



**CITY COMMISSION ROOM  
PIERRE, SOUTH DAKOTA  
August 2 , 2016**

The City of Pierre Board of Commissioners met in regular session on August 2, 2016 at 5:30 pm with Commissioners Barringer, Harding, Huizenga, Mehlhaff and Mayor Gill present for roll call. The Pledge of Allegiance was recited followed by an invocation. No one signed the guest register. The agenda was approved as posted.

Commissioner Mehlhaff moved and Commissioner Harding seconded to approve the consent calendar: Minutes Regular Meeting July 26, 2016; New Hire Emergency Services Communications Officer – DeQuari “DeJay” Jennings \$16.46; New Hire Police Patrol Officer – Joseph Boxley \$20.16; Set 5:45pm August 9th Public Hearing – Airport Lease with ADI; Claims. Unanimous approval.

A1 JANITORIAL SUPPLY	DRAIN SEWER OPENER	1,561.77
ACE STEEL & RECYCLING INC	STEEL FOR BAR RACK	762.91
AIRTECH HEATING & COOLING	BRIGHT ENERGY REBATES	2,916.00
ALL PRINTING SOLUTIONS, IN	NAMEPLATE BLAKE BARRINGER	24.10
ALL-AROUND GRAPHIX INC.	WINDBREAKERS, SHORTS, SHIRTS	672.50
ALLIED PLUMBING & HEATING	REPAIR URINAL	103.56
AMARIL UNIFORM CO	FLAME-RESIST QTR ZIPS	2,234.33
AMERICAN MEDICAL RESPONSE	AMBULANCE SERVICE JUL	4,500.00
AMERICAN PAYMENT CENTERS,	PAYMENT BOX RENT AUG-OCT	87.00
ANDERSON CONTRACTORS INC.	RIVER ROAD CULVERT REPAIRS	89,872.38
ASSOCIATED SUPPLY COMPANY	PULSAR BRIQUETS	3,032.48
AT&T MOBILITY	CELL PHONE BILL 7/16	4,455.28
ATCO INTERNATIONAL	LOCK BOX, LOCKS	675.39
AUDIOLOGY ASSOCIATES INC.	OSHA BASELINE	50.00
AUTO BODY CONCEPTS	BUMPER COVER, FRONT LAMP, FNDR	3,245.88
AVERA QUEEN OF PEACE	DRUG TEST LAB, DRUG COLL SITE	64.90
BAKER & TAYLOR COMPANY/THE	BOOK REFUND	1,900.23
BALLEW CONSTRUCTION INC.	BORE 4" DUCT, CUT&RMV ASPH	21,672.57
BANNER ASSOCIATES INC.	ENG SERV WWTF PH 2 IMPROVE	47,146.00
BARON SERVICES INC	NOAA WEATHER WIRE DATA	461.00
BECK MOTORS INC.	CHECK BODY ELECT SYSTEM/KEYFOB	117.77
BLACK HILLS CHEMICAL CO	GLVOES, TOILET BOWL CLEANER	136.66
BUHLS INC.	RAGS	25.00
CAPITAL SPORTS	WHISTLES, COVERS	83.52
CARQUEST AUTO PARTS	SEAT COVER	387.65
CDW GOVERNMENT INC	TONER BLACK	159.78
CENTRAL DISTRIBUTION	SHAMPOO, SOAP, CLEANER	611.48
CENTURY BUSINESS PRODUCTS	BLCK/WHT COPIES	703.23
CENTURY LINK	SERVICE 7/10-8/9	2,525.09
CHIEF SUPPLY INC	GRIPSTRONG GLOVES	34.49
CHOLIK SIGN COMPANY	CAR DECALS	225.00
CITIBANK N.A.	TILLER BLADES	1,057.00

