



**CITY COMMISSION ROOM
PIERRE, SOUTH DAKOTA
April 4, 2017**

The City of Pierre Board of Commissioners met in regular session on April 4, 2017 at 5:30 pm with Commissioners Barringer, Harding, Huizenga, Mehlhaff and Mayor Gill present for roll call. The Pledge of Allegiance was recited followed by an invocation. No one signed the guest register. The agenda was approved as posted.

Mayor Gill presented a proclamation for National Service Recognition Day.

Commissioner Barringer moved and Commissioner Harding seconded to approve the consent calendar: Minutes – Regular Meeting March 21, 2017; Raffle Request – Izaak Walton Sunshine Chapter; Raffle Request –SD Association of School Resource Officers; New Hire Seasonal Fire Department – Luke Snyder \$12.25; New Hire Seasonal Golf Department – Nathan Zimmerman \$11.25; New Hire Seasonal Park Department – Aric Williams \$11.25; New Hire Electric Department Temporary Groundswoker – Brennen Brueggeman \$17.00; Claims. Unanimous approval.

AIRTECH HEATING & COOLING	BRIGHT ENERGY REBATES	625.00
AUDIOLOGY ASSOCIATES INC.	TESTING	25.00
B & B EQUIPMENT INC	BASE COURSE, ASPHALT MILLINGS	89,346.92
BAKER & TAYLOR COMPANY/THE	BOOKS	855.62
BALLEW CONSTRUCTION INC.	BORING	15,785.96
BOYD, BRANDON	OS TRAVEL FBI TRAINING	484.40
CAPITAL AREA COUNSEL. SERV	2017 SUPPORT PAYMENT 2ND QTR	6,437.50
CARQUEST AUTO PARTS	FILTERS, BATTERY, FUEL	169.92
CDW GOVERNMENT INC	VIDEO CARD	878.95
CENTRAL DISTRIBUTION	BUFFER PADS, MOPS, RAGS	78.14
CENTURY BUSINESS PRODUCTS	COPIER LEASE 2/17-3/16	211.09
CENTURY LINK	SERVICE 3/19-4/18	122.85
CERTIFIED LABORATORIES	PUREPLEX	420.54
CLEVELAND COTTON PRODUCTS	TISSUE	49.24
COMM TECH INC	ADAPTERS	276.23
COMMUNICATIONS CENTER INC.	REPAIR ANTENNA	197.50
CUMMINS CENTRAL POWER, LLC	GASKETS	150.49
DAKOTA SUPPLY GROUP	METERS	1,132.74
DECKERT PUMPING LLC	WASTEWATER REMOVAL	12,862.50
DEMCO	BOOKRACK, DISPLAY CART, TAPE	641.38
DIRECTV LLC	SERVICE 3/23-4/22	38.99
EDDIE'S TRUCK SALES INC	THROTTLE REPAIR	427.54
FASTENAL COMPANY	HOSE BARB	0.42
FEDERAL EXPRESS CORPORATIO	SHIPPING	18.10
GLOBAL ENVIRONMENTAL PRODU	STREET SWEEPER	190,464.75
GRAHAM TIRE COMPANY INC	TIRE REPAIR	55.64
GROSSENBURG IMPLEMENT INC	O-RING, WASHER, SUPPORT	43.00
HD SUPPLY WATERWORKS LTD	METERS	14,727.00
HDR ENGINEERING INC	ENGINEERING SERVICES	465.09
HEARTLAND AG-BUSINESS GROU	ANTIQUE TRACTOR GUIDE	20.00

