



**CITY COMMISSION ROOM  
PIERRE, SOUTH DAKOTA  
May 3, 2016**

The City of Pierre Board of Commissioners met in regular session on May 3, 2016 at 5:30 pm with Commissioners Goodman, Huizenga, Mehlhaff, and Mayor Gill present for roll call. Commissioner Harding was absent. The Pledge of Allegiance was recited, followed by an invocation. signed the guest register. The agenda was approved as amended – Solar Project Agreements were removed and rescheduled for next week.

Mayor Gill presented the SD Department of Natural Resources Award for Drinking Water Certificate of Achievement to the Pierre Water Department.

Commissioner Goodman moved and Commissioner Huizenga seconded to approve the consent calendar: Minutes Regular Meeting April 26, 2016; Raffle Request – Pierre Fraternal Order of Police Lodge #9; New Hire Airport Part-time – Colby Jensen \$13.43; New Hire Fire Department Seasonal – Luke Snyder \$11.50; New Hire Street Department Seasonal – Eric Phillips \$11.00; New Hire Golf Department Seasonal – Bryce Konda \$11.50, Jenny VanBockel \$11.50; New Hire Park Department Seasonal – Brianna Zimmerman \$11.50, Thomas Stotts \$15.50; New Hire Recreation Department Seasonal: Adam Ankrum \$8.75, Ashlyn Briggs \$8.75, Madison Brink \$9.25, Sophia Bullard \$8.75, Treigh Falcon \$9.00, Joseph Fischer \$8.75, Anna Gageby \$9.50, Tyler Gere \$8.75, Emily Haberling \$8.75, Mary Howard \$9.00, Madison Huff \$8.75, Caiden Jost \$8.75, Gwen Kleinschmidt \$10.50, Caleb Lusk \$8.75, Claire Mohr \$8.75, Sierra Nelson \$8.75, Dagne Ode \$9.25, Cheryl Reed \$16.00, Jenna Roberts \$8.75, Chloe Ryan \$8.75, Rhiannon Sears \$10.50, Taryn Senger \$8.75, Hattie Shaffer \$8.75, Patricia Spear \$8.75, Sophia Stueven \$8.75, Samantha Ullmann \$9.50, Cassie VanDeweile \$9.00, William Turman \$8.75, Jace Wernsmann \$8.75, Talia Williams \$8.75, Alison Woodmansey \$8.75, Jacob Molseed \$8.75, Dmitri Mutchelknaus \$8.75, Katy Honeywell \$9.25; Claims. Unanimous approval.

**April Salaries:**

Commission - \$ 5,610.50	Street - \$ 41,215.81	Water - \$ 41,376.93
Business Office - \$ 30,530.97	Cemetery - \$ 9,687.57	Electricity - \$ 63,703.07
Human Resources - \$ 8,519.30	Recreation - \$ 4,605.44	Wastewater – \$ 36,148.85
Information Technology - \$ 8,650.80	Park - \$ 54,216.07	Airport - \$ 24,528.70
Administration - \$ 89,535.38	Golf - \$ 22,171.13	Garbage – \$ 6,224.64
Police - \$ 128,539.00	Library - \$ 33,494.75	Landfill - \$ 35,938.15
Fire - \$ 10,215.54	Emergency Services - \$ 53,401.95	

A-1 PLUMBING AND DRAIN SER	METER CHANGE OUTS	1,244.90
AIRSIDE SOLUTIONS INC	LIGHTS	506.90
AIRTECH HEATING & COOLING	FILTERS	72.00
ALLEGIANT EMERGENCY SERVIC	PRESSURE GUAGES	339.44
ALLIED PLUMBING & HEATING	REPLACE REAR WALL HYDRANT	127.55
AMERICAN MEDICAL RESPONSE	AMBULANCE SERVICE APR	4,500.00
AMERICAN PAYMENT CENTERS	PAYMENT BOX RENT MAY-JUL	87.00
ANGELA HOFMEISTER	LOGO DESIGN	770.00
AQUA-PURE INC	AQUA PURE	3,227.26
AT&T MOBILITY	CELL SERVICE ADJ	3,952.49