## CITY COMMISSION PROCEEDINGS August 2, 2016

COLE PAPERS INC.	BAGS, PINE SOL, TISSUE, TOWELS	2,262.12
COMM TECH INC	GRAPHICS CARD-DISPATCH	13,127.58
CRAWFORD TRUCK & EQUIPMENT	ELBOW	94.09
CUMMINGS/KAITLIN	IS TRAVEL SCHOOL RESOURCE TRNG	111.00
CURT MERRIMAN PRINTING INC	2000 DOOR HANGERS - WTR MTR	189.00
DAILY CAPITAL JOURNAL INC.	PAPERS	483.34
DAKOTA SUPPLY GROUP	THERMOSTAT	2,943.25
DAKOTAMART	APPLES, FLOUR	15.24
DANKO EMERGENCY EQUIPMENT	SEWING CENTER, SEW-ON LTTR	43.70
DONS SINCLAIR	GAS	28.80
DOWNNS MARINA INC.	OIL CHANGE KIT	37.99
EDDIE'S TRUCK SALES INC	REP DIFFERENTIAL PRESSURE PORT	848.98
ELXSI DBA CUES	SCREWS	63.16
FASTENAL COMPANY	PAINT	548.07
FERDING ELECTRIC INC.	INSTALL LED CANOPY LIGHTS	2,964.56
FINN CORPORATION	SWIVEL JOINT, SPRING, COLLAR	561.31
FIREHOUSE SOFTWARE	FH SUPPORT CONTRACT/LICENSE	795.00
FIRST DAKOTA ENTERPRISES I	REPLACE CURB & GUTTER	76,949.41
FORTERRA CONCRETE PRODUCTS	PIPE -COUNTRY DRIVE LOOP	4,096.38
FRIMAN OIL & GAS COMPANY	OIL	2,219.53
G & H RADIATOR SERVICE & A	RADIATOR REPAIR	145.00
G & R CONTROLS, INC.	BOILER REPAIR	4,139.54
GOLF SUPPLY USA, INC	BAG RACK, CART BARRIER	1,105.18
GRAHAM TIRE COMPANY INC	TIRE REPAIR	431.71
GROSSENBURG IMPLEMENT INC	FITTINGS	204.81
HEIMAN INC.	V-FORCE HIGH BACK TENCATE	883.00
HOGENS HARDWARE HANK	WASHERS, STRAPS, SCREWDRIVER	204.50
HUBER MD/THOMAS J	CONTRACT MED DIR FEES AUG	1,000.00
HUGHES COUNTY ABSTRACT CO	LAND PURCHASE	20,712.40
INGRAM PEST SERVICE INC	PEST CONTROL	655.00
INLAND TRUCK PARTS COMPANY	TRANSMISSION, FLEXPLATE	2,782.70
INTERNATIONAL PUBLIC MANAG	TESTING	720.00
JC OFFICE SUPPLY	PAD HOLDER, PENS, MARKERS	164.75
JOHNSON/TODD	IS TRAVEL LAW ENFORCE TRAINING	111.00
JOSEPH G POLLARD CO INC	TABLET	1,469.50
LEGGETTE, BRASHEARS & GRA	GROUNDWATER MONITORING	3,968.32
LEIDHOLT, MCNEELY & LEIDHO	SERVICE CALL A/C REPAIR	90.55
LOCATORS & SUPPLIES INC	ADHESIVE CARTRIDGES, DISP TOOL	1,957.86
M & T FIRE & SAFETY	M & T FIRE & SAFETY	110.50
MENARD, INC	ELECTRIC SOLDER, DRIVE BIT SET	643.82
MICRO MARKETING LLC	DVD	6.99
MIDWEST CONSTRUCTION INC	CAPITOL CREEK REHAB	47,856.00
MIDWEST TAPE	AUDIO BOOK	473.86
MOBILE ELECTRONIC SERVICE	PARTS FOR PD TAHOE	844.81
MONICK PIPE	PVC CAP, PVC CLPG	336.96
MONTANA-DAKOTA UTILITIES C	NATURAL GAS 6/16-7/16	2,249.67
MORRIS INC.	UMP COLD PATCH 2013	154,818.96
NORTHWEST PIPE FITTINGS	BUG EMITTERS, BLADES	897.83

