



**CITY COMMISSION ROOM  
PIERRE, SOUTH DAKOTA  
March 20, 2018**

The City of Pierre Board of Commissioners met in regular session on March 20, 2018 at 5:30 pm with Commissioners Johnson, Mehlhaff and Mayor Harding present for roll call. Commissioner Huizenga was absent. The Pledge of Allegiance was recited followed by an invocation. The agenda was approved as amended – Executive Session was removed.

Commissioner Barringer moved and Commissioner Mehlhaff seconded to approve the consent calendar to include the Minutes of the regular meeting on March 13, 2018; Set March 27th 5:45pm Public Hearing – Retail On/Off Sale Malt Beverage and Wine, Expedition League at Hyde Stadium; Raffle Request – Rocky Mountain Elk Foundation; New Hire Street Seasonal – Andrew Barnum \$12.53; Claims. Unanimous approval.

A-OX WELDING SUPPLY CO INC	CYLINDER RENT	357.74
ALL-AROUND GRAPHIX INC.	LETTERING CARDBRD BIN & INSTAL	125.00
AMARIL UNIFORM CO	CARHART VEST	141.14
AMERICAN MEDICAL RESPONSE	AMBULANCE SERVICE DEC	9,000.00
ATCO MANUFACTURING COMPANY	HAND SOAP & SANITIZER	155.20
AVERA ST MARYS HOSPITAL	2 AED REPLACEMENT PADS	501.20
BANNER ASSOCIATES INC.	ENG SRV WW OPERATIONS ASST	27,849.50
BECK MOTORS INC.	INSPECT ENG, ADD OIL VIN 2195	14.85
BLACKSTRAP, INC	ROAD SALT 27.750 UNITS	1,873.13
BUILDERS FIRSTSOURCE INC	1 X 8 #2 PINE	7.77
BUREAU OF ADMINISTRATION	DISCONNECT CENTREX LINES JAN	110.86
BUTLER MACHINERY CO. INC.	NIPPLE/COUPLER	693.54
CARL V. CARLSON COMPANY	2X3 TYPE B CATCH BASIN	2,157.00
CDW GOVERNMENT INC	APC REPLACEMENT BATTERY CARTR	471.00
CENTURY BUSINESS PRODUCTS	COPIER LEASE 1/17-2/16	547.40
CENTURY LINK	PH SERV 2/1-28	691.67
COLE PAPERS INC.	GBAGS, TISSUE, WIPES, WIPER	4,360.66
CORE & MAIN LP	RW GATE VALVES	15,855.84
CUMMINS CENTRAL POWER, LLC	TECH FOR GENSET MAINTENANCE	3,685.00
D.M.G., INC	FLANGE BLOCK 1 1/2 DFS	211.74
DAKOTA SUPPLY GROUP	HEATER UNIT	3,535.74
DGR ENGINEERING	ENG SERV MISC ELECTRICAL	20,268.00
DIRECTV LLC	CABLE SERVICE 2/23-3/22	38.99
DOCKTER, VERN	MAINT MECH EQUIP NEW CH	550.00
DONS SINCLAIR	DIESEL # 1	14,386.48
EBSCO INDUSTRIES, INC	MAGAZINE	11.00
EDDIE'S TRUCK SALES INC	CLEAR INACTIVE FAULTS VIN3716	259.74
ELECTRIC PUMP INC	FLYGT REPLCMNT PUMP & STARTRS	25,740.30
FARNAMS	FUEL, OIL, HYDRAULIC FILTERS	483.46
FASTENAL COMPANY	CARRIAGE BOLTS	124.49
FEDERAL EXPRESS CORPORATIO	SHIPPING	207.10
FELD EQUIPMENT CO., INC/ED	BUNKER GLOVES, HOOD	587.00