## CITY COMMISSION PROCEEDINGS May 3, 2016

ATCO INTERNATIONAL	GLOVES	580.00
AVERA MEDICAL ASSOCIATES C	PHYSICAL	389.00
BAKER & TAYLOR COMPANY/THE	BOOKS	543.18
BALLEW CONSTRUCTION INC.	BORING	1,343.65
BARON SERVICES INC	NOAA WEATHER WIRE DATA	461.00
BECK MOTORS INC.	INSTALL REMOTE STARTERS	572.22
BOTTOM LINE WELDING	SOLID SHAFT	87.50
BRANDON BOYD	OS TRAVEL LEEDA CONF	184.00
BROSZ ENGINEERING INC	ENG SERV FIND PROPERTY CORNERS	592.50
BUTLER MACHINERY CO. INC.	HOSE	665.96
CANNON TECHNOLOGIES INC, S	METERS	21,963.66
CARQUEST AUTO PARTS	FILTER	1,025.97
CDW GOVERNMENT INC	HARD DRIVE	369.25
CENTRAL DISTRIBUTION	MOPS, RAGS	601.99
CENTURY BUSINESS PRODUCTS	COPIER LEASE 3/10-4/9	930.41
CENTURY LINK	SERVICE 4/10-5/9	1,141.76
CENTURYLINK	CALL RECORDS	85.00
CHANDLERS INC	INSTALL WINDOW ON LOADER	196.00
CLAIMS ASSOCIATES INC	DEDUCTIBLE	3,000.00
CLEVELAND COTTON PRODUCTS	FURNITURE POLISH	83.07
COLE MARTIN	OS TRAVEL LEEDA CONF	184.00
COLONIAL RESEARCH CHEMICAL	DEGREASER, DIGESTER	16,438.41
COMM TECH INC	CAPITOL CREEK CAMERA WRK	7,287.56
COMMUNICATIONS CENTER INC.	BRACKET, ANTENNA CABLE	376.80
CONVENTIONS SPORTS & LEISU	RESEARCH & ANALYSIS -EVENTS CT	10,000.00
CORE ENGINEERING & CONSULT	CONST MATERIALS TESTING SERV	2,237.70
CUSTOM FIRE APPARATUS	GAUGES	352.51
DAKOTA BUSINESS CENTER	COPY PAPER 11X 17	119.90
DAKOTA SUPPLY GROUP	FUSES	10,300.29
DAKOTAMART	EASTER PROGRAM SUPPLIES	17.02
DESIGN SOLUTIONS & INTEGRA	SERVICE CALLS	178.00
DEUCEZ WILD	EXCHANGE DOOR LOCK CYLINDERS	184.25
DGR ENGINEERING	ENG SERVICE MISC ELEC ENG	1,795.00
DONS SINCLAIR	GAS	11.97
DOWNNS MARINA INC.	ANTENNA BASE	68.20
DYKSTRA FARMS	SEMI TRUCK	45,000.00
EDDIE'S TRUCK SALES INC	AIR DRYER	433.00
EMPIRE FEED & GRAIN INC	AGGREGATE	3,108.24
FARNAMS	WIPER BLADES	21.99
FASTENAL COMPANY	RATCHETING WRENCH	389.91
FEDERAL EXPRESS CORPORATIO	SHIPPING	13.52
FERDING ELECTRIC INC.	ELECTRICAL WORK ULMEN LIFT STA	16,164.08
FRIMAN OIL & GAS COMPANY	PROPANE	18.09
GATOR'S PIZZA	AIR SERV TASK FORCE MTG	125.00
GILL/LAURIE	OS TRAVEL AIRPORT CONF	655.93
GRAHAM TIRE COMPANY INC	OIL CHANGE	523.95
GRANT/RYAN	BES REBATE	23.88
GREEN/MYRON	LUNCHES	62.96

