERENCE	156.00
LIFEWRX MEDIA LLC	HEADER DESIGNS	40.00
LOCATORS & SUPPLIES INC	MARKING PAINT	211.70
LYLE SIGNS INC.	SIGNS	3,041.29
MARCO, INC	COPIER LEASE 3/5-4/4	126.24
MENARD, INC	SPRING SNAPS	573.92
MICRO MARKETING LLC	CDS	191.92
MICRO-FIX COMPUTERS INC	PRINTER, CABLE	300.95
MID-DAKOTA RURAL WATER	WATER USAGE MAR	80.00
MID-STATE APPRAISAL SERVIC	LAND APPRAISAL	2,800.00
MIDAMERICA BOOKS	BOOKS	114.75
MIDCONTINENT COMMUNICATION	CABLE, INTERNET 2/1-29	225.00
MIDWEST CONSTRUCTION INC	HYDE STADIUM RENOVATION	158,604.39
MIDWEST TAPE	AUDIO BOOKS	329.91
MIDWEST TURF & IRRIGATION	GROUNDMASTER MOWER	81,663.92
MILLER & SONS GOLF CARS	BRAKE DRUMS	162.34
MINNESOTA MUNICIPAL UTILIT	SAFETY TRAINING APR-JUN	6,012.50
MONICK PIPE	CLEAR CEMENT	5,899.38
MONTANA-DAKOTA UTILITIES C	NATURAL GAS 3/8-4/5	356.62
MORRIS EQUIPMENT LLC	COUPLERS, HOSE, SLEEVES, TUBE	206.80
MORRIS INC.	MOVE EQUIP, SANDBLAST, PAINT	186,118.31

CITY COMMISSION PROCEEDINGS April 19, 2016

NAT'L ASSOCIATION OF SCHOO	MEMBERSHIP 6/2016-2017	80.00
NBS CALIBRATIONS	CALIBRATING OF BALANCE/SCALE	318.00
NEVE'S UNIFORMS INC	HOLSTERS	7,958.86
NEWMAN SIGNS INC	SIGNS	2,373.90
NORTHWEST PIPE FITTINGS	GATE VALVES	28,123.78
NYSTROM ELECTRICAL CONT. I	ELECTRICAL WORK	6,979.95
OAHE ELECTRIC COOP INC.	ELECTRICITY	403.70
OKEE DOKEE WELDING	WELDING ON RAKE	492.50
OLSON PLUMBING INC	PLUMBING WORK HYDE STADIUM	40,205.82
OLSON'S PEST TECHNICIANS	PEST CONTROL APR	100.00
ONE CALL LOCATORS, LTD	LOCATES 3/19-3/25	722.23
OSHKOSH CORPORATION	SEAL	48.22
OVERDRIVE INC	EBOOKS	245.88
OVERHEAD DOOR COMPANY INC	WINDOWS	600.00
PAINT STORE, INC., THE	TAPE, PAPER	240.50
PALMER/BRAD	OS TRAVEL APPA SEMINAR	91.00
PIERRE AREA CHAMBER OF COM	2016 PEAK SEASON BID BOARD	60,000.00
PIERRE AREA REFERRAL	1ST QTR ROUND UP DONATION	526.08
PITNEY BOWES INC.	POSTAGE METER RENT 1/1-3/31	117.00
PRAIRIE PAGES	BOOKS	67.20
PRO-BUILD NORTH	LUMBER	460.75
PRYNTCOMM	LAMINATE MAP	437.93
RAMKOTA-SIOUX FALLS	IS LODGING TURFGRASS SEMINAR	185.98
REGENCY MIDWEST VENTURES L	LODGING M FAIRHOLM STRATEGIC P	224.00
RIVERFRONT BROADCASTING LL	TOWER RENT APR	245.97
ROBINS WATER CONDITIONING	WATER, COOLER RENT 4/1-30	179.85
ROSE CONSTRUCTION	STORM SEWER CAPITOL/ASH	13,985.98
RUNNINGS	TOOLS, SAW BLADES, BATTERY	2,573.98
RURAL ELECTRIC SUPPLY COOP	FAULT SENSING FUSES	93,827.64
S ELLWEIN INC DBA INMAN'S	REVERSE OSMOSIS RENTAL 4/1-30	421.60
SAY WHAT DESIGNS, LLC	T-SHIRTS	270.00
SCHRUPP, ROBIN	OS TRAVEL TO PLA CONFERENCE	317.02
SD ASSOC OF CODE ENFORCEME	REG CONF BLEMASTER, SWENSON	100.00
SD CITY MGM'T ASSOCIATION	REG 2016 SPRING CONFERENCE	50.00
SD DEPT OF CORRECTIONS	UTILITIES, NAT GAS, GARBAGE	1,657.60
SD DEPT OF ENV & NAT RESOU	STIPULATED PENALTY SAMPLE COLL	250.00
SD DEPT OF ENVIR.& NATURAL	SOLID WASTE FEE MAR	2,323.00
SD DEPT OF LABOR	UNEMPLOYMENT 1ST QTR	3,201.00
SD DEPT OF REVENUE	TITLE, PLATES	11.20
SD GOVERNMENTAL HUMAN RESO	REGISTRATION L GRONLUND	50.00
SD ONE CALL	MESSAGE FEES MAR	145.95
SD WATER & WASTEWATER ASSN	REGISTRATIONS FOR SEMINAR	490.00
SERVALL UNIFORM & LINEN	SERVICE	314.03
SETTLEMENTONE SCREENING CO	CREDIT REPORTS MAR	16.67
SHELS GAS STOP	DIESEL	32.86
SIOUX VALLEY ENVIRONMENTAL	DEGREASER	4,738.50
SMALL ENGINE HOUSE	REGULATOR	377.22
SPECK, HUNTER	CLEANING SERVICE MAR	700.00

