



**CITY COMMISSION ROOM
PIERRE, SOUTH DAKOTA
July 5, 2016**

The City of Pierre Board of Commissioners met in regular session on July 5, 2016 at 5:30 pm with Commissioners Harding, Huizenga Mehlhaff, Commissioner elect Blake Barringer, and Mayor Gill present for roll call. The Pledge of Allegiance was recited followed by an invocation. Rick Dockter, Jim Protexter, and Alec Norwick signed the guest register. The agenda was approved as amended, the Downtown Business Improvement District Boundary Resolution was removed and will be rescheduled.

Commissioner Steve Harding and Commissioner Elect Blake Barringer were sworn into office by Honorable Judge Barnett. Mayor Gill moved and Commissioner Harding seconded to adopt the Commissioner Assignments as presented. Unanimous approval.

Commissioner Huizenga moved and Commissioner Harding seconded to approve the consent calendar: Minutes Regular Meeting June 28, 2016; Transfer Emergency Services Communications Officer part-time to full-time – Jessica Sedlmajer \$16.62, Claims. Unanimous approval.

ALL-AROUND GRAPHIX INC.	T-SHIRTS	1,358.00
ALLIED PLUMBING & HEATING	REPAIR LEAK ON PVC WTR LINE	4,449.34
ALTEC INDUSTRIES, INC	LOADBLOCKS	2,368.81
AMERICAN ENGINEERING TESTI	ENG SERV STP PLANT DISINFECTIO	5,200.00
AMERICAN MEDICAL RESPONSE	AMBULANCE SERVICE JUN	4,500.00
ANDERSON CONTRACTORS INC.	CURB & GUTTER, SIDEWALK	8,366.34
ASSOCIATED SUPPLY COMPANY	ARCH PULSAR PLUS	7,558.63
AT&T MOBILITY	CELL SERVICE 5/8-6/7	4,426.26
ATCO INTERNATIONAL	EPOXY/CONCRETE	1,455.52
AUTO BODY CONCEPTS	REMOVE DECALS	200.00
AVERA MEDICAL ASSOCIATES C	PHYSICAL	119.00
AVERA QUEEN OF PEACE	PHYSICAL	64.90
BAKER & TAYLOR COMPANY/THE	BOOKS	729.43
BARTLETT/STACY	SERVICE	100.00
BIXLER TREE SERVICE INC	REMOVE TREE	1,000.00
BLACK HILLS CHEMICAL CO	TOWELS	224.90
BOB'S CARPET & UPHOLSTERY	CLEAN, SANITIZE CHAIRS	157.12
BOTTOM LINE WELDING	TUBING	6.50
BROSZ ENGINEERING INC	ENG SERV NE PIERRE INDSTRL DEV	22,605.00
BUTLER MACHINERY CO. INC.	GREASE	108.20
CALEB MARTINMAAS ELECTRIC	ELECTRIC METER CHANGE OUT	7,199.62
CALL ONE, INC	HEADSET ADAPTER	349.00
CAPITAL AREA COUNSEL. SERV	SUPPORT PAYMENT 3RD QTR	6,437.50
CARBONNEAU, SCOTT	SERVICE	75.00
CARQUEST AUTO PARTS	TRAILER BALL	11.39
CDW GOVERNMENT INC	INTEL PROCESSOR	463.57
CENTRAL DISTRIBUTION	CLEANING SUPPLIES	646.38
CENTURY LINK	SERVICE 5/10-7/9	1,457.27
CHASE ROOFNG & SHEET METAL	ROOF REPAIR	3,060.72

