



**CITY COMMISSION ROOM
PIERRE, SOUTH DAKOTA
June 14, 2016**

The City of Pierre Board of Commissioners met in regular session on June 14, 2016 at 5:30 pm with Commissioners Goodman, Harding, Huizenga, and Mehlhaff present for roll call. Mayor Gill was absent and Commissioner Harding presided over the meeting. The Pledge of Allegiance was recited. No one signed the guest register. The agenda was approved as posted.

Commissioner Huizenga moved and Commissioner Goodman seconded to approve the consent calendar: Minutes Regular Meeting June 7, 2016; New Hire Substitute Library Assistant – Kelly Pillen \$10.21; New Hire Seasonal Park Department – Cody Ryckman \$11.00. Unanimous approval.

Roger Witte presented a moving permit for a building to be moved from Cone Ag property on Dakota Avenue to Witte's property at 4500 Lookout Drive. Maberry will perform the move that will go from Dakota to Highway 34 to UPS Road to Lookout Drive. John Childs, City Engineer, commented that a logistics meeting will be held prior to the move to make sure emergency services, Pierre Police, and SD Highway Patrol weigh in on the move. Commissioner Huizenga moved and Commissioner Goodman seconded to approve the moving permit as presented contingent upon all appropriate parties in attendance at the coordination meeting. Unanimous approval.

Paul Lepisto and Bret Afdahl presented an overview of the Missouri River Clean-Up scheduled for Wednesday July 7th from 5-8pm. Anyone interested in volunteering can meet at Down's Marina or Griffin Park.

This being the time and place to consider the Retail On/Off Sale Wine License for Governor's Gas DBA the Corner Station, Commissioner Harding opened the hearing. Lori Brusseau explained that they are in application of the retail on/off sale wine license to sell from the gas station. They have had malt beverage license and had no issues. Police Chief Dave Panzer commented that the Police Department has review the application and visited with Lori and have no issues. Being no one else present to comment, Commissioner Harding closed the hearing. Commissioner Huizenga moved and Commissioner Mehlhaff seconded to approve the Retail On/Off Sale Wine License for Governor's Gas. Unanimous approval.

This being the time and place to consider Ordinance 1765, to rezone 217 N Grand, Commissioner Harding opened the hearing. Luke Schuetzle explained that he's looking to purchase 217 N Grand and operate a business out of a portion of the building and renovate living quarters in a portion of the building. The building was formerly Seventh Day of Adventist Church and segregated this same way at that time. It is currently zoned 2 family residential and would be changed to central business, which would require a conditional use permit for the proposed use. Luke indicated that the adjacent property owners were contacted and he and Sharon both commented that they received no comments. Being no one else present to comment, Commissioner Harding closed the hearing. Commissioner Mehlhaff moved and Commissioner Goodman seconded to give second reading to Ordinance 1765 AN ORDINANCE AMENDING SECTIONS 12-5-601 AND 12-6-101 OF ORDINANCE NO. 1265 OF THE CITY OF PIERRE, HUGHES COUNTY, SOUTH DAKOTA, RELATING TO PLANNING AND ZONING AND CHANGING THE CLASSIFICATION OF CERTAIN PROPERTY FROM THE TWO-FAMILY RESIDENTIAL DISTRICT TO THE CENTRAL BUSINESS ZONING DISTRICT and approve the conditional use permit as described. Unanimous approval.

This being the time and place to consider the conditional use permit for 2800 E Elizabeth, Commissioner Harding opened the hearing. Dan Cheney presented a request to operate an outdoor lazer tag business. He has negotiated a lease from Beck Motor Company, owner of the property, to operate a lazer tag business that includes temporary structures to include hay bales, canvass panels, and old tires. Sharon Pruess, City Planner, commented that public notice was provided and adjacent property owners were contacted. Comments received included concerns that a porta-potty be provided for customers and that adequate parking be available in the area. Dan commented that the game usually lasts less than 2 hours, so for large crowds he would probably plan for a porta-potty. Being no one else present to comment, Commissioner Harding closed the hearing. Commissioner Goodman moved and Commissioner Huizenga seconded to approve the conditional use permit subject to providing a porta-potty for events as warranted and for items to be removed from the property at the completion of the season. Unanimous approval.

This being the time and place to consider the Ordinance 1760, Commissioner Harding opened the hearing. Jeff Runyon, Building Official, explained that Ordinance 1760 revises the section regarding accessory structures to allow for 16 feet rather than 15 and to clarify the setback requirement to be measured from the overhang. The height increase assists with more common, larger recreation vehicles and the setback meets fire code. Being no one else present to comment, Commissioner Harding closed the hearing. Commissioner Huizenga moved and Commissioner Goodman seconded to approve Ordinance 1760 AN ORDINANCE AMENDING SECTION 12-2-111 OF ORDINANCE NO. 1265 OF THE CITY OF PIERRE, HUGHES COUNTY, SOUTH DAKOTA, RELATING TO YARD SPACE ENCROACHMENTS. Unanimous approval.

Mike Isaacs, Airport Manager, presented a request to approve the consent to assignment from Randy Yost to Cone Ag. The business has been purchased and this document is required by the bank. Commissioner Mehlhaff moved and Commissioner Huizenga seconded to approve the consent to assignment as presented. Unanimous approval.

John Childs, City Engineer, presented change order #5 on Capital Creek Trail Project for \$45,360.88. The increase was related to an additional wall that was needed to assist with drainage and assists with aesthetics to the trail. The additional cost will be covered by exiting budget authority. Commissioner Goodman moved and Commissioner Mehlhaff seconded to approve change order #5 on Capital Creek Trail Project for \$45,360.88. Unanimous approval.

Twila Hight, Finance Officer, presented Resolution 2583 designating City Administrator Leon Schochenmaier as authorized signatory on the HUD Grant environmental documents as required by the grant. Commissioner Goodman moved and Commissioner Mehlhaff seconded to approve resolution 2583. Unanimous approval.

RESOLUTION # 2583

WHEREAS, the City of Pierre is the recipient of an Economic Development Initiative (EDI) Grant B-09-SP-SD-0164 from the US Department of Housing and Urban Development as administered by the Federal Government to undertake a revitalization project of the Pierre historic downtown area and waterfront development; and
WHEREAS, the City of Pierre is required to designate a certifying officer for the purpose of signing required documents pertaining to this grant;

NOW, THEREFORE BE IT RESOLVED, that the City Administrator for the City of Pierre, be hereby designated as the city's official for the purpose of signing EDI grant agreements, contracts, correspondence, pay requests, and other required documents; and

WHEREAS, the City of Pierre is required to designate an environmental certifying officer for the purpose of signing required environmental documents pertaining to this grant;

NOW, THEREFORE, BE IT RESOLVED, that the City Administrator for the City of Pierre, be hereby designated as the city's environmental certifying officer for the purpose of signing environmental correspondence and other required documents and forms.

This resolution is effective upon passage.

Dated this 7th day of June, 2016.

By: Laurie Gill, Mayor

City of Pierre

Attest: Twila Hight, Finance Officer

City of Pierre

Twila Hight, Finance Officer, presented the official election results from June 7th Election as provided by Hughes County. As per State Statute, when the election includes a municipal election, the Municipality is required to also certify the official canvass of votes. Hughes County certified the votes on Thursday June 9th. Commissioner Goodman moved and Commissioner Mehlhaff seconded to approve the official canvass of the votes as presented. Unanimous approval.

Commissioner Goodman moved and Commissioner Huizenga seconded to adjourn. 6:27pm Unanimous approval.

Twila Hight, Finance Officer

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