



**CITY COMMISSION ROOM
PIERRE, SOUTH DAKOTA
October 25, 2016**

The City of Pierre Board of Commissioners met in regular session on October 25, 2016 at 5:30 pm with Commissioners Barringer, Harding, Huizenga, Mehlhaff and Mayor Gill present for roll call. The Pledge of Allegiance was recited followed by an invocation. No one signed the guest register. The agenda was approved as posted.

Commissioner Harding moved and Commissioner Huizenga seconded to approve the consent calendar: Minutes Regular Meeting October 18, 2016; Claims. Unanimous approval.

BUREAU OF ADMINISTRATION	CALLS AUG	4.49
CENTURY LINK	SERVICE 10/7-11/6	1,238.42
COMM TECH INC	ROUTER	382.25
ERICKSON PETROLEUM CORPORA	GAS SEP	389.14
FASTENAL COMPANY	WASHERS, NUTS	6.28
FULL COMPASS SYSTEMS LTD	CAMERA	3,429.26
HAND COUNTY PUBLISHING INC	AIRFARE ADVERTISING	2,806.62
MCQUILLEN CREATIVE GROUP	CITY PROMOTION	152.3
MIDWEST CONSTRUCTION INC	LEAK REPAIR	14,622.93
MORTON BUILDINGS, INC	PIPE-ELECTRIC STORAGE SHED	52,608.00
OVERHEAD DOOR COMPANY INC	DOOR REPAIR	91.84
SD ELECTRICAL COMMISSION	WIRING PERMIT	100
SEWN PRODUCTS	SEATS	447.8
	SUBSCRIPTION-UTILITY NOTIFICA	
TYLER TECHNOLOGIES-INCODE	T	107.2
WAL-MART COMMUNITY	SURGE PROTECTOR	89.94

Brad Reinke, BID Board #1 Chairman, presented 3 capital projects that the Board approved for funding. Brad explained that when he presented during the 2017 budget process, the Board didn't have any capital projects to present but since then funding applications have been received and considered by the Board. The Board originally decided that the funds would be used 50% for promotion and 50% for capital projects. They've worked with the Chamber on promotional projects, but applications for the capital projects have been slower coming in. The first project is for trap range improvements at Izaak Walton. The funds of \$5,000 would be combined with grant funds of \$52,875, Ikes funds of \$6,005, and donations of \$6,500 for a total project cost of \$70,380. The second project is for a comfort station/concession stand at Dan Kelley Baseball Field. The funds of \$5,000 would be combined with grant funds of \$20,392, YMCA funds of \$5,000, Post 8 Baseball funds of \$5,000, and City of Pierre Funds of \$5,393 for a project total of \$40,785. The third project is for facility updates to the Expo Center in Fort Pierre for seating and entrances upgrades that would make the facility eligible to host more tournaments. The \$85,000 BID funds would be combined with Oahe Hockey funds of \$29,987, Expo Board funds of \$20,000, grant funds of \$20,000, and Fort Pierre Bid funds of \$25,000 for a project total of \$179,987. Mayor Gill explained that the City of Pierre is part of the joint venture of the Expo Center, along with Fort Pierre, and Hughes and Stanley Counties. Commissioner Barringer moved and Commissioner Mehlhaff seconded to approve the 3 proposed capital projects to be funded by the BID Board/Occupancy Tax funds. Unanimous approval.

Twila Hight, Finance Officer, explained that the Commission had previously approved a bond resolution that would refinance the existing Bankwest Bonds that funded the Menards development and sanitary sewer lining and Ulmen lift station projects and also fund the Hyde Stadium improvements. As part of the 2017 budget process, the Commission also decided to include the aquatic center boiler replacement in the funding. The City sought proposals from all local banking institutions for a 20 year note not to exceed \$7.4 million. Toby Morris explained that the proposals were reviewed with each bank to ensure understanding of their proposal. The most advantageous proposal was from American Bank and Trust for an average rate of 2.72%. The note structure has 5 year resets with caps. The overall savings with this proposal is over \$350,000. The closing on the loan will be sent in the next couple weeks.

Leon Schochenmaier, City Administrator, presented the amendment to the Banner & Associates Agreement for additional services at the Wastewater Treatment Plant. The company was hired to provide oversight and monitoring services, as well as process and equipment evaluations. As part of these evaluations, process changes have been implemented and Banner has assisted with these additional items. The amendment updates the original agreement to include these additional items. Commissioner Mehlhaff moved and Commissioner Huizenga seconded to approve the Banner & Associates Amendment for an increase from \$67,600 to \$120,200. Unanimous approval.

Leon Schochenmaier, City Administrator, presented utility easements for the northeast sewer extension project. The first easement is with Meadow properties at no cost, to run along the property line where the sewer line will run. The second is with Midwest Development on a building lot adjacent to Kennedy School for \$5,000. The lot will eventually be sold to a private party and the easement will remain with the property. Commissioner Mehlhaff moved and Commissioner Harding seconded to approve the Utility Easement with Meadow Properties LLC. Unanimous approval. Commissioner Huizenga moved and Commissioner Barringer seconded to approve the Utility Easement with Midwest Development for \$5,000. Unanimous approval.

Leon Schochenmaier, City Administrator, presented the request to bid the northeast sewer extension project. Leon explained that the extension will begin adjacent to Kennedy School with a lift station and will continue to the northeast. The system extension will provide service to the northeast corner between Highway 14 and Garfield Avenue, but will be sized to handle 1,000 acres on the other side of the highways. Commissioner Mehlhaff moved and Commissioner Harding seconded to approve the request to bid the northeast sewer extension project. Unanimous approval.

Commissioner Harding moved and Commissioner Huizenga seconded to adjourn for Executive Session for Legal Issues under SDCL 1-25-2 (4). Unanimous approval. 6:34pm

Commissioner Harding moved and Commissioner Huizenga seconded to reconvene. Unanimous approval.

Commissioner Harding moved and Commissioner Barringer seconded to adjourn. 7:02pm Unanimous approval.

Twila Hight, Finance Officer

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