



**CITY COMMISSION ROOM
PIERRE, SOUTH DAKOTA
November 8, 2016**

The City of Pierre Board of Commissioners met in regular session on November 8, 2016 at 5:30 pm with Commissioners Barringer, Huizenga, Mehlhaff and Mayor Gill present for roll call. The Pledge of Allegiance was recited. Kim Hallock and Vickie Samuelson signed the guest register. The agenda was approved as posted.

Commissioner Barringer moved and Commissioner Mehlhaff seconded to approve the consent calendar: Minutes – Regular Meeting November 1, 2016; Set 5:45pm November 15th Public Hearing – St. Charles Liquor License Transfer: Central Pierre Properties to Lloyd Wilt DBA Black Barrel; Set 5:45pm November 15th Public Hearing – Walmart Package Off-Sale Liquor License; Raffle Request – SD Coalition of Citizens with Disabilities; Claims (none). Unanimous approval.

Kim Hallock and Vickie Samuelson presented the Armed Forces Banner Program and explained that the program involves the hanging of banners for any service person in active duty. The banners would be paid for by sponsors and would hang for the duration of the person's active duty. The program would be coordinated by American Legion Post 8 and Post 20. The City Park Department would hang and remove the banners, which would be hung on existing hangars on City light poles in the downtown area. The program goal was to have the program in place and the first banner hung before Thanksgiving, when Vickie's son came home from Tour. The Commission expressed concerns with the duration the banners would hang, with other planned uses for the banner hangars and light poles through different holidays. They also were concerned with the 28 poles that had existing hangars and how many active duty service persons there might be. Mr. Hallock and the Commission agreed that these issues needed to be worked out with the Historic Pierre Street Association and brought back with greater detail to the City Commission. In an effort to promote the program in the short term, the Commission discussed a pilot program to give the Community a visual of what the banners would look like on the light poles. The Mayor made it clear that this would only be for a short time and would not mean that the program is approved by the City Commission. The Commission would still expect more details to come back for final approval. Commissioner Mehlhaff moved and Commissioner Huizenga seconded to seek input from the Historic Pierre Street Association on Agreement with Post 8 and Post 20 for details for a pilot program to see how the banners look on the light pole. Unanimous approval.

Tom Farnsworth, Park & Recreation Director, presented a Memorandum of Understanding with Historic Pierre Street Association (HPSA) for 2016 funds to assist with downtown beautification efforts. The agreement indicates that the funds would be provided on a 1:1 basis with HPSA funds. Projects would need approval through the HPSA Board and in coordination with Tom for approval and payment. Commissioner Huizenga moved and Commissioner Harding seconded to approve the MOU with HPSA as presented. Unanimous approval.

Laurie Gronlund, Human Resources Director, presented 2017 insurance rates for health insurance that includes a 5% increase from 2016 and dental insurance that includes a 3.3% increase over 2016. The health insurance plan changes include an increase of out-of-pocket from \$2,250 to \$2,600 for individuals and \$4,500 to \$5,200 for families. Commissioner Mehlhaff moved and Commissioner Huizenga seconded to approve the 2017 insurance rates as presented. Unanimous approval.

Laurie Gronlund, Human Resources Director, presented a revision to the City's travel policy for hotel rates. The State of SD has set rates for in-state hotel stays for \$70 July and August and \$55 September

thru June. The policy now requires the state or government rate unless the Commissioner-in-Charge has approved a larger amount. A list of nearby hotels with rates will need to be provided to the Commissioner when seeking approval. Commissioner Huizenga moved and Commissioner Barringer seconded to approve the City Travel Policy Revisions as presented. Unanimous approval.

Laurie Gronlund, Human Resources Director, explained that the City has historically closed City offices the day after Thanksgiving and the Police and Civilian Unions have this in their contract as a granted holiday. Commissioner Mehlhaff moved and Commissioner Barringer seconded to approve closing city offices on Friday November 25th and granting 8 hours administrative leave to full-time employees and 4 hours administrative leave to part-time benefited employees. Unanimous approval.

Commissioner Huizenga moved and Commissioner Harding seconded to adjourn for Executive Session for legal issues under SDCL 1-25-2 (4). 6:34pm Unanimous approval.

Commissioner Harding moved and Commissioner Mehlhaff seconded to reconvene. Unanimous approval.

Commissioner Harding moved and Commissioner Barringer seconded to adjourn. 7:14 pm Unanimous approval.

Twila Hight, Finance Officer

Published once at the total approximate cost of _____.