



**CITY COMMISSION ROOM  
PIERRE, SOUTH DAKOTA  
June 28, 2016**

The City of Pierre Board of Commissioners met in regular session on June 28, 2016 at 5:30 pm with Commissioners Goodman, Harding, Mehlhaff and Mayor Gill present for roll call. Commissioner Huizenga was absent. The Pledge of Allegiance was recited followed by an invocation. No one signed the guest register. The agenda was approved as posted.

Commissioner Goodman moved and Commissioner Mehlhaff seconded to approve the consent calendar: Minutes Regular Meeting June 21, 2016; Appointment to Board of Adjustment, Alternate – Slade Weller, Raffle Request – Riggs Fine Arts Booster Club, Monthly Financial Summary – May, Claims. Unanimous approval.

BARRINGER/BLAKE	SERVICE	100.00
DRAVLAND/TOM	SERVICE	25.00
JOHNSON, ANDY	SERVICE	100.00
KELLEY, DAVE	SERVICE	100.00
SD MUNICIPAL LEAGUE INC.	REGISTRATION - BUDGET TRAIN	125.00
SD SECRETARY OF STATE	FILING FEE	10.00
TVEIDT/KEVIN	SERVICE	100.00
WILLIAMS, KARI	SERVICE	75.00

**May Salaries:**

Commission - \$ 5,610.50	Street - \$ 49,446.02	Emergency Services - \$ 51,372.99
Business Office - \$ 29,737.88	Cemetery - \$ 12,588.57	Water - \$ 52,547.43
Human Resources - \$ 8,519.30	Mosquito Control - \$ 1,053.00	Electricity - \$ 64,761.81
Information Technology - \$ 8,658.19	Recreation - \$ 4,605.44	Wastewater – \$ 35,299.43
Administration - \$ 90,656.49	Park - \$ 56,461.14	Airport - \$ 24,441.11
Police - \$ 125,942.87	Golf - \$ 25,823.80	Garbage – \$ 6,358.96
Fire - \$ 10,466.62	Library - \$ 33,943.30	Landfill - \$ 37,854.75

Lynn Patton, Construction & Operations Manager, presented Ordinance 1767, which repeals Ordinance 777 relating to fluoride in water. This Ordinance was previously needed when fluoride wasn't regulated by the Environmental Protection Agency and SD Department of Environment and Natural Resources. Today these agencies set the level and regulate through testing and reporting requirements. Since no other regulations are identified in City Ordinance, the repeal of this ordinance would create greater consistency with State and Federal regulations. Commissioner Mehlhaff moved and Commissioner Harding seconded to approve Ordinance 1767 AN ORDINANCE REPEALING SECTIONS 4-3-401 AND 4-3-402 OF ORDINANCE NO. 777 IN REVISION OF ORDINANCES OF THE CITY OF PIERRE, SOUTH DAKOTA, RELATING TO WATER SERVICE – FLUORIDATION AND FLUORIDATION – AUTHORIZATION AND CONDITIONS. Unanimous approval.

Rob Fines, Hughes County Emergency Manager, presented an overview of the newly adopted County Ordinance related to Fire Danger and related Burn Bans. The Ordinance was updated to automatically implement a burn ban when the Fire Danger Index as identified by the National Weather Service has reached VERY HIGH or EXTREME or a RED FLAG WARNING as been issued. The link to the information

can be found on the Hughes County homepage. The Ordinance covers all of Hughes County, which includes Pierre, Blunt, and Harrold.