## CITY COMMISSION PROCEEDINGS March 20, 2018

FERDING ELECTRIC INC.	DISC OLD HTR, LITES, FAN WWTP	2,151.02
FRIMAN OIL & GAS COMPANY	FRIMAN OIL & GAS COMPANY	2,669.57
GRAHAM TIRE COMPANY INC	REPLCE BTTRY CIRCUIT VIN 7487	137.02
HACH COMPANY	CHLORINE, BUFFER SOLUTION	47.27
HAWKINS INC	CHLORINE, SULFUR DIOXIDE	4,862.10
HERICKS/NICK	OS TRAVEL ASPHALT CONF	132.00
HIGHMARK ERECTORS INC	ASH ST SUB IMP PAY EST 1	79,920.00
HOGENS HARDWARE HANK	DRY ERASE MARKERS	40.45
HP INC	BLACK INK CARTRIDGES	176.17
KIMBALL MIDWEST	PLANOGRAPH STAINLESS SCREW	499.56
KLINEFELTER'S ENFORCEMENT	AE HELBRA RAIL ADAPTER KITS	22.00
LAMB MOTOR COMPANY	2018 FORD EXPLORER	59,114.00
LAWSON PRODUCTS INC	MAINT PAINT, PRIMER CABLE TIES	151.78
LIBRARIANS' BOOK EXPRESS	BOOKS	470.50
MADSEN/LEROY	IS TRAVEL CERTIFICATION TEST	128.18
MENARD, INC	STACKABLE BINS	774.43
METZINGER/MARK	OS TRAVEL ASPHALT CONF	126.00
MICHAEL TODD & COMPANY INC	LEAF GATE FLAPS	326.27
MICRO MARKETING LLC	DVD	6.99
MICRO-FIX COMPUTERS INC	WIRELESS MOUSE	27.95
MID-DAKOTA RURAL WATER	29042 RANGE RD 1/25-2/22	51.00
MIDCONTINENT COMMUNICATION	INTRNT 3800 AIRPORT 3/1-31	402.00
MIDWEST TAPE	AUDIO BOOKS	138.01
MIDWEST TURF & IRRIGATION	SCREWS	2,690.73
MONICK PIPE	SUMP PUMP	139.43
MONTANA-DAKOTA UTILITIES C	900 E CHRUCH 1/17-2/13	3,266.32
NORTHWEST PIPE FITTINGS	PVC 40 SXF BUSHING	1.94
OAHE ELECTRIC COOP INC.	WATER TOWER 1/31-2/28	269.07
ONE CALL LOCATORS, LTD	LOCATES 2/10-16	118.02
PAINT STORE, INC., THE	INT LATEX PAINT	310.00
PHEASANTLAND INDUSTRIES	T-SHIRTS, SWTSHRTS W/REFL TAPE	278.97
PRAIRIE PAGES	BOOKS	65.51
R & R PRODUCTS INC	HAND PUMP W/72" HOSE	598.10
RITER, ROGERS, WATTIER & N	MONTHLY SERVICES JAN-MAR	23,242.60
RUNNINGS	SAFETY GLASSES	387.81
RURAL ELECTRIC SUPPLY COOP	16KV PHASING TESTER	939.90
SAY WHAT DESIGNS, LLC	SHIRTS W/ CITY LOGO	100.00
SD DEPT OF ENV & NAT RESOU	RESTRICTED USE STORAGE & DISP	500.00
SD DEPT OF LABOR	UNEMPLOYMENT 4TH QTR	804.18
SD DEPT OF TRANSPORTATION	GAS JAN	9,215.17
SD ENGINEERING SOCIETY	REG SDES CONF JOHN,KYLE,KRISTI	480.00
SD HERITAGE STORE	BOOKS	22.98
SERVALL UNIFORM & LINEN	RUG CLEANING	411.71
SKARSHAUG TESTING LAB INC	GLOVES TESTED	105.85
SMALL ENGINE HOUSE	CHUTE RING	31.82
STANGLE, ROBERT	SHIPPING	73.17
STEVENS WATER MONITORING S	TURFPRO CLOUD SOFTWARE	899.00
SWEENEY CONTROLS COMPANY	HILGERS LIFT STATION PANEL	30,257.25

CITY COMMISSION PROCEEDINGS March 20, 2018

TORO COMPANY - NSN/THE	IRRIGATION TECH SUPPORT	239.00
TRANSOURCE TRUCK & EQUIPME	BACKHOE BOOM BUSHING	125.74
TYLER TECHNOLOGIES-INCODE	ANNUAL MAINTENANCE CONTRACTS	20,194.60
VENTURE COMMUNICATIONS COO	TELECOMM SERV 2/12-3/11	203.52
WAUSAU EQUIPMENT COMPANY I	2 SNOW PLOW SPRINGS	231.74
WEGNER AUTO INC.	REPR BRAKE SYST SENSOR VIN6548	295.54
WELLS FARGO BANK N.A.	30" BAR STOOL	684.00
WESCO DISTRIBUTION INC	BUR KS23 SERVIT 6STR-2STR	1,160.00
WHEELHOUSE PLUMBING INC	ROOTERED & JETTERED SINK DRAIN	971.95
YOUNG BROADCASTING OF SIOU	AIR SERVICE ADS	1,400.00
ZANDER AUTO PARTS	PIPE, WIRE	84.64

Laurie Gronlund, HR Director, presented a request to purchase TimeClock Plus Electronic Timesheet system. Laurie explained that the process began 4 years ago but the item was cut from the budget until 2018. Four different vendors were contacted to provide demonstrations of their system and price quotes and the committee chose TimeClock Plus as the best fit for the City's needs. The electronic system will replace the City's current paper time sheet system. The TimeClock Plus software cost is \$55,979.83 plus integration with the City's existing payroll processing system for \$2,563 for a total cost of \$58,542.83. Commissioner Johnson moved and Commissioner Barringer seconded to approve the purchase of TimeClock Plus Electronic Timesheet system for a total of \$58,542.83. Unanimous approval.

Brad Palmer, Utilities Director, presented a request to bid the next segment of the Electrical Infrastructure Project Phase 2 that includes the 115kV transmission line improvements and replacement of the corner station at Country Drive Loop. Commissioner Mehlhaff moved and Commissioner Barringer seconded to approve the request to bid as presented. Unanimous approval.

Lynn Patton, Construction & Operations Manager, presented a request to purchase a 2019 Freightliner M2 106 Truck from Eddies Truck Sales with MN State Bid pricing of \$93,626. The truck will also be fitted with a side dump for greater efficiency in the water trenches and also will be utilized for snow operations. Commissioner Mehlhaff moved and Commissioner Barringer seconded to approve the purchase of 2019 Freightliner for \$93,626. Unanimous approval.

Tom Farnsworth, Park & Recreation Director, announced the kick-off of the 2018 Go Green & Clean Campaign. Anyone interested in volunteering on designated projects or leading a specific cleanup project should contact Tom Farnsworth. The first meeting will be held this Wednesday

Commissioner Johnson moved and Commissioner Mehlhaff seconded to adjourn at. Unanimous approval.

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Twila Hight, Finance Officer

Published once at the total approximate cost of \_\_\_\_\_.