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GRONLUND/LAURIE	IS TRAVEL	683.78
GROSSENBURG IMPLEMENT INC	PIN FASTENERS	105.86
GUMDROP BOOKS	BOOKS	418.34
HACH COMPANY	CHEMICALS, BOTTLES, DROPPERS	83.17
HAWKINS INC	CHLORINE, SULFUR DIOXIDE	5,583.20
HD SUPPLY WATERWORKS LTD	RUBBER GASKETS	14,475.97
HENNEN EQUIPMENT INC	WEAR PLATES, FILTERS, SCREWS	271.10
HEUERTZ/TRAVIS	DECALS, STRIPING	2,400.00
HOFFMAN STRATEGY GROUP LLC	RETAIL FEASIBILITY STUDY	12,055.93
HOGENS HARDWARE HANK	DRAIN KING	152.01
HOLZWARH SALES & SERVICES	LUMBER	692.04
HUBER MD/THOMAS J	CONTRACT MED DIR FEES	1,000.00
HUGHES COUNTY REGISTER OF	RECORDING FEE	30.00
ICMA	2016 MEMBERSHIP 7/16-6/17	1,072.00
INGRAM PEST SERVICE INC	PEST CONTROL	890.00
ISAACS/MIKE	OS TRAVEL AIR SERVICE CONF	188.00
J. GROSS EQUIPMENT INC.	SAFETY GLASSES	45.00
JC OFFICE SUPPLY	HIGHLIGHTERS	257.44
JOHNNY'S TOWING INC.	TOWING	300.00
JOHNSON CONTROLS INC	INSTALL HTG VALVE ACTUATOR	294.74
JONCRETE CONSTRUCTION	CONCRETE	728.00
JWR, INC	BALER W/ ENVIROBALE BAGGER	52,835.30
KADRMAS, LEE & JACKSON, IN	ENG SERV APRON RECONST PH 1	13,518.39
KIRKPATRICK/KEVIN L.	WINDOW KITS	406.37
KLEINSASSER/BRUCE	LIFEGUARD TRAINING COURSE	350.00
LADDER TECHNOLOGIES, LTD	LADDER SAVERS	123.00
LEBRUN PARTNERSHIP	TREE TRANSPLANTS	720.00
M & R SIGNS	BLANK PARKING SIGNS	820.00
MARCO, INC	COPIER LEASE 4/10-5/9	143.70
MCKENZIE, JANET	TEA CUPS	20.00
MEAD & HUNT INC	ENG SERV AIR SERVICE CONSULT	3,034.16
MENARD, INC	HOSE	757.33
MICRO MARKETING LLC	DVD	12.98
MIDWEST TAPE	AUDIO BOOKS	594.86
MIDWEST TURF & IRRIGATION	BEACON KIT	374.45
MINDY CHEAP	TOY PHONE	33.44
MISSOURI RIVER ENERGY SERV	AMI METER COUNT FEE MAR	11,788.40
MONICK PIPE	COUPLINGS, VALVE BOX, PIPE	729.18
MONTANA-DAKOTA UTILITIES C	NATURAL GAS 3/18-4/15	7,011.81
MORRIS EQUIPMENT LLC	U-SANDER RENT	103.68
MORRIS INC.	SOIL CONDITIONER	3,505.28
NEVE'S UNIFORMS INC	PEPPER SPRAY	231.42
NORTHWEST PIPE FITTINGS	GATE VALVE	11,343.22
NYSTROM ELECTRICAL CONT. I	LAMPS	18,748.70
OLSON PLUMBING INC	METER CHANGE OUTS	3,306.13
ONE CALL LOCATORS, LTD	LOCATES 3/26-4/1	1,323.06
OSHKOSH CORPORATION	LATCH KIT, HANDLE BARS	1,540.97
OVERHEAD DOOR COMPANY INC	OVERHEAD DOOR REPAIR	945.16