CITY COMMISSION PROCEEDINGS July 5, 2016

CHOLIK SIGN COMPANY	DECALS	50.00
COMM TECH INC	HYDE STADIUM PHONE & DATA CABL	3,157.06
COMMUNICATIONS CENTER INC.	ANTENNA, CABLE, BRACKETS	4,444.50
CONNEY SAFETY	SOAP	22.28
CRAWFORD TRUCK & EQUIPMENT	GASKET	76.88
CREST CONCRETE PRODUCTS, I	MEDIAN BARRIERS	10,440.00
CUMMINS CENTRAL POWER, LLC	HEAT EXCHANGER	2,269.98
CURT MERRIMAN PRINTING INC	DOOR HANGERS	224.00
DAILY CAPITAL JOURNAL INC.	WATER PERMIT APP 8220-3	486.20
DAKOTA FENCE	STADIUM SEATS	32,488.00
DAKOTA SUPPLY GROUP	ELBOWS	35,824.05
DANKO EMERGENCY EQUIPMENT	SEW ON LETTERS	48.65
DEIS CONSTRUCTION INC	INSTALL INSULATION	17,364.00
DGR ENGINEERING	ENG SERV MISC ELECTRIC	584.00
DIESEL MACHINERY INC.	SCRAPERS	231.80
DOCKTER, RICK	SERVICE	125.00
DONS SINCLAIR	GAS	16.82
DOWNNS MARINA INC.	REPAIR BOAT	2,131.79
EDDIE'S TRUCK SALES INC	CHECK ENGINE REPAIR	629.03
EGGEBRAATEN/ANDY	CUT OFF NIPPLE	28.56
ELECSYS INTERNATIONAL CORP	ANNUAL MAINT 8/16-7/17	2,682.00
EMPIRE FEED & GRAIN INC	AGGREGATE	11,115.36
FASTENAL COMPANY	SUNSCREEN, SCREWS, WASHERS	485.22
FERDING ELECTRIC INC.	FUSES	12,923.84
FORKLIFTS OF MINNESOTA, IN	FORKLIFT	24,380.00
FORTERRA CONCRETE PRODUCTS	WELD GUN RENTAL	9,942.13
FRIMAN OIL & GAS COMPANY	PROPANE	26.80
FRS INC	GRAVEL SPREADING	6,106.10
GATEWAY FORD LINCOLN TOYOT	REMOTE CONTROL	40.67
GRAHAM TIRE COMPANY INC	FLAT REPAIR	186.29
GROSSENBURG IMPLEMENT INC	HAND PUMP, OIL	478.00
GUTTER BROTHERS	SEAMLESS STEEL GUTTERS	867.00
HAWKINS INC	CHLORINE, SULFUR DIOXIDE	10,082.65
HD SUPPLY WATERWORKS LTD	WIRE	292.07
HOGENS HARDWARE HANK	JB KWIK	215.08
HUBER MD/THOMAS J	MONTHLY CNTRCT MED DIRECT FEE	1,000.00
HUGHES COUNTY TREASURER	ELECTION 6/7/16 EXPENSES	9,759.40
INGRAM PEST SERVICE INC	PEST CONTROL	130.00
INLAND TRUCK PARTS COMPANY	CABLE, CHOKE , BUTTON	623.55
INTERSTATE ENGINEERING INC	ENG SERV ULMEN LIFT STATION	2,720.00
IRVING, JEREMY	MOWING	745.30
JC OFFICE SUPPLY	CHAIR	351.45
JONCRETE CONSTRUCTION	CONCRETE FLOOR	26,035.20
LAFAVE/SUSAN	SARDINES	4.20
LOCATORS & SUPPLIES INC	ECAL VERIFICATION KEYS	500.00
LYLE SIGNS INC.	SIGNS	124.45
M & R SIGNS	CAPITOL CREEK SIGNS	307.74
MANGAN/TARA	TOYS	42.56

