



**CITY COMMISSION ROOM  
PIERRE, SOUTH DAKOTA  
May 31, 2016**

The City of Pierre Board of Commissioners met in regular session on May 31, 2016 at 5:30 pm with Commissioners Goodman, Harding, Huizenga, Mehlhaff and Mayor Gill present for roll call. The Pledge of Allegiance was recited, followed by an invocation. No one signed the guest register. The agenda was approved as amended – under new business “Resolution to Purchase Property – Blocks 2-4 Prentice Addition from BKS LLC” was removed.

Commissioner Huizenga moved and Commissioner Goodman seconded to approve the consent calendar: Minutes Regular Meeting May 24, 2016; New Hire Seasonal Library – Virginia Kaus \$11.00; New Hire Seasonal Recreation – Carly Jo Schroer \$9.00, Jolee Smith \$8.75, Tess Erwin \$8.75, Ariana Schumacher \$8.75; Volunteer Firefighter Application – DeQuari Jennings; Claims. Unanimous approval.

Mindy Cheap, Recreation Superintendent, presented the video submitted in application for Tree City USA designation. The City received the award for the 5<sup>th</sup> year in a row.

Tom Farnsworth, Park & Recreation Director, presented the request of items requested to be provided to the Oahe Days Committee on June 24-26 for the event to be held in Steamboat Park. Nicole Gordon, Committee Chair, explained that the plan is similar as prior years with the exception of the carnival being located on Missouri Avenue to allow for the Bull Riding event in the gravel area west of the Legion Cabin. Commissioner Goodman moved and Commissioner Huizenga seconded to approve the Oahe Days requests as staff recommends and as presented. Unanimous approval.

This being the time and place for the public hearing to consider the temporary Malt Beverage and Wine License for Oahe Days on June 24-26, Mayor Gill opened the hearing. Nicole Gordon explained that the beer garden plans are similar as past years and will include a booth where identification will be required and the customer will receive a wrist band and black light stamp and where customers can buy tickets. The beer tent will then only exchange tickets for beer and wine if the customer has the wrist band. Police Chief Dave Panzer commented that he has reviewed the plan and it has been successful in the past and they have no concerns. Being no one else present to comment, Mayor Gill closed the hearing. Commissioner Huizenga moved and Commissioner Harding seconded to approve the temporary Malt Beverage and Wine license for Oahe Days Committee June 24-26. Unanimous approval.

Lynn Spomer presented a request to close down Governor’s Drive from Broadway to Cabot as part of the Capital University Campout event. The closure would occur Saturday June 11<sup>th</sup> from 8am to 5pm. Lynn also requested no parking on Capital by Capital Lake to allow for increased visibility for pedestrians to cross the street to Hyde Stadium. The weekend includes 100 families camping on the Capital grounds, campfire stories by First Lady Daugaard, and activities throughout the weekend. Commissioner Harding moved and Commissioner Mehlhaff seconded to approve the street closure and no parking request as presented. Unanimous approval.

Tom Farnsworth, Park & Recreation Director, presented an overview of the Mosquito Control Program. No changes from prior year was noted.

Mike Isaacs, Airport Manager, explained the Pierre Regional Airport has received a painting of the John Waldron aircraft as a memorial to John Waldron. The Airport will be hosting an open house for the donation of the memorial on Friday June 3<sup>rd</sup> and would like to request to serve alcohol in the Airport

Terminal. Beer and Wine has been donated for the event and Commission action is required to allow alcohol in a City building. Commissioner Harding moved and Commissioner Goodman seconded to approve the request to serve alcohol at the Pierre Regional Airport Terminal on June 3<sup>rd</sup> at 5:30pm. Unanimous approval.

Sharon Pruess, City Planner, presented a request from First National Bank to rezone the property located at the corner of Garfield and Airport Road, where Feeding SD was previously located. The property is currently zoned light industrial and requested to change to local business. The rezone would be similar to other properties in the area. Commissioner Huizenga moved to give first reading to the rezone ordinance and set a hearing for 5:45pm on June 21<sup>st</sup>.

Sharon Pruess, City Planner, presented a request from Luke Schutzle for rezone and conditional use at 217 N Grand. The property was formerly used by 7<sup>th</sup> Day Adventist church and included church/office space and living quarters. Luke proposes to live at the property and operate his business in the remainder. The Planning Commission recommended approval on June 14<sup>th</sup>. Commissioner Mehlhaff moved to give first reading to the rezone ordinance and set a public hearing for 5:45pm June 14<sup>th</sup>.

Jeff Runyon, Building Official, presented an ordinance to change the height requirement on accessory buildings from 15 to 16 feet. The change allows for compliance of structures with 9 feet walls, which are more compatible with larger recreation vehicles requiring larger overhead doors. The ordinance change also clarifies the setback to be measured from the overhang. It was previously measured by the accessory building wall, because it wasn't defined in ordinance. This brings the requirement in conformance with fire code. Commissioner Harding gave the ordinance revision first reading and set a hearing for 5:45pm June 14<sup>th</sup>.

Sharon Pruess, City Planner, presented a request from Daniel Cheney to use the property east of Oahe Pawn, owned by Beck Motors, temporarily for a Lazer Tag business. The property would be setup with hay bales, tires, and canvas panels for the lazer tag business. The lot would also be equipped with porta-potties and access power from a temporary electric provided by the City Electric Department. This requires a conditional use permit. Adjacent property owners expressed concerns with adequate parking in the area for the business. Commissioner Goodman moved and Commissioner Huizenga seconded to set a public hearing at 5:45pm on June 14<sup>th</sup> to consider the conditional use permit. Unanimous approval.

Twila Hight, Finance Officer, presented the 2016-2017 Malt Beverage License Renewals. There are 43 licenses to be renewed, 5 package off sale and 38 on/off sale. The licenses run July thru June. Commissioner Huizenga moved and Commissioner Harding seconded to approve the Malt Beverage License renewals as presented. Unanimous approval.

Mayor Gill presented a resolution to establish a reserve policy that would set a goal of 16% of operating revenues to be held in undesignated reserves. After the 2011 flood, reserve levels have fell to around \$5 million, compared to the \$11 million pre-flood level. The resolution indicates the reserves will be looked at annually during the budget process and again when the annual report is presented. Mayor Gill asked for the Resolution to be posted on the City web site and scheduled at a future Commission meeting for consideration.

Commissioner Goodman moved and Commissioner Mehlhaff seconded to adjourn. 7:53pm Unanimous approval.

CITY COMMISSION PROCEEDINGS May 31, 2016

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