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PANZER/DAVE	IS TRAVEL CHIEF'S CONF	140.40
PELLE/DUSTY	OS TRAVEL PARKING FEE	40.00
PLAINSMAN/THE	SUBSCRIPTION 5/2016-2017	175.55
PRAIRIE PAGES	BOOKS	315.05
PRAMUKHRAJ HURON LLC	IS LODGING SDMSMA MTG	331.96
RAMKOTA-PIERRE	MEETING ROOM RENT	238.50
REES COMMUNICATION	RADIO, CABLE, ANTENNA, BRACKET	652.50
RITER, ROGERS, WATTIER & N	CONTRACT ATTORNEY FEES MAY	22,656.00
ROSE CONSTRUCTION	STORM SEWER REPAIR	13,129.97
RUNNINGS	OIL, FILTERS	2,995.55
SCHULTZ, LAURIE	REIMB GOLF CART RENTAL	418.70
SD DEPT OF CORRECTIONS	UTILITIES, NATURAL GAS, SUPPLI	1,285.59
SD DEPT OF HEALTH	TESTING	1,060.00
SD DEPT OF REVENUE	TITLE, LICENSE PLATE	22.40
SD DEPT OF TRANSPORTATION	GAS FEB/MAR	6,428.66
SD DIVISION OF CRIMINAL IN	BACKGROUND CHECKS	115.25
SD ELECTRICAL COMMISSION	INSPECTION FEE	50.00
SERVALL UNIFORM & LINEN	SERVICE	351.08
SHARPE ENTERPRISES INC	2016 CURB & GUTTER PROJECT	10,685.43
SHERMAN & REILLY, INC	WIRE	2,684.00
SIOUX FALLS REGIONAL AIRPO	WILDLIFE TRAINING	30.00
SIOUX VALLEY ENVIRONMENTAL	REPAIR SERVICE	340.00
SMALL ENGINE HOUSE	BLADE, PLUG	50.79
SMITHSONIAN	SUBSCRIPTION	19.00
ST. JOSEPH CATHOLIC CHURCH	MEMORIAL	100.00
STATE OF SD - PMB 0112	POSTAGE MAR	16.51
STOCKWELL ENGINEERS, INC	ENG SERV CAUSEWAY TRAIL	2,500.00
STRAIT/RON	OS TRAVEL TRAINING	422.00
TESSMAN SEED COMPANY	CLAY	5,488.00
THE LODGE AT DEADWOOD	IS LODGING AIRPORT CONF	223.30
TRAFFIC CONTROL CORPORATIO	DETECTORS, LED LIGHTS	2,564.00
TRUGREEN, PIERRE	LAWN APPLICATION 2	149.38
TYLER TECHNOLOGIES-INCODE	UTIL BILL NOTIFICATIONS	419.20
USA BLUE BOOK	SENSOR CABLE EXTENSION	3,252.39
VAN DIEST SUPPLY COMPANY	AMINE	2,602.95
VENTURE COMMUNICATIONS COO	SERVICE 4/12-5/11	203.52
WAL-MART COMMUNITY	POTTING SOIL	289.84
WELLS FARGO BUSINESS DISTR	DVD RETURN	15,937.80
WHEELHOUSE PLUMBING INC	METER CHANGE OUT	1,306.20
WORD RECLAMATION & FENCING	DITCH SEEDING	13,692.00
WW TIRE SERVICE INC	EQUAL BALANCING POWDER, LUBE	159.70
YAMAHA MOTOR CORPORATION,	GOLF CAR LEASE	5,181.20
ZAHRADNICEK, JAMES	REPLACEMENT CYLINDERS	95.85
ZANDER AUTO PARTS	SCREWDRIVERS	28.26
ZEP SALES & SERVICE	CLEANING SUPPLIES	3,908.67