CITY COMMISSION PROCEEDINGS April 4, 2017

HIGHT/JOHN	EXPENSES BID BRD SPORT SHOW	1,122.56
HOGENS HARDWARE HANK	ELBOWS, TEES, VALVE	54.95
HUBER MD/THOMAS J	MEDICAL SERVICE APR	1,000.00
INGRAM PEST SERVICE INC	PEST CONTROL	55.00
JC PRINTING INC.	DOOR HANGERS-SIDEWALK REPAIR	565.00
LAMB MOTOR COMPANY	2017 FORD EXPLORER	29,547.00
LEAGUE OF MINNESOTA CITIES	WEB ADVERTISING-CITY ADMIN	321.42
MENARD, INC	DOOR CLOSER, LEVERS	928.95
MICRO MARKETING LLC	DVDS	178.34
MIDCONTINENT COMMUNICATION	CABLE, INTERNET 3/22-4/21	799.27
MIDWEST TAPE	AUDIO BOOK	304.92
MONTANA-DAKOTA UTILITIES C	NATURAL GAS 2/17-3/22	4,232.03
MORRIS EQUIPMENT LLC	CONNECTORS	56.51
MORRIS INC.	COLD PATCH	10,338.11
NBS CALIBRATIONS	DISPLAY BOARD	62.66
NORTHWEST PIPE FITTINGS	CHECK VALVE	204.87
OAHE GLASS COMPANY	SWING DOOR OPERATOR	5,000.00
OLSON PLUMBING INC	WATER METER CHANGE OUTS	1,755.11
ORIENTAL TRADING	STRAWS, EGG TOYS, PAINT, GLOBE	72.81
OVERHEAD DOOR COMPANY INC	DOOR REPAIR	869.74
PHEASANTLAND INDUSTRIES	T-SHIRTS, TAPE	1,380.39
PRAIRIE PAGES	BOOKS	89.59
PUBLIC SAFETY CENTER INC	GLOVES	230.92
RITER, ROGERS, WATTIER & N	ATTORNEY FEES APR	2,250.00
RUNNINGS	RATCHET STRAP	1,385.30
SCHOCHENMAIER/LEON	OS TRAVEL AIR SERVICE MEETING	2,607.92
SD DEPT OF HEALTH	HEP B SHOTS	200.00
SD DEPT OF REVENUE	BILL OF RIGHTS MALT BEV & WINE	162.50
SERVALL UNIFORM & LINEN	SERVICE	15.74
SHAW FIRE & SAFETY LLC	MAINT INSPECT, REPLACE LINKS	271.00
SMITH TRAVEL RESEARCH INC	STR REPORT PER JAN BID BRD MIN	2,275.00
SOUTH DAKOTA STATE UNIVERS	REGISTRATIONS ASPHALT CONF	1,200.00
SUPERIOR TECH INC	FERTILIZER	5,884.13
TASER INTERNATIONAL, INC	CARTRIDGES	11,443.87
TRUGREEN, PIERRE	LAWN CARE SERVICE APP 1	92.24
TURFWERKS	HOSES	115.86
WAL-MART COMMUNITY	VENDING SUPPLIES	193.68
WELLS FARGO BUSINESS DISTR	BOOK RETURN	6,530.27
WHEELHOUSE PLUMBING INC	WATER METER CHANGE OUTS	1,307.58
ZAHRADNICEK, JAMES	KEYS	30.00
ZANDER AUTO PARTS	HOSES	463.94

March Salaries:

Commission - \$ 5,750.78	Street - \$ 46,653.69	Water - \$ 44,840.18
Business Office - \$ 32,487.52	Cemetery - \$ 10,244.42	Electricity - \$ 68,139.47
Human Resources - \$ 8,731.02	Recreation - \$ 4,821.26	Wastewater - \$ 34,966.70
Information Technology - \$ 9,112.59	Park - \$ 57,306.52	Airport - \$ 21,738.60
Administration - \$ 89,553.21	Golf - \$ 20,182.38	Garbage - \$ 6,612.96

Police - \$ 137,466.12

Library - \$ 36,571.30

Landfill - \$ 38,984.64

Fire - \$ 10,512.36

Emergency Services - \$ 59,544.48

Mindy Cheap, Recreation Superintendent, presented the 2017 Summer Recreation Program schedule and related fees. Registration will open online at 6am April 24th and walk-in registration will begin May 9th. Commissioner Harding moved and Commissioner Mehlhaff seconded to approve the 2017 Recreation Program Schedule and related fees. Unanimous approval.