CITY COMMISSION PROCEEDINGS April 19, 2016

STANDARD SIGNS INC	SIGN MATERIALS	311.19
STANGLE, ROBERT	SHIPPING	22.90
STEAMBOAT'S INC	ANNUAL DIVE EQUIPMENT INSPECT	187.94
STOCK SEED FARMS INC	GRASS SEED	1,880.00
STRAIT/RON	CDL TESTING	95.40
TETON RIVER TRADERS	AMMO, RANGE FEE	100.00
TORO COMPANY - NSN/THE	IRRIGATION TECH SUPPORT APR	223.00
TRAFFIC AND PARKING CONTRO	POLES	1,667.89
TRANSUNION RISK AND ALTERN	BACKGROUND CHECK MAR	25.00
TYLER TECHNOLOGIES-INCODE	UTIL BILL TRANSACTION FEES	3,756.25
UPBEAT INC	PET WASTE BAGS	226.95
USA BLUE BOOK	DISINFECTANT, DECAL	1,417.62
VAN DIEST SUPPLY COMPANY	GRASS SEED	322.04
WAL-MART COMMUNITY	BATTERIES	483.63
WEGNER AUTO INC.	SCAN TEST & DIAGNOSTIC, PARTS	211.08
WEST CENTRAL ELECTRIC COOP	ELECTRICTY INTERSTATE LIGHTS	192.64
WHEELHOUSE PLUMBING INC	PIT PUMPING	3,110.43
WW TIRE SERVICE INC	TIRES	368.66
Y M C A	MGMT FEES FEB/MAR	831.92
ZANDER AUTO PARTS	VALVE CAPS	106.83

This being the time and place for the public hearing for the request to rezone and conditional use permit from CAM rentals, Mayor Gill opened the hearing. Gerrick McComsey requested rezone property located at 1409 E Sioux Avenue from light industrial to local business with a conditional use for multiple family. His proposal includes renovation of 2 structures on this property into workforce apartment units. The proposed plan requires the use of lot space in the front of the property for additional parking to meet the required space requirements. Sharon Pruess, City Planner, explained that City Ordinance doesn't allow front yard parking, so this will required specific action by the Commission to approve this variance. Sharon explained they have reviewed the plans, which meet the required parking spaces and property zoning and conditional use with approval, and recommend remainder of front and side yard be green space. Garrick explained that he'd prefer stamped concrete be allowed on the boulevard to the west for snow removal and maintenance. Being no one else present to comment, Mayor Gill closed the hearing. Commissioner Huizenga moved and Commissioner Harding seconded to approve Ordinance 1757 with the condition allowing stamped concreted along boulevard only and allow 5 parking spaces in the front yard. Unanimous approval.

This being the time and place for the public hearing for Rezoning Meadow Properties, Mayor Gill opened the meeting. Glennis Zarecky was not present to present her request. Being no one present to comment, Mayor Gill indicated the hearing would be held over to next week.

This being the time and place for the public hearing for the Sanitary Sewer Plant Improvement Project and proposed funding, Mayor Gill opened the hearing. Leon Schochenmaier, City Administrator, explained that the City will seek funding from SD Department of Natural Resources State Revolving Fund for Plant Improvements needed. The application would be for \$3.8 million at 3% for 20 years to be paid with pledged Sewer Rates. This project is just the first project of several needed improvements to the Plant operations and equipment. Being no one else present to comment, Mayor Gill closed the hearing. Commissioner Mehlhaff moved and Commissioner Harding seconded to approve the proposed project and grant funding application. Unanimous approval.

Brad Palmer, Utilities Director, presented bids received for the first phase of the treatment plant improvement project just discussed. Bids were received from KHC Construction of Marshall MN for \$737,000, AB Contracting of Colman SD for \$845,000, Industrial Process Technology of Mitchell SD for \$890,620, PKG Contracting of Fargo ND for \$915,700, Gridor Construction of Buffalo MN for \$1,117,000, and Sharpe Enterprises of Fort Pierre SD for \$1,160,000. Jim Housiaux, Banner Associates, recommended approval of low bidder and indicated his firm does have experience with the contractor. Commissioner Mehlhaff moved and Commissioner Huizenga seconded to award the bid for Phase 1 Wastewater Plant Improvements to KHC Construction of Marshall MN for \$737,000. Unanimous approval.

Brad Palmer, Utilities Director, presented contract agreements with Western Area Power Association (WAPA) that included only one change to the signature line to the bottom of the existing agreement, which was previously approved and signed with WAPA in October 2015. WAPA has since joined the Southwest Power Pool (SPP) and SPP has required a signature line on the WAPA agreements. No change to the contract language, just the signature page. Commissioner Mehlhaff moved and Commissioner Goodman seconded to approve the interconnection agreement with SPP as signatory on Agreement as presented. Unanimous approval.

Twila Hight, Finance Officer, presented a property tax abatement of \$86.39 from Jayme Deis for 521 E Missouri as a result of a garage being removed in May 2015. Commissioner Goodman moved and Commissioner Harding seconded to approve the property tax abatement of \$86.39 for 521 E Missouri Ave as presented. Unanimous approval.

Commissioner Huizenga moved and Commissioner Mehlhaff seconded to adjourn. 6:55pm Unanimous approval.

Twila Hight, Finance Officer

Published once at the total approximate cost of _____.