Sharon Pruess, City Planner, presented a new proposed Ordinance #1756 regarding Landscape requirements for new development especially commercial property. Sharon explained that City staff reviewed 5 similarly sized communities' Ordinances to drawn upon and create an Ordinance that would best fit Pierre. The Ordinance addresses commercial property landscaping to improve the street view appearance of property; that is generally not done if not required to. It would also provide guidance so property owners and City staff know what is expected and allowable. The Ordinance also addresses issues that were included in the City's Comprehensive Plan, the Walkability Study, and Greening America's Capitols Study. Commissioner Goodman moved and Commissioner Mehlhaff seconded to give Ordinance 1756, AN ORDINANCE ADDING SECTIONS 12-15-101 TO 12-15-110 TO ORDINANCE 1265 OF THE CITY OF PIERRE, HUGHES COUNTY, SD, TO ADD LANDSCAPING STANDARDS TO CITY ORDINANCE, first reading and set a public hearing for May 17<sup>th</sup> at 5:45pm. Unanimous approval

Police Chief Dave Panzer requested to close Jefferson Street from Broadway to Summit on May 12<sup>th</sup> from 11am to 5pm for the Freshman Impact Event. The event will be staged at Riggs High School and will provide a full day of real life simulated education for Freshman students from Pierre and surrounding Communities. The program includes education stations, simulated crash, simulated emergency response, simulated life flight, and simulated funeral and trial. The event is being coordinated by Hughes County Emergency Management. Commissioner Huizenga moved and Commissioner Goodman seconded to approve the closure of Jefferson Street from Broadway to Summit on May 12<sup>th</sup> from 11am to 5pm. Unanimous approval.

Sharon Pruess, City Planner, presented the plat of lot 1R, Wells Second Addition, from Bruce & Lori Nelson. Nelson's own 2 lots adjacent to each other that included trailer houses. One trailer house has been removed to allow for a detached garage to be built for the adjacent trailer house. Staff recommended replating the lot as one, to avoid a sale of non-conformance in the future. The request will be brought back on May 24<sup>th</sup> for consideration.

Sharon Pruess, City Planner, presented the Plat of Lot 1, a replat of lots 10-12, Block 7, Original Plat to combine the Alley Exchange and former Pier 347. Glennis Zarecky has purchased the adjacent property and plan to reopen the coffee & bagel shop with access between the two businesses through the adjoining wall. To allow the sale of alcohol from either business and consumption between the two, the properties must be platted as one property. The Plat will be brought back May 10<sup>th</sup> for consideration.

Sharon Pruess, City Planner, presented the plat of lots 1-8, block 4, Riverplace 2<sup>nd</sup> Addition and Ordinance 1759. Jim Thompson has developed the lots in this development and with the addition of County Drive Loop, these properties now have full access. The property is currently zoned agricultural and is proposed to be changed to single family residential to allow for residential development. Commissioner Huizenga moved to give first reading to Ordinance 1759, AN ORDINANCE AMENDING SECTIONS 12-4-101 AND 12-5-301 OF ORDINANCE 1265 OF THE CITY OF PIERRE, HUGHES COUNTY, SD, RELATING TO PLANNING AND CHANGING THE CLASSIFICATION OF CERTAIN PROPERTY FROM THE AGRICULTURAL DISTRICT TO THE ONE FAMILY RESIDENTIAL DISTRICT B, and set a public hearing for May 17<sup>th</sup> at 5:45pm.

Mike Isaacs, Airport Manager, presented 3 lease assignment agreements for Hangars 6, 25, 27. Rusty Hollingsworth sold his business to Cone Ag and they would like to take over the leases. The current lease is set to expire in 2016, and then would be renewed for another 3 year term with all the other hangar lease agreements. Commissioner Mehlhaff moved and Commissioner Huizenga seconded to approve the lease assignment agreements as presented. Unanimous approval.

Twila Hight, Finance Officer, presented a list of items to be declared surplus for the State Surplus Auction in Fort Pierre, and one item, landfill baler, that was traded in with the replacement.

CITY COMMISSION PROCEEDINGS May 3, 2016

Commissioner Goodman moved and Commissioner Mehlhaff seconded to declare the list of items surplus. Unanimous approval.

Twila Hight, Finance Officer, presented the Financial Report for the quarter ending March 31, 2016.

Commissioner Huizenga moved and Commissioner Goodman seconded to adjourn. 6:46pm Unanimous approval.

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Twila Hight, Finance Officer

Published once at the total approximate cost of \_\_\_\_\_.