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NYSTROM ELECTRICAL CONT. I	ELECTRIC METER CHANGE OUT	10,848.83
OAHE ELECTRIC COOP INC.	ELECTRICITY JUN	69.93
OKEE DOKEE WELDING	REPAIR CLARIFIER COVERS	1,055.00
ONE CALL LOCATORS, LTD	LOCATES 6/25-7/1	1,643.08
PETE LIEN & SONS INC	CONCRETE	167.81
PHEASANTLAND INDUSTRIES	TSHIRT, REFLECT TAPE, SCRPN PRN	79.55
PIERRE AREA CHAMBER OF COM	BID BRD 2016 PEAK SEASON MRKTG	41,886.66
PINK PETAL	FLOWERS	45.00
PRAIRIE PAGES	BOOK, DUCT TAPE BAGS	48.75
PRO-BUILD NORTH	LUMBER	359.73
R & W CONSTRUCTION LLC	REPLACE SIDEWALK	20,000.70
REDWOOD TOXICOLOGY LABORAT	LAB SUPPLIES	64.50
REUBES WELDING & MANUFACTU	SPRAY MASK INSIDE CONTAINER	6,900.00
RITER, ROGERS, WATTIER & N	CONTRACT ATTORNEY FEES AUG	2,250.00
ROBINS WATER CONDITIONING	SALT	8.35
RUNNINGS	SNO-GUARD FENCE	1,345.96
RUNYAN/JEFF	IS TRAVEL BLDG OFFIC SEMINAR	28.00
RURAL ELECTRIC SUPPLY COOP	HAND HOLES FOR POLES	2,744.70
SANDHILLS PUBLISHING	AD- FOR SALE- LOADER	288.00
SAY WHAT DESIGNS, LLC	VINYL DISPATCH LOGO	45.00
SD ANTI-ARSON THEFT ASSOCI	2016 MEMBERSHIP	20.00
SD DEPT OF CORRECTIONS	UTILITIES, SUPPLIES, GARBAGE	1,569.79
SD DEPT OF HEALTH	TESTNG	759.00
SD DEPT OF TRANSPORTATION	GAS MAY/JUN	11,336.64
SD DIVISION OF CRIMINAL IN	BACKGROUND CHECKS	163.25
SD ELECTRICAL COMMISSION	PERMIT FEE	244.00
SD HERITAGE STORE	BOOK	21.99
SEMS TECHNOLOGIES, LLC	MAINTENANCE PROGRAM	650.00
SERVALL UNIFORM & LINEN	SERVICE	437.24
SERVICE EXPERTS	ICE MACHINE REPAIR	375.00
SHARE CORPORATION	WASP & HORNET KILLER	189.35
SHARPE ENTERPRISES INC	APRON & ACCESS RD RECONST	131,171.61
SIOUX VALLEY ENVIRONMENTAL	PUMP	10,553.00
SMALL ENGINE HOUSE	BAR OIL	941.85
STATE OF SD - PMB 0112	POSTAGE	29.35
SWANK MOTION PICTURES, INC	DVD POCAHONTAS	353.00
T & L CONSTRUCTION LLC	REPLACE SIDEWALK	506.56
TASER INTERNATIONAL, INC	BATTERY PACKS	89.14
THOMSON WEST	SUBSCRIPTION PRODUCT CHARGES	194.00
TRAFFIC CONTROL CORPORATIO	SOLAR RRFB & BUTTONS	7,200.00
TYLER TECHNOLOGIES-INCODE	BARCODE SCANNR MAINT 9/16-8/17	2,409.41
VAN DIEST SUPPLY COMPANY	HERBICIDE	9,391.33
VENTURE COMMUNICATIONS COO	TELECOMMUNICATIONS 7/16	203.52
VERMEER HIGH PLAINS	GUN HANDLE, INSULATED WAND	122.06
WAL-MART COMMUNITY	CONCESSIONS	1,041.57
WATCHGUARD VIDEO	WARRANTY, SOFTWARE PROTECT	4,200.00
WEGNER AUTO INC.	LENS	61.00
WELCH/KIRBY	IS TRAVEL BLDG OFFIC SEMINAR	28.00

WELLS FARGO BUSINESS DISTR	DVD REFUND	9,782.97
WESCO DISTRIBUTION INC	LED POST TOP	11,024.00
WHEELHOUSE PLUMBING INC	CURB STOP, ADAPTERS,PP STIFFEN	5,865.80
WW TIRE SERVICE INC	FLAT REPAIR	19.72
Y M C A	SALARY REIMBURSEMENT MAY/JUN	2,113.33
YAMAHA MOTOR CORPORATION,	GOLF CARS RENT	5,181.20
ZAHRADNICEK, JAMES	KEYS	12.00
ZANDER AUTO PARTS	STARTER, SWITCH	669.13

Mayor Gill explained that the Historic Pierre Street Association has been working with the City to create a Business Improvement District to fund improvements and beautification efforts on Pierre Street. The Commission took action to establish the boundaries at a previous meeting and also accepted the petition to create the BID #2. Tonight the Resolution will establish the Board, which will set the organization in motion. The Board is established with 7 members, 5 of which are property owners within the boundaries, a City Commission representative, and the Historic Pierre Street Association President, plus 1 ex-officio member, Executive Director of the Pierre Area Chamber of Commerce. The beginning terms of the members are staggered to avoid complete turnover of the board all at one time. Troy Bowers commented that he has talked to 4 people today that are not in favor of the BID creation. He asked why his property, located at 111 W Dakota, is included in the boundaries. He received his cards regarding the survey of the BID but did not return it and asked if that was counted as a yes vote. He indicated he didn't realize the process was this far along. Jeanine Maskovich explained that the process for voting included sending post cards to each property owner within the boundaries and based on the property front footage they needed 51% to pass the BID and they received 58%. Only votes counted yes were cards returned marked yes. All missing cards and no votes were counted as no votes. Rick Jensen commented that he'd just like to see that the Board always be made up of property owners, not tenants, since the property owners will be the ones paying the fee. Commissioner Huizenga moved and Commissioner Barringer seconded to approve Resolution 2586. Unanimous approval.