CITY COMMISSION PROCEEDINGS July 5, 2016

MARKLEY, BILL	SERVICE	125.00
MENARD, INC	SCREEN PROTECTORS RETURN	150.06
MICRO MARKETING LLC	DVDS	197.97
MICRO-FIX COMPUTERS INC	COMMISSION ROOM COMPUTERS	5,196.00
MID-CONTINENT TESTING LABS	WELL TESTING	240.00
MIDCONTINENT COMMUNICATION	INTERNET 6/22-7/21	333.63
MIDWEST CONSTRUCTION INC	HYDE STADIUM RENOVATION	326,157.50
MIDWEST TAPE	AUDIO BOOKS	431.90
MIDWEST TURF & IRRIGATION	AERATOR USE	1,628.76
MONICK PIPE	SPRINKLERS	1,540.22
MONTANA-DAKOTA UTILITIES C	NATURAL GAS 5/17-6/17	3,590.67
MORRIS INC.	MOTOR REPAIR	5,108.40
NBCUNIVERSAL, LLC	SOFTWARE LEASE RENEWAL	2,000.00
NORTHWEST PIPE FITTINGS	PART	585.29
NYSTROM ELECTRICAL CONT. I	APP & CERT FOR PAYMENT 5/26/15	73,235.70
OAHE GLASS COMPANY	LAMINATED GLASS	126.96
OLSON PLUMBING INC	WATER METER CHANGE OUTS	1,102.04
OLSON SOD FARMS, LLC	SOD	7,036.00
ONE CALL LOCATORS, LTD	LOCATES 5/28-6/3	2,215.10
OSHKOSH CORPORATION	HYDRAULIC TANK GAUGE	110.45
PARKVIEW NURSERY, INC	SOD	450.00
PETE LIEN & SONS INC	CONCRETE	1,220.00
PHEASANTLAND INDUSTRIES	T-SHIRTS, TAPE, SWEATSHIRTS	210.45
PIERRE SPORTS CENTER	TANK VENT COVER	7.99
PRO-BUILD NORTH	GRIDMARKER	1,636.76
RECREONICS	WIBIT REPAIR KIT, STRAPS	64.10
RIMROCK PROPERTIES LLC	IS LODGING EMS TRAINING	627.29
RITER, ROGERS, WATTIER & N	MONTHLY CNTRCT ATTORNEY FEES	2,250.00
RIVER CITY TRANSIT	2016 ALLOCATION JUL	9,980.70
RUNNINGS	WATER	3,114.77
RURAL ELECTRIC SUPPLY COOP	CABLE ADAPTER	6,134.10
S & S WORLDWIDE	NATURE JOURNAL KIT, PAPER	56.97
SANITATION PRODUCTS	PARTS FOR ELGIN SWEEPER	2,139.03
SCHULTZ, LAURIE	SERVICE	125.00
SD DEPT OF HEALTH	TESTING	1,126.00
SD DEPT OF REVENUE	PLATES, TITLE	16.20
SD DEPT OF TRANSPORTATION	GAS APR/MAY	10,047.93
SD DIVISION OF CRIMINAL IN	BACKGROUND CHECKS	120.00
SD POLICE CHIEFS' ASSOCIAT	POST STUDY GUIDE	222.50
SD SOLID WASTE MGMT ASSOC	REGISTRATIONS FALL CONF	645.00
SERVALL UNIFORM & LINEN	SERVICE	386.49
SERVICE EXPERTS	REFRIGERANT	709.00
SHARPE ENTERPRISES INC	PERIOD COST ESTIMATE - AIRPORT	77,344.72
SIOUX VALLEY ENVIRONMENTAL	PUMP PARTS	315.00
SMALL ENGINE HOUSE	CARBON DIOXIDE	150.26
SNAPPY DELIVERY INC	SNAPPY DELIVERY INC	176.25
STAN HOUSTAN EQUIPMENT COM	ENGINEERS TAPE	68.67
SUPERIOR TECH PRODUCTS	RETAIN PELLETS	153.36

CITY COMMISSION PROCEEDINGS July 5, 2016

SWEENEY CONTROLS COMPANY	DISINFECTION	2,934.38
T & T LLC	WATER METER CHANGE OUTS	2,081.64
TEMPLETON, DAVE	SERVICE	125.00
TETRA TECH, INC	CHARTS, TOOL SET, ID KEYS	299.40
THIELEN SURVEYING & MAPPIN	SURVEYING LOTS	300.00
TODD, GARY	DIESEL TREATMENT	520.50
TYLER TECHNOLOGIES-INCODE	UTIL BILL ONLINE FEE 7/1-31	355.00
ULTRAMAX	AMMO	3,034.40
USA BLUE BOOK	HYDRANT SAMPLING ADAPTER	388.59
UTILITIES PLUS ENERGY SERV	TRANSFORMER & BUSHING TESTING	5,769.00
VAN DIEST SUPPLY COMPANY	FERTILIZER	8,078.19
VENTURE COMMUNICATIONS COO	SERVICE 6/12-7/11	203.52
VOGEL PAINT & WAX	PAINT	4,500.30
WAL-MART COMMUNITY	CONCESSIONS	687.95
WAMCO LAB INC	TESTING	640.00
WEELDREYER, PAULA	COLORING BOOKS, STUFFED ANIMAL	259.00
WEGNER AUTO INC.	INSTALL REMOTE START	726.99
WELLS FARGO BUSINESS DISTR	DVD REFUND	10,321.43
WHEELHOUSE PLUMBING INC	PORTABLE TOILET CLEANING	60.00
WINKLER SPRINKLERS	REPAIR SPRINKLERS	286.84
WORD RECLAMATION & FENCING	WORK DONE AT HYDE STADIUM	2,632.00
WW TIRE SERVICE INC	FLAT REPAIR	224.90
YAMAHA MOTOR CORPORATION,	GOLF CARS LEASE	5,181.20
ZAHRADNICEK, JAMES	KEYS	6.00
ZANDER AUTO PARTS	ALTERNATOR REPAIR	190.91
ZEP SALES & SERVICE	CLEANER	3,668.14

Rick Dockter presented a request to hold a raffle for Suicide Prevention. It will be conducted and the drawing will be held in conjunction with the Suicide Walk on September 10th. The tickets are \$5/each or \$20/5 tickets and the prize is a Pheasant Hunt for 4. The organization promotes education, awareness, training, and advocacy. Commissioner Mehlhaff moved and Commissioner Huizenga seconded to approve the Suicide Prevention Raffle Request as presented. Unanimous approval.