Jeff Runyon, Building Official, presented Ordinances 1761 thru 1764, an update to the International Building Codes. The codes are issued at the national level and reviewed and adopted based on local situation and experiences and other similar communities in SD. Ordinance 1761 covers Commercial Property and has no significant changes. Commissioner Harding moved and Commissioner Goodman seconded to approve Ordinance 1761 AN ORDINANCE AMENDING SECTIONS 11-1-101 OF ORDINANCE NO. 1265 IN REVISION OF THE ORDINANCES OF THE CITY OF PIERRE, HUGHES COUNTY, SOUTH DAKOTA, RELATING TO THE ADOPTION OF A BUILDING CODE. Unanimous approval. Ordinance 1761 covers residential single and 2 family dwellings and includes minor changes to include a building permit for all fences, not just non-conforming. This will reduce issues between property owners. Commissioner Goodman moved and Commissioner Mehlhaff seconded to approve Ordinance 1762 AN ORDINANCE AMENDING SECTIONS 11-4-101 OF ORDINANCE NO. 1265 IN REVISION OF THE ORDINANCES OF THE CITY OF PIERRE, HUGHES COUNTY, SOUTH DAKOTA, RELATING TO THE ADOPTION OF A RESIDENTIAL BUILDING CODE. Unanimous approval. Ordinance 1763 covers existing building code and changes relate to historical building remodel and historical commercial buildings to allow greater flexibility to make plans with these types of structures. Commissioner Mehlhaff moved and Commissioner Harding seconded to approve Ordinance 1763 AN ORDINANCE AMENDING SECTION 11-7-101 OF ORDINANCE NO. 1265 IN REVISION OF THE ORDINANCES OF THE CITY OR PIERRE, HUGHES COUNTY, SOUTH DAKOTA, RELATING TO THE ADOPTION OF THE INTERNATIONAL EXISTING BUILDING CODE. Unanimous approval. Ordinance 1764 relates to property maintenance which is used by Community Resource Officer, as it identifies the minimum maintenance requirement. Commissioner Harding moved and Commissioner Goodman seconded to approve Ordinance 1764 AN ORDINANCE AMENDING SECTION 11-7-101 OF ORDINANCE NO. 1265 IN REVISION OF THE ORDINANCES OF THE CITY OR PIERRE, HUGHES COUNTY, SOUTH DAKOTA, RELATING TO THE ADOPTION OF THE INTERNATIONAL PROPERTY MAINTENANCE CODE. Unanimous approval.

Mayor Gill explained that a task force was created to address workforce issues in Pierre, which has been split into 3 committees – Recruitment, Housing, and Education. The Commission will receive an update from each of the Committees over the next few weeks. Laura Schoen-Carbonneau provided an update from the Recruitment Committee.

Laura Schoen-Carbonneau provided an overview of the Marketing efforts of the Business Improvement District #1, Occupancy Tax Funds, which are used half for City Promotion and half for Capital Projects.

Laurie Gronlund, Human Resources Director, presented an update to the City's Personnel Policy that includes changes to Comp Time and Donation of Accrued Leave. Comp time will be limited to 40 hours per year that can be earned and used. Donated leave will be calculated for sick leave 4:1 and annual leave 1:1. Commissioner Goodman moved and Commissioner Harding seconded to approve the Personnel Policy change related to Comp Time. Unanimous approval. Commissioner Harding moved and Commissioner Mehlhaff seconded to approve the Personnel Policy change related to Donated Leave. Unanimous approval.

John Childs, City Engineer, presented quotes received for the 4<sup>th</sup> Street Sinkhole and recommended award of the contract to Morris Inc for \$40,852. The project includes removal of the old pipe and replace with new pipe. The surface will be prepared for asphalt that will be placed under the City's annual paving contract. Other quotes were received by R&W Construction for \$70,970, Rose Construction for \$76,386.70, and Sharpe Enterprises for \$79,355. Commissioner Harding moved and Commissioner Mehlhaff seconded to award the contract to Morris Inc for \$40,852. Unanimous approval.

CITY COMMISSION PROCEEDINGS June 28, 2016

Commissioner Goodman moved and Commissioner Mehlhaff seconded to adjourn. 7:02pm Unanimous approval.

\_\_\_\_\_  
Twila Hight, Finance Officer

Published once at the total approximate cost of \_\_\_\_\_.