#### **Resolution 2586**

Resolution made this 2<sup>nd</sup> day of August, 2016, by the Pierre City Commission, providing for the appointment of Business Improvement District No. 2 Board of Directors, and approving the by-laws governing the management of the board created;

**Witnesseth:**

**Whereas**, there has been enacted Resolution 2585 designating the boundaries of Business Improvement District No. 2 within the City of Pierre; and

**Whereas**, it is necessary for the City to appoint a board of directors to manage the district to oversee assessments and remittance of the fees; and

**Whereas**, the Pierre City Commission finds that the board of directors of the Pierre Business District No. 2 should have by-laws which govern how the business district should be managed; and

**Whereas**, statute requires the appointment of a board of directors to oversee and manage operation of the business improvement district;

**Now, therefore, based on the foregoing, be it resolved as follows:**

1. That the board of directors of the Pierre Business District No. 2 consist of the following named individuals:
  1. Property Owner – Bankwest Representative, Scott Carboneau
  2. Property Owner – Jason Glodt
  3. Property Owner – Mark Mancuso
  4. Property Owner – April Schroeder
  5. Property Owner – Cash Hogen
  6. City Commission Representative – Jim Mehlhaff
  7. Historic Pierre Street President – Jeanine Maskovich
  8. Ex Officio-Chamber CEO, Laura Schoen-Carboneau
2. That the board shall consist of seven (7) voting members whose terms shall be of three (3) years except that during the initial terms, two (2) shall serve for a one-year term, two (2) shall serve for a two-year term and three (3) shall serve for a three-year term. The initial Board shall serve such terms from the date of appointment.
3. That the City of Pierre will hereafter adopt by-laws which will be on file in the city finance office of the City of Pierre as the articles governing the management of the BID district.

Dated this 2nd day of August, 2016.

City of Pierre: Laurie R. Gill, Mayor  
Attest: Twila Hight, Finance Officer

This being the time and place to consider the temporary liquor license for the Street Master's Event on August 12<sup>th</sup> from 5pm-10pm on the 100 block Pierre Street, Mayor Gill opened the hearing. April Schroeder explained that the Street Masters will have their car display on the 100 and 200 block of Pierre Street, but they are asking to only serve on the 100 block during the event hours. They plan to have the same barricades and people stationed at the entrances, like they planned for the Street Dance Crazy Days. Police Chief Dave Panzer commented that they have reviewed the plan and are comfortable with the request. Being no one else present to comment, Mayor Gill closed the hearing. Commissioner Huizenga moved and Commissioner Harding seconded to approve the temporary liquor license for the Longranch on August 12<sup>th</sup> from 5pm-10pm for the Street Master's Event on 100 block of Pierre Street. Unanimous approval.

Sharon Pruess, City Planner, presented the plat of Lot 1R, block 1 of Farm Island View Estates. Louie & Desirae VanRoekel request to replat their residential lot to include adjacent trees along the boundary of the lot. The Planning Commission recommended approval. The Joint City/County will consider the plat on August 15<sup>th</sup>, since this is located in extra-territorial.

Sharon Pruess, City Planner, presented the plat of Witte Tract 1A. Roger and Samantha Witte request to replat the property to include a recently moved in shop building, so the residential lot will include the area with the shop. The Planning Commission recommended approval. The Joint City/County will consider the plat on August 15<sup>th</sup>, since this is located in extra-territorial.

Sharon Pruess, City Planner, presented the plat of lot 1 for the Alley Exchange. The property had a change in ownership and Midwest Holdings LLC is requesting to update the plat with their name and Dale and Joyce Tipton, who the property is being purchased from. The Planning Commission recommended approval. The City Commission will consider the plat on August 9<sup>th</sup>.

Sharon Pruess, City Planner, presented the plat of lots 13R and 14R in Harmony Hills Addition. Antelmo and Maria Vazquez is requesting to replat the 2 lots with a change in orientation to better fit 2 mobile homes on the lots with the challenging topography. The Planning Commission recommended approval. The City Commission will consider the plat on August 9<sup>th</sup>.

Twila Hight, Finance Officer, presented the 2016 Quarterly Financial Report for June 30<sup>th</sup>.

Twila Hight, Finance Officer, presented the 2017 Budget Overview.

Commissioner Mehlhaff moved and Commissioner Harding seconded to adjourn for Executive Session for Legal Issues under SDCL 1-25-2 (3). 6:48pm Unanimous approval.

Commissioner Huizenga moved and Commissioner Mehlhaff seconded to reconvene. Unanimous approval.

Commissioner Harding moved and Commissioner Huizenga seconded to adjourn. 7:20pm Unanimous approval.

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Twila Hight, Finance Officer

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