Twila Hight, Finance Officer, presented Ordinance 1776 for first reading. The Ordinance changes the City's liquor sales hours to match the maximum allowable by State Statute. Currently City Ordinance allows Sunday sales from 7am to midnight and no sales are allowed on Memorial Day. The proposed change would allow Sunday and Memorial Day sales from 7am to 2am. The change was requested by local liquor licensees that are concerned about New Year's Eve 2017 falling on a Sunday. After looking into what was allowable by State Statute, it was decided to see if the Community would support the permanent Ordinance change to match the maximum allowable by State Law. The Ordinance will be brought back in 2 weeks for public comment and final consideration. Commissioner Huizenga gave first Reading to Ordinance 1776 AN ORDINANCE AMENDING SECTIONS 10-2-104 OF ORDINANCE 1572 IN REVISION OF ORDINANCES OF THE CITY OF PIERRE, SOUTH DAKOTA, AS AMENDED, RELATING TO SALE OF ALCOHOLIC BEVERAGES.

Twila Hight, Finance Officer, presented a request to surplus 3 items from the Park Department: 2001 Chevy Silverado VIN #8381, a brush set for a small broom, and a Toro lawn vacuum. The items will be sold at the Spring State Surplus Sale in Fort Pierre in May. Commissioner Harding moved and Commissioner Barringer seconded to approve the request to surplus property from the Park Department as presented. Unanimous approval.

Mayor Gill presented the contracts with the Operating Engineers Police Department Union and Civilian Union. The Police Department includes the following changes: Employees who have training cancelled with less than 24 hour notice will receive one hour standby. Employees can use leave to accumulate more than 8 hours in a day if the employee's regular schedule set by their supervisor is more than 8 hours. Employees who work more than one hour before his/her regular shift or stay longer than one hour after his/her regular shift will be paid time-and-a-half for the actual time worked outside of his/her regular shift if the time was not scheduled 24 hours in advance. Work which starts one hour or less before the employee's regular shift or lasts one hour or less after the employee's regular shift will be recorded as regular hours. Employees received a 2.5% COLA effective 2/16/17 with no step increase. Communications Officers will continue to receive a \$100 bonus after one year of employment, \$250.00 after two years of employment and \$500 after three years of employment. Commissioner Huizenga moved and Commissioner Harding seconded to approve the 1 year contract with International Union of Operating Engineers for hourly Police Department Employees as presented. Unanimous approval. The Civilian Contract includes the following changes: Employees who have a CDL but a CDL is not required for their position will receive a bonus every year on January 30th if they maintain the CDL for the 12 months in the previous year and perform duties requiring a CDL as required. Employees can use leave to accumulate more than 8 hours in a day if the employee's regular schedule set by their supervisor is more than 8 hours. Employees who work more than one hour before his/her regular shift or stay longer than one hour after his/her regular shift will be paid time-and-a-half for the actual time worked outside of his/her regular shift if the time was not scheduled 24 hours in advance. Work which starts one hour or less before the employee's regular shift or lasts one hour or less after the employee's regular shift will be recorded as regular hours. Employees who earn a Water/Wastewater certification will receive a one-

time bonus rather than a step increase. Employees in the Golf Department will be allowed to earn 240 hours of comp per year but the comp hours can only be used when the golf course is closed and the balance needs to be zero by 3/15 or the hours will be paid at that time. Employees received a 2.5% COLA effective 2/1/17 and a 2.5% COLA effective 1/1/18 with no step increase. Commissioner Mehlhaff moved and Commissioner Huizenga seconded to approve the 2 year contract with the International Union of Operating Engineers for hourly civilian employees as presented. Unanimous approval.

Commissioner Huizenga moved and Commissioner Harding seconded to adjourn for Executive Session for personnel issues under SDCL 1-25-2(1). 6:15pm Unanimous approval.

Commissioner Mehlhaff moved and Commissioner Barringer seconded to reconvene. Unanimous approval.

Commissioner Mehlhaff moved and Commissioner Barringer seconded to adjourn. 6:25pm Unanimous approval.

Twila Hight, Finance Officer

Published once at the total approximate cost of _____.