Steve Gramm provided an overview of the Proposed Missouri River Bridge replacement.

Jim Protexter presented a request for Post 8 to shoot fireworks at the opening game of the newly renovated Hyde Stadium on July 8th. Tom Rounds has volunteered to perform the display that is sponsored by Midcontinent Communications and the City of Pierre. Police Chief Ian Paul commented that he has reviewed their plan and recommended approval. As a precaution, they will stage trucks at 2 locations near the stadium. Commissioner Huizenga moved and Commissioner Harding seconded to approve the request to shoot fireworks at Hyde Stadium on July 8th. Unanimous approval.

Glennis Zarecky provided an overview of the Workforce Development Council Housing Committee.

Leon Schochenmaier, City Administrator, presented a request to declare surplus and advertise for sale the Landfill Loader. The loader replaced was received earlier in the year. The one proposed to sell is a 2003 4.5 yard John Deere 724J with 9,700 hours. Commissioner Harding moved and Commissioner

Mehlhoff seconded to approve the request to declare surplus and advertise for sale the Landfill Loader as presented. Unanimous approval.

Leon Schochenmaier, City Administrator, presented the Agreement with DGR to perform design engineering services for Phase 2 of the Electrical Infrastructure Project. The estimated \$9.9 million project was part of the consideration when the Commission implemented annual fee increases as a part of the implementation of Phase 1. Commissioner Mehlhoff moved and Commissioner Barringer seconded to approve the DGR engineering design agreement for phase 2 of the electrical infrastructure project. Unanimous approval.

Mayor Gill explained that the City was contacted by business owners interested in the City implementing an ordinance that would allow businesses to have tables and serve alcohol on the sidewalk immediately adjacent to their licensed premise. In 2016 Legislative Session, the State law was amended to remove the requirement that only businesses with 50% or more of food sales were eligible to participate. Twila Hight, Finance Officer, explained that she contacted other 1st Class Municipalities to review copies of their ordinances related to sidewalk sales, finding much similarities. Their language was used to create the proposed Ordinance 1768 that would allow alcohol license holders to have tables on the sidewalk immediately adjacent to their licensed premise. The Ordinance provides definitions, guidance, and application process to include \$100 one-time fee and site plans that would be reviewed by the Building Department and then proceed to the Commission for approval. The Police Department will also review the applications and Finance Office will coordinate the application process. Commissioner Harding expressed concern with the one time application fee of \$100, indicating it was not adequate to cover staff time involved in the application review process as well as annual follow-up on continued adherence to the site plans. Commissioner Barringer expressed concern with the 4 feet minimum pedestrian clearance being adequate for 2 wheel chairs or wheel chair and walking pedestrian to cross paths in the designated space. Commissioner Harding concurred and added that the sidewalk primary purpose is for pedestrians. Mayor Gill asked that the Ordinance be placed on the web site for public review and asked that Commissioners provide recommended changes to Twila Hight and that we bring the modified Ordinance back next week for consideration of first reading.

Leon Schochenmaier, City Administrator, presented the HUD Grant Project, which is to resurface 3 existing public parking lots to include the one by the Amphitheatre in Steamboat Park, the one across from Bob's Lounge, and the one across from Fischer Rounds. A portion of the amphitheater parking lot is located in a flood hazard zone. There are no changes proposed to the existing elevation or size of the parking lot. As a requirement of the grant, the City put a notice in the paper that the project is within a flood hazard area and the public had 15 days to comment on the public notice. No comments were received and the project will proceed as planned with the construction recommendation of state and federal agencies for safety and welfare of the residents of the City of Pierre.

Leon Schochenmaier, City Administrator, presented the Relocation, Displacement, and Acquisition Plan for the previous identified project of resurfacing 3 parking lots to be funded by HUD Grant (Housing and Urban Development). The Plan explains that the project does not include any relocation or displacement of people from their homes, nor acquisition of property. Commissioner Harding moved and Commissioner Huizenga seconded to approve and accept the Relocation, Displacement, and Acquisition Plan as presented. Unanimous approval.

Twila Hight, Finance Officer, presented a request to declare surplus the following Police Department items to be submitted to the State of SD Surplus Auction in September in Fort Pierre: 2014 Ford Explorer, 2007 Dodge Ram Pickup, 2013 Chevrolet Tahoe, 2013 Ford Explorer. Commissioner Huizenga moved and Commissioner Mehlhoff seconded to declare surplus the property for the fall state auction as presented. Unanimous approval.

Commissioner Huizenga moved and Commissioner Barringer seconded to adjourn. 7:50pm Unanimous approval.

Published once at the total approximate cost of _____.

Twila Hight